



GREEN LAKE COUNTY
AGRICULTURE/EXTENSION EDUCATION
& FAIR COMMITTEE

JULY 13, 2010

The meeting of the Green Lake County Ag, Extension Education and Fair Committee was called to order by Chairperson McConnell at 8:30 a.m., on Tuesday, July 13, 2010, with certification of the Open Meeting Notice, Roll Call and Pledge of Allegiance.

COMMITTEE MEMBERS PRESENT

S. McConnell, M. Stoddard, T. Traxler and M. Whirry

EDUCATORS/STAFF PRESENT

D. Amend (Intern), A. Kavanaugh, J. Kauffeld, D. Slark, M. Spaulding and K. Zills

GUESTS PRESENT

Jerry Paulus, Rich Swanke, Dan Priske, County Board Chairman and Tom Schmitz, UW-Extension Central District Director

LIBRARY SERVICES REPRESENTATIVE(S) PRESENT

M. Arend, C. Carrol and L. DeNell

AGENDA

Motion/second (Stoddard/Traxler) to approve the Agenda. Motion carried.

MINUTES

Motion/second (Traxler/Whirry) to approve the June 8, 2010 minutes. Motion carried.

LIBRARY SERVICES

Written report on file.

Arend requested committee approval of the proposed 2011 Library Funding Request. The total requested was \$289,136.

Discussion followed. Amend was asked about Whirry's previous request to view the amount that townships pay. Carrol explained that township contributions are small

and the libraries cannot count on these donations to fund the budget. They are viewed as a donation above and beyond the operating budget.

McConnell asked whether the proposed request to Green Lake County was standard. Amend responded that each county is different.

Motion/second (Whirry/Stoddard) to approve the 2011 Library budget and forward the request to the finance committee. Motion carried.

PUBLIC APPEARANCES/COMMENTS

None

CORRESPONDENCE

Tom Schmitz, UW-Extension Central District Director, honored Mike Stoddard for his 20 years of service on the Agriculture, Extension Education and Fair Committee.



Fair Committee Discussion

2010 DEMOLITION DERBY

Jerry Paulus of Action Auto Promotions was present to request a new contract for 2011-2012, and to get the committee's opinion on adding a lawnmower class for the 2010 fair. Paulus explained that the lawnmower class has proved to be successful at other events and there would be no additional charge for the fair, but it would add an additional 20-25 minutes to the derby. He told the committee that he did not wish to distract from any other fair attractions.

Zills commented that she did not believe the extra time would be a problem, as the demo derby time varies greatly from year to year already. Discussion followed, with the committee agreeing that the lawnmower class could be a good attraction.

Motion/second (Stoddard/Traxler) to approve adding a lawnmower class to this year's demolition derby. Motion carried.

Paulus proposed a two year contract, to run from 2011 to 2012. Paulus explained that increases in the contract would cover rising costs as well as keep the prize money awarded to the driver competitive with area events.

Motion/second (McConnell/Whirry) to approve a contract with Action Auto Promotions for the years 2011 and 2012. Motion carried.

CONVENIENT ATM SERVICES CONTRACT

Zills reported that she had a contract with Convenient ATM Services, which would allow for two ATM machines at the fair. Discussion followed regarding security, especially any potential identity theft issues. It was decided that a background check would be a good idea to make sure the company is reputable.

Motion/second (Stoddard/Whirry) to sign presented contract, pending a clear background check on both Convenient ATM Services and the owner of Convenient ATM Services. Motion carried.

UW/TCTA SURVEY

Zills informed the committee that she had been approached by the Tri-County Tourism Association and the Small Business Development Center about conducting a tourism survey at the 2010 fair. Zills provided the committee with a written copy of survey questions.

Motion/second (McConnell/Stoddard) to approve the 2010 TCTA fair survey. Motion carried, with Whirry dissenting.

2010 FAIR CONTRACTS

Swanke informed the committee that the contract for the beer stand was not yet ready. This contract can be signed at Fair Set Up Night, scheduled for July 29, 2010.

2010 FAIR UPDATES

Zills reported that junior fair entry forms are up from 187 in 2009 to 204 in 2010. Open class entry forms are down by eight.

The childcare providers program has 190 participants registered.

Zills reminded the committee that Fair Set Up Night will be held on July 29, 2010.

Diana Amend, UWEX/Fair Intern, worked on setting up recycling for plastic bottles at the 2010 fair. This will be the first year recycling is offered at the fair. After discussion, it was decided that Amend will also look into recycling for aluminum cans in the track area.

Zills informed the committee that Todd Morris wished to borrow several picnic tables from the fair for a fundraiser. The tables would be returned in time for the fair.

Motion/second (Stoddard/Traxler) to approve Todd Morris borrowing picnic tables. Motion carried.

FAIR MAINTENANCE STAFF

Zills informed the committee that the maintenance staff is working at the fairgrounds. Jerome Jahnke will be in a walking cast on July 22, and will be available for limited work at that time.

PRESS LUNCHEON

Zills informed the committee that the press luncheon attendance was down from last year. Zills attended a Green Lake Country Visitors Bureau meeting to hand out information and promote the fair.

BREAK

9:55 a.m. – Meeting reconvened at 10:10 a.m.

UW-Extension Committee Discussion

EDUCATOR REPORTS

Written reports are on file for the Educators.

Spaulding: Spaulding reported that she continues to work with the Wellness Coalition and has obtained funding to work with local school districts on promoting physical activity. She is also working with a childcare facility in Green Lake to help implement new mandatory physical activity guidelines. Other programming includes one on one parenting education and financial education.

Kauffeld: Kauffeld reported that his trip to Kansas to tour a community which is rebuilding green after being destroyed by a tornado, was very informational. McConnell requested a future presentation on the trip. Other programming includes conducting several business surveys and working with Parks and Recreation on grant writing. Kauffeld will be attending a community visioning session.

Slark: Slark reported that this year's 4-H camp near Wisconsin Dells had good attendance and ran smoothly. He taught an "Energizing Your 4-H Club" session to 60 youth at this year's 4-H and Youth Conference in Madison. Slark explained that youth attendees at the conference were chosen by an interview process. A fitting clinic is upcoming for those involved in showing animal projects at the fair, and fair planning is in process. Slark will be visiting the Boys and Girls Club in Berlin to look into programming opportunities.

Motion/second (Stoddard/Traxler) to approve out of county days for the educators: Slark (1), Kauffeld (12) and Spaulding (2.5). Motion carried.

CLOSED SESSION

Motion/second (Stoddard/Traxler) to move into closed session for the purpose of employee evaluations, per WI Statute 19.85 (1) (c). A roll call vote was taken; 4 yes, 0 no. Motion carried. Moved into closed session at 10:21 a.m.

OPEN SESSION

Motion/second (Stoddard/Whirry) to move into open session. Motion carried. Open session resumed at 10:37 a.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Traxler/Whirry) to accept employee reviews as presented and forward them to the Personnel Committee. Motion carried.

GRANT WRITING

Discussion was held regarding UWEX Agents assisting county departments with grant writing. Committee members concluded that the Agents are available to assist with and provide guidance on grant writing if needed. However, they will not take over county grant writing duties, as they must concentrate mainly on their own programming efforts.

GUN RAFFLE

Due to timing, there will not be a gun raffle at this year's fair. Traxler, who is providing the gun, will hold it until next year. Kauffeld will be in charge of this project. Discussion was held regarding whether the UWEX office should obtain and renew a raffle license each year, in order to be better prepared for future raffle opportunities.

Motion/second (Traxler/Stoddard) to approve the UWEX office obtaining a raffle license and renewing it annually. Motion carried.

Kauffeld will bring any information he obtains on the process to the committee at a future meeting.

2011 BUDGET APPROVAL

Slark informed the committee that the proposed 2011 budget included a 0% increase for the fair budget, and 0% for non personnel expenses in the UWEX budget.

Motion/second (Stoddard/Whirry) to approve the proposed 2011 Fair and UWEX budgets and forward them to the Finance Committee. Motion carried.

COMMITTEE DISCUSSION – REPORT OF LAST MONTH'S COMMITTEE MEETING – INCLUDING Q & A

- a. Property & Insurance Committee – Stoddard reported that there was much higher attendance than anticipated at the new Justice Center open house.
- b. Personnel Committee – No report given.
- c. Finance Committee – McConnell reported that the committee will begin work on the 2011 budget in coming months.

VOUCHERS – AG/EXTENSION & FAIR

Motion/second (Stoddard/Whirry) to sign vouchers. Motion carried.

NEXT REGULAR MEETING DATE

The next regular meeting is scheduled for Tuesday, August 10, 2010, at 8:30 a.m. in the Courthouse Demonstration Room.

ADJOURNMENT

Motion/second (Whirry/Traxler) to adjourn. Motion carried. The meeting was adjourned at 11:24 a.m.

Respectfully Submitted,

Allison Kavanaugh
Program Specialist