



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM  
County Clerk

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## *Administrative Committee Meeting Notice*

*Date: Aug 3, 2009 Time: 4:30 PM*

*Location: County Board Room, Courthouse, Green Lake WI*

### **AGENDA**

1. Certification of Open Meeting Law
2. Agenda
3. Minutes 05/4/2009
4. Public Comments (3min limit)
5. Appearances
6. Correspondence
7. Reports:
  - Treasurer
  - Reg. Deeds
  - Co. Clerk
  - Corp. Counsel
8. 2010 Budgets
9. Purchase Requests
10. Move into closed session per ss. 19.85(1):  
(c) Employee evaluations, Employee matters, Union Negotiations  
(g) Conferring with Legal Counsel
11. Resume open session
12. Results of Closed Session
13. Resolutions/Ordinances
  - Relating to Increasing Waiver Fee for Marriage License
  - Relating to the Register of Deeds office filing Wisconsin Transfer Returns for customers.
  - Relating to Reimbursement of overpayment of fees in Register of Deeds Office.
  - Relating to Treasurers Wages for Real Property Lister Duties
14. Committee Discussion
  - Update Long Range Plan
  - Future Meeting Dates
  - Future Agenda Items
15. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,  
Margaret R. Bostelmann  
County Clerk

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk**