

JUNE 8, 2010

The meeting of the Green Lake County Ag, Extension Education and Fair Committee was called to order by Chairperson McConnell at 8:30 a.m., on Tuesday, June 8, 2010, with certification of the Open Meeting Notice, Roll Call and Pledge of Allegiance.

COMMITTEE MEMBERS PRESENT

S. McConnell, M. Schweder, M. Stoddard, T. Traxler and M. Whirry

EDUCATORS/STAFF PRESENT

A. Ahmed, A. Kavanaugh, D. Slark, M. Spaulding and K. Zills

GUESTS PRESENT

Dan Priske, County Board Chairman, Ernie Pulvermacher & Rich Swanke

LIBRARY SERVICES REPRESENTATIVE(S) PRESENT

M. Arend, L. Hazlewood and L. DeNell

AGENDA

Motion/second (Stoddard/Schweder) to approve the Agenda. Motion carried.

MINUTES

Motion/second (Stoddard/Schweder) to approve the May 11, 2010 minutes. Motion carried.

LIBRARY SERVICES REPORT

Written report on file.

Hazlewood reported that libraries are anticipating a large increase in use due to schools being out soon. Library computers have also been heavily used recently by those searching for and applying for jobs.

Arend distributed the 2011 Library Funding Request. Discussion followed. Arend explained that the county percentage is based on 70% of cost per circ., or the overall cost of checking out one library item.

Discussion followed. Whirry requested the amount that Green Lake County bills adjacent counties, and questioned the amount that townships pay. Arend explained that money received from townships is voluntary, and not usually a significant amount. Arend will bring the figures from Green Lake County billing and townships to the next committee meeting.

McConnell stated that the committee will look over the funding request, and this item will be brought back as an agenda item at the July committee meeting.

PUBLIC APPEARANCES/COMMENTS

None

CORRESPONDENCE

None



Fair Committee Discussion

ATV RACES – DISCUSSION & CONTRACT APPROVAL

Ernie Pulvermacher was present to represent the All Terrain Riders ATV Club. McConnell stated that the committee was concerned because the money fronted by the fair for insurance and other costs was not reimbursed in 2009. Pulvermacher explained that poor weather contributed to poor attendance and gate receipts, and hence the inability of the organization to repay the fronted money. Pulvermacher also explained that according to the contract, any profits above the money normally repaid to the fair is split 50/50 between the fair and the ATV club. In years prior to 2009, the fair has made a profit on the ATV event.

Discussion followed. Several options including weather insurance and finding sponsors for the event were considered. It was questioned whether money could be carried over from year to year to cover a potential loss at the event.

It was decided that Zills will check to see whether it would be possible to add weather insurance to the county's insurance policy. Both Pulvermacher and the committee will look into finding sponsors to help fund the event in exchange for advertising.

Motion/second (McConnell/Traxler) to sign presented contract. Motion carried.

2010 FAIR ENTERTAINMENT CONTRACTS

Motion/second (Stoddard/Whirry) to sign presented contracts. Motion carried.

GRAVEL FOR CARNIVAL AREA

Zills informed the committee that the cost of gravel in the carnival area would be \$280 if done through Egbert Excavating, or \$150 if done by the Green Lake County Highway department. The lowest bid has been approved by the P&I committee. The committee gave their support. Zills will request that the Highway Department complete the job.

2010 FAIR UPDATES

None

CERTIFICATE OF DEPOSIT

Zills explained that the fair holds a certificate of deposit. This CD was originally started as an emergency fund for any needs that would be above and beyond the normal operating budget. Zills suggested that the amount in the CD be brought down to \$10,000 when it comes due on June 14. The amount withdrawn (approximately \$2,000) would be held in the fair Community Involvement Program (CIP) account in case of need. Any money from the CD not spent would be deposited in the fair endowment fund after the fair. The endowment is earning significantly more interest than the CD.

Motion/second (McConnell/Schweder) to bring the fair certificate of deposit down to an amount of \$10,000. The amount withdrawn will be reserved for any unforeseen circumstances until after the 2010 fair, at which time any remaining balance will be deposited in the fair endowment. Motion carried.

FAIR MAINTENANCE STAFF

Zills informed the committee that Jerome Jahnke suffered a serious injury to his foot recently. It is anticipated that he will be at the fair to oversee the rest of the maintenance staff. In addition, Clark Buchannan, who suffered a serious leg injury earlier in the year, is recovering well and will be able to perform some work at the fair. Zills has been in contact with the maintenance staff and the office feels confident that with help, maintenance staff will be able to do their jobs.

ADVERTISING AND PUBLICITY

Zills informed the committee that fair advertising and publicity materials were available for committee members to take after the meeting. She asked that they distribute as much information as possible in their surrounding communities.

ALCOHOL SALES/CONSUMPTION CONTRACT

Zills referred the committee to the alcohol sales contract. The contract had previously been approved by Corporate Counsel John Selsing. Rich Swanke, organizer of the truck and tractor pull and beer sale, was present. Swanke questioned whether the contract was worded correctly in that 50% of gross sales would be given to the fair. The committee agreed that the current wording should

stand as is. Swanke also asked that the contract be expanded to include permission to sell alcohol should the truck and tractor pull be cancelled due to inclement weather.

Motion/second (Traxler/Whirry) to approve the presented contract with the addition of "In case of inclement weather, the beer stand will have the option to operate from one hour before the scheduled event until no later than 12:00 a.m." Motion carried.

BREAK

9:55 a.m. – Meeting reconvened at 10:02 a.m.

UW-Extension Committee Discussion

EDUCATOR REPORTS

Written reports are on file for the Educators.

Slark: Slark reported that 4-H camp was approaching, along with training for camp counselors. The Fairest of the Fair competition was held in May, and Slark is organizing a fitting and showing clinic for animal project members. Slark informed the committee that Diana Amend has been hired as a 4-H and Fair Intern for summer. Amend will start work on June 14, 2010.

Ahmed: Ahmed reported that in his 40% position, he has been responding to many residential horticultural calls, in addition to some commercial questions. In May, he facilitated a three class series at the Berlin Senior Center. Ahmed's last day in the office will be June 24.

Kauffeld: Kauffeld was not present.

Spaulding: Spaulding reported that her 12 week StrongWomen program in Ripon will wrap up next week. She will be teaching a series on diabetic cooking. A June financial management class, taught in conjunction with Health and Human Services, had 32 participants. A program on banking is scheduled. Spaulding informed the committee that the Green Lake County Home and Community Educators (HCE), a group she advises, recently won a community service award for their Bookworms program. To date, the statewide Bookworms program has donated 500,000 books to underprivileged children.

Motion/second (McConnell/Schweder) to approve out of county days for the educators: Slark (4), Kauffeld (12.5), Ahmed (1) and Spaulding (4). Motion carried.

CLOSED SESSION

Motion/second (Stoddard/Schweder) to move into closed session for the purpose of employee evaluations, per WI Statute 19.85 (1) (c). A roll call vote was taken; 5 yes, 0 no. Motion carried. Moved into closed session at 10:17 a.m.

OPEN SESSION

Motion/second (Stoddard/Whirry) to move into open session. A roll call vote was taken; 5 yes, 0 no. Motion carried. Open session resumed at 10:35 a.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

The committee found that the county employee evaluation item will be revisited next month due to incomplete evaluations.

AGRICULTURE AGENT UPDATE

Slark informed the committee that Emily Sneller declined the position of Green Lake County Agriculture Agent. Verbal acceptance has been received from Nav Ghimire. A contract is pending.

UWEX RETENTION FUNDS – J. KAUFFELD

Slark informed the committee that Kauffeld wished to apply for additional salary, funded partially through the state and partially through the county. If granted, the increase would be at an additional cost of \$1,000 to the county. The remaining \$1,500 would be paid by the state. Supporting documents (on file) were presented to the committee. If approved by the committee, the final decision will be made by the state.

Motion/second (Stoddard/Traxler) to approve Kauffeld's application for UWEX retention funds.

A roll call vote was taken; 5 yes, 0 no. Motion carried.

COMMITTEE REPRESENTATIVES FOR 2010 YOUTH EXHIBIT COMMITTEE

Slark informed the committee that the Youth Exhibit Committee will be meeting on July 27. The committee is welcome and encouraged to attend.

WNEP FY 2011 COST SHARE AGREEMENT

Spaulding presented the Wisconsin Nutrition Education Program (WNEP) 2011 cost share agreement. The agreement is mostly in kind donations, with a monetary donation of \$500.

Motion/second (McConnell/Stoddard) to sign the WNEP FY 2011 cost share agreement. Motion carried.

APPLICATION FOR UWEX LEADERSHIP PROGRAM – M. SPAULDING

Spaulding informed the committee that she was considering applying for the Wisconsin Leadership Academy. The two year program would run from January of 2011 through November of 2012, and involves a series of three day workshops.

Spaulding asked for the committee's feedback, especially because the program would involve 12 days out of the office per year. If Spaulding did apply, she explained that she would need to be selected at the statewide level as a participant. Discussion followed. The committee expressed some concern about the time out of the office, however, members agreed that if Spaulding felt her participation in the program would be beneficial to the county and if she would be able to manage her absence, the benefits would outweigh the drawbacks.

Motion/second (Schweder/McConnell) to approve Spaulding applying for the WI Leadership Academy should she choose to do so. Motion carried.

COMMITTEE DISCUSSION – REPORT OF LAST MONTH'S COMMITTEE MEETING – INCLUDING Q & A

- a. Property & Insurance Committee – Stoddard reported that there will be a grand opening on July 11 at the new building. Maintenance department job changes were discussed.
- b. Personnel Committee – Schweder reported that the committee discussed employee evaluations and maintenance staffing.
- c. Finance Committee – McConnell reported that the committee turned down a request from the Highway dept. to increase funding because the committee felt it could not single out departments for increases.

VOUCHERS – AG/EXTENSION & FAIR

Motion/second (Whirry/Stoddard) to sign vouchers. Motion carried.

NEXT REGULAR MEETING DATE

The next regular meeting is scheduled for Tuesday, July 13, 2010, at 8:30 a.m. in the Courthouse Demonstration Room.

ADJOURNMENT

Motion/second (Traxler/Schweder) to adjourn. Motion carried. The meeting was adjourned at 11:05 a.m.

Respectfully Submitted,

Allison Kavanaugh
Program Specialist