

PROPERTY AND INSURANCE COMMITTEE

August 5, 2008

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, August 5, 2008 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Mike Stoddard
Orrin Helmer
Gene Thom
Gus Mueller
Gene Schroeder

Also Present:

Marge Bostelmann, County Clerk
Jeff Haase, Assistant Corporation Counsel
John Simpson, Contract Maintenance Supervisor
Mark Podoll, Sheriff
Dan Priske, Board Vice-Chair

Others Present: Scott Weir, Paul Wagner, Arden Patchet, David Wilke and Irene Kutz

AGENDA

Motion/second (Stoddard/Mueller) approve the agenda. Motion carried.

MINUTES

Motion/second (Schroeder/Helmer) to approve the minutes of July 1, 2008 and July 2, 2008 as presented. Motion carried.

CORRESPONDENCE None

PUBLIC COMMENT None

APPEARANCES

Scott Weir told the Committee that he will be starting on August 25th. He has also met with John Simpson once and plans to meet with him again before his start date. Weir has seen the proposed budget Simpson has developed.

DISCUSSION ON LONG RANGE PLAN

Bostelmann presented the notes from the last Potter Lawson meetings with departments. Bostelmann presented a letter from Terri Stellmacher approving the design development given to her by Potter Lawson for the Child Support department.

Bostelmann stated that she received a call from Kurt Berner today stating that the final figures will not be available until the week of August 18th. Kurt would like the Committee to consider meeting next week on the 12th to go over the design development plans, and on August 20th to review the costs. He is also requesting a special County Board meeting on September 2nd to present the costs to the full board and then vote on the project at the regular September 16th County

Board meeting.

Discussion was held on having Kurt present to the County Board on the 19th and not present the information to the P&I committee before and then have the special meeting on September 2nd to discuss the project. A vote would be taken on September 16th. Priske thought that the Committee should see the figures prior to the presentation to County Board. Timing of the meeting will be discussed in more detail at the August 12th special meeting next week.

MAINTENANCE REPORT

Simpson report was sent to the committee in advance.

He stated that there is an air conditioning problem at HHS. Simpson stated that a new coil needs to be installed in the boiler at the safety building. He questions if the boiler will need to be replaced or if this should not be done because of the new building. Helmer questioned why the new maintenance shirts were purchased when the minutes state that the shirts will be brought back to the Committee for review and approval.

USE OF COUNTY PROPERTY

Jim Hebbe is requesting permission to hold the Clean Sweep on August 8th and 9th on the highway grounds.

Motion/second(Stoddard/Helmer) to approve the use the highway grounds for Clean Sweep.
Motion carried.

MOLD IN SAFETY BUILDING AND HHS

Simpson stated that the air exchanger in the HHS building is working so the air is being circulated.

The air is moving with an exhaust fan at the safety building and the humidity level is down.

FARM BUREAU BUILDING – SEWER BACK-UP

David Wilke explained the sewer backed up at the Farm Bureau building last Friday during the Fair. He said that Green Lake Plumbing was called and could not repair the back-up. Hoppa Pumping Service was called in to rod out the sewer line. He found sand and pieces of broken pipe but was not able to fix the back-up. Jeff Haase stated that based on the lease the repair cost is not the responsibility of the County. Wilke stated that the Farm Bureau pays for the water and sewer. The lease also states that the sewer and utilities would become the property of the county upon termination of the lease. Discussion was held on the need to update the lease. This will be discussed with the Fair Committee.

Motion/second(Schroeder/Mueller) to allow the Farm Bureau to dig up the sewer for repairs as needed. Motion carried.

Bostelmann will notify the Highway Commissioner and the Fair Committee of this approval.

2009 BUDGETS

The Maintenance budget, Purchasing and Utilities and Insurance budgets were presented with no increase in the levy.

Motion/second(Stoddard/Mueller) to approve the budgets as presented and send on to Finance. Motion carried.

AMENDMENT PROPOSAL FOR RADIO TOWER SITE EASEMENT AGREEMENT

The amended proposal was presented as approved last month. Rick Pierce of the Green Lake Campgrounds has also approved the amendment.

RESOLUTIONS/ORDINANCES

Amendment to Radio Tower Site Easement Agreement.

Motion/second(Helmer/Mueller) to approve the resolution and send it on to the August County Board. Motion carried.

PURCHASE REQUESTS

Law Enforcement

Handheld Radar Unit	Decatur Electronics	\$510.00 – recommended
	Tactical Store	\$594.99
2 Alco Sensor III (This is part of the above grant request)	Intoximeters	\$395.00

Motion/second(Stoddard/Mueller) to approve the purchases as requested and recommended by the Governing Committee. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$16,032.91 and for Purchasing in the amount of \$49,509.14 which includes \$49,509.14 for Potter.

Motion/second(Helmer/Stoddard) to approve the Maintenance and Purchasing vouchers. Motion carried.

CLERKS REPORT

Bostelmann report was sent to the Committee and explained agenda items.

COMMITTEE DISCUSSION

Next meeting dates: Special meeting: August 12th at 4:30 with Potter Lawson and Samuels for design development. Regular meeting: September 2nd at 4:30

Agenda Items:

ADJOURNMENT

Motion/second(Stoddard/Helmer) to adjourn at 5:50 p.m. Motion carried.

Submitted by,



Marge Bostelmann

County Clerk