



GREEN LAKE COUNTY
AGRICULTURE/EXTENSION EDUCATION
& FAIR COMMITTEE

December 11, 2007

The meeting of the Green Lake County Ag, Extension Education and Fair Committee was called to order by Chairperson Hollander at 8:30 a.m., on Tuesday, December 11, 2007, with certification of the Open Meeting Notice, Roll Call and Pledge of Allegiance.

COMMITTEE MEMBERS PRESENT

M. Hollander, W. Williams, M. Stoddard, S. McConnell, and V. Ammentorp.

EDUCATORS/STAFF PRESENT

J. Hoffman, C. Hargrave, M. Spaulding, D. Slark, M. Tidemann (WNEP Coordinator), A. Kavanaugh, and K. Zills.

LIBRARY SERVICES REPRESENTIVE(S) PRESENT

None

AGENDA

Motion/second (Hollander/Williams) to approve the Agenda. Motion carried.

MINUTES

Motion/second (Stoddard/Ammentorp) to approve the November 13, 2007 minutes. Motion carried.

McConnell joined the meeting at 8:34 a.m.

LIBRARY SERVICES REPORT

No report was given this month.

PUBLIC APPEARANCES/COMMENTS

None

CORRESPONDENCE

Hoffman informed the committee that WACEC Membership dues should be paid soon and Extension office has received a notice. This item will be added to the January agenda.

Hoffman informed the committee that the Extension office received a notice from the County Treasurer regarding renewing the Fair CD. Discussion followed. Hoffman will ask Jim Hebbe to have this item added to the Land Conservation Department committee meeting agenda, as the CD will need to be renewed before the next Extension committee meeting.

EDUCATOR REPORTS

Written reports are on file for the educators.

Hargrave: Hargrave reported that she has been assisting with the verification of crop disaster areas in the county. An updated newsletter will be mailed this week, informing clientele of updated programs and dates. She stated that the coming season will be busy, with many winter programs planned.

Spaulding: Spaulding reported that she has been involved with a statewide effort to combat and prevent childhood obesity, partnering with the Wisconsin Department of Health and Family Services and the Wisconsin Department of Public Instruction. She reported that Green Lake County will be one of the first counties to benefit from the program.

Hoffman: Hoffman reported that he is working on completing his exit report and completing his current programming in the county. He is also working with the office staff on planning for the upcoming office transition as Hoffman leaves Green Lake County.

Motion/second (Stoddard, Williams) to officially accept Hoffman's resignation as the Green Lake County Community Resource Development Agent. Motion carried.

Slark: Slark reported that he held a make-up session for 4-H officer training on December 3. Combined with the session held in November, over 40 youth attended. Slark has heard several positive comments regarding the training. Eight 4-H Ambassadors have visited area classrooms and are planning two visits in January. January will be busy with Older Youth Awards interviews.

Tidemann (Fond du Lac and Green Lake County WNEP Coordinator): Tidemann handed out copies of her 2007 Wisconsin Nutrition Education Program (WNEP) annual report. She discussed her duties, which include programming on food resource management, food safety, and food preparation. She explained that she works closely with low income, Hispanic, and handicapped clients, who often need extra assistance with food issues. Tidemann passed out an activity on unit pricing as an example of the skills she is teaching.

Motion/second (Stoddard/McConnell) to approve out of county days for the educators: Hoffman (1); Hargrave (1); Slark (1); , and Spaulding (0). Motion carried.

2008 WACEC DISTRICT 3 ANNUAL MEETING

Hollander reported that the meeting will be held in Stevens Point on January 4, 2008. Hollander and at least one representative from the Extension office will be attending. Williams will inform the Extension office by December 21 if he wishes to attend. *Motion/second (Stoddard/McConnell)* to approve attendance and Per Diem for Hollander, Williams and UWEX staff to attend the 2008 WACEC District 3 Annual Meeting. Motion carried.

WACEC PLANNING MEETING

Hollander will attend the WACEC planning meeting in Steven's Point on December 21, 2007.

Motion/second (Stoddard/McConnell) to approve Hollander's attendance at any upcoming WACEC planning meetings she needs to attend until June, 2008. Motion carried.

DEPARTMENT HEAD STRUCTURE FOR 2008

Hoffman explained UWEX Department Head duties, and the difference between county and state duties in the position. *Motion/second (Stoddard/McConnell)* that the committee is in favor of having three joint department heads as opposed to a single department head for 2008. Motion carried.

Slark, Hargrave and Spaulding will bring the committee a list of the duties they each plan to take on, as well as who will represent UWEX as department head at the county level, at the January Committee Meeting.

DISCUSSION OF EXTENSION STRUCTURE, DUTIES AND RESPONSIBILITIES

Discussion took place regarding how and why Extension is valuable to the county. Spaulding pointed out that because Green Lake County is a small county, residents utilize Extension often because many times, they cannot get services elsewhere.

BREAK

9:38 a.m. Meeting reconvened at 9:49 a.m.



Fair Committee Discussion – 2008 Fair

CIP BROCHURE, LETTER AND INSERT

Motion/Second (McConnell/Stoddard) to approve the 2008 CIP brochure, letter and insert. Motion carried.

CIP MAILING LIST - CORRECTIONS

Hollander and McConnell both had updates/corrections, which were brought to Zills' attention.

STATE FAIR PREMIUM REIMBURSEMENT

Zills reported that state aid was held up by the budget delays. This issue will be revisited in January.

2007 FAIR INVENTORY

Zills handed out the updated Fair inventory list. *Motion/Second Stoddard, Williams)* to approve the updated Green Lake County Fair inventory list. Motion carried.

FAIR CONVENTION RAFFLE BASKET

Zills explained that she would like to offer matching funds to area businesses who she will solicit for donations to the Fair Convention raffle basket for the Fair Convention in January. *Motion/Second (McConnell, Ammentorp)* to allow up to \$200 in matching funds from the CIP account for the raffle basket items.

COMMITTEE DISCUSSION – REPORT OF LAST MONTH'S COMMITTEE MEETING – INCLUDING Q & A

- a. Property & Insurance Committee – Stoddard reported that the committee meeting went smoothly, and the main subjects discussed were maintenance and courthouse repairs.
- b. Personnel Committee – No report
- c. Finance Committee – Ammentorp reported that the committee is working with Waushara and Marquette Counties and considering consolidating several departments.

VOUCHERS – AGRICULTURE/EXTENSION EDUCATION & FAIR

Motion/second (McConnell/Ammentorp) to sign vouchers. Motion carried.

NEXT REGULAR MEETING DATE

The next regular meeting is scheduled for Tuesday, January 8, 2007 at 8:30 a.m. in the Courthouse Demonstration Room.

ADJOURNMENT

Motion/Second (Stoddard/Williams) to adjourn. Motion carried. The meeting was adjourned at 10:24 a.m.

Respectfully Submitted,

Allison Kavanaugh
Account Clerk II