



# GREEN LAKE COUNTY HIGHWAY COMMISSIONER

Robert J. Podgorski  
Highway Commissioner

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## **GREEN LAKE COUNTY HIGHWAY COMMITTEE MINUTES**

Monday, July 9, 2007  
9:00 A.M.

**Meeting called to order** by Chairman Helmer at 9:00 A.M.

**Members present:** Orrin Helmer, Orville Biesenthal, and Bob Krause.

**Member Absent:** Carol Myers, Dennis Galatowitsch.

**Non-member present:** Robert Podgorski Highway Commissioner; Michelle Burk, Cost Account Clerk; Charles Swartz, Berlin Conservation Club; John Selsing, Corporation Council; Harley Bontrager; John Bontrager; Ora Yoder; Perry Yoder; Ervin Yoder.

**Certification of the open meeting law:** The open meeting law was met by publication in the official county newspaper.

**Approval of agenda:** Motion/Second (Krause/ Biesenthal) to approve the agenda. (3 Ayes, 2 Absent) Motion carried.

### **Parks Business:**

**Approve Vouchers:** Motion/Second (Biesenthal/ Krause) to approve July 9, 2007 vouchers for payment in the amount of \$539.29. (3 Ayes/ 2 Absent) Motion carried.

**Parks Public Comment:** None.

**Parks Appearances:** None.

**Berlin Trail:** John Selsing, Corporation Council, informed the Committee that he has looked over the documents from the Berlin Conservation Club, and feels that they are fine, with the exception of 730 or 900 feet which was not defined. After Committee discussion committee members agreed, along with Charles Swartz from the Berlin Conservation Club, that it should be 900 feet. The next step will be submitting the proposal to the DNR, which Jeff Hoffman has done.

**Sunset Park:** Jeff Hoffman has contacted and is waiting to hear back from Chris Halbur from the DNR about the grant for the new boat launch.

**Boat Launch fees:** collected to date, \$1,861.03.

**Committee discussion:** None

The meeting was turned back to Highway business.

**Approval of minutes:** Motion/Second (Biesenthal/ Krause) to approve the minutes for June 11, 2007. (3 Ayes/ 2 Absent) Motion carried.

**Correspondence:** Tami Eisenga sent a letter asking the Committee to consider reducing the speed on CTH X because of the detour. Ayres & Associates will be having an open house on Saturday August 11, 2007 in Green Bay. Land Conservation has requested the use of the Highway Grounds on Saturday August 11, 2007 for a clean sweep. Marge Bostelmann notified the committee that the Property & Insurance has denied Mr. Wandersee's request to park at Shop II in the parking lot. The CTH K bridge bid was awarded by the State of Wisconsin to Radtke Contractors, Inc. at a cost of \$440,530.00. Ayres did the engineering at a cost of \$41,195.00.

**Public Comment:** None

**Appearances:** Harley Bontrager requested a variance for his driveway on CTH FFF.

**Driveway Variance for Harley Bontrager on CTH FFF:** Motion/Second (Biesenthal/ Krause) to approve the existing driveway with an additional fee for applying after the driveway was put in. (3 Ayes/ 2 absent). Motion carried.

**Signing of vouchers:** Motion/Second (Krause/ Biesenthal) to approve July 9, 2007 vouchers for payment in the amount of \$72,511.79 (\$71,443.80 County, \$997.49 State, \$70.50 others.) (3 Ayes/ 2 Absent) Motion carried.

**Commissioner Report:** The crews have been working on reconstruction on CTH B. The crews have been mowing State, County & Village of Marquette roads. There was drainage work done for the Town of Marquette. A culvert was replaced on CTH D. There was blacktop & shouldering materials hauled for Columbia County.

**CTH A Study:** No action taken.

**STP Funding County Roads:** Motion/ Second (Biesenthal/ Krause) to use the STP funding dollars on CTH A from STH 44 South towards Markesan, instead of on CTH D. (3 Ayes/ 2 absent). Motion carried.

**CTH A Bridge short list for engineering:** Motion/ Second (Krause/ Biesenthal) to ask MSA, Omni & Associates, & Mead & Hunt to interview for the engineering on CTH A Bridge deck, in the Town of Mackford. (3 Ayes/ 2 absent). Motion carried.

**Report on Summer Highway Conference:** Commissioner Podgorski & Supervisor Helmer gave their report on the conference.

**Auction List for 2007:** Motion/ Second (Krause/ Biesenthal) to approve the presented auction list to the Property & Insurance Committee. (3 Ayes/ 2 Absent). Motion carried.

**Roller Quotes:**

**Roland:** \$1495.00 per week.

**Caterpillar:** \$1550.00 per week.

Motion/Second (Biesenthal/ Krause) to rent the roller from Cat at a cost of \$1550.00 instead of Roland, due to the fact that caterpillar offered a larger asphalt roller. (3 Ayes/ 2 Absent). Motion carried.

**State Scale:** The State has offered to purchase a scale for County & State use. Motion/ Second (Krause/ Biesenthal) to recommend to Property & Insurance Committee to follow thru on the offer from the State. (3 Ayes/ 2 Absent). Motion carried.

**Update on Skid Steer:** Motion/ Second (Krause/ Biesenthal) to re-bid the skid steer seperatley from the trailer. (3 Ayes/ 2 Absent). Motion carried.

**T.D.A. Membership:** Motion/ Second (Krause/ Biesenthal) to join T.D.A. for a year at a cost of \$250.00 and review it at the end of the year. (3 Ayes/ 2 Absent). Motion carried.

**Superintendent & Foreman Convention Sept. 26, 27, & 28 in Superior, WI:** Motion/ Second (Krause/ Biesenthal) to send 2 out of the 3 Superintendent's & Foreman, and leave it up to the Commissioner's discretion which 2 go. (3 Ayes/ 2 Absent). Motion carried.

**Review crash data and locations:** 25 reports received, 12 other, 0 weather, 13 deer versus car.

**Review Fund Balance and Equipment Analysis Reports:** The committee reviewed these two reports.

**DOT Request for services:** None.

**Move into closed session under State Statue (19.85) (1) (c) and (f) for personnel matters including evaluations and AFSCME Grievance:** Motion/ Second (Biesenthal/ Krause) to go into closed session. (3 Ayes/ 2 Absent) Motion carried. Roll call vote taken. (3 Ayes/ 2 Absent) Motion carried.

**Move back into open session to disclose findings of closed session:** Motion/Second (Biesenthal/ Krause) to return to open session. (3 Ayes/ 2 Absent) Roll call vote taken. Motion carried. Motion/ Second (Krause/ Biesenthal) to approve evaluations for Westpfahl and Navin and send to their personnel file. (3 Ayes/ 2 Absent) Motion carried.

**Field Road Review:** None.

**Committee Discussion:** The Finance Committee has requested we put in bigger tanks at both Shops I & Shop II. This will be placed on the agenda for discussion next month.

**Future Meeting Date:** Monday, August 13, 2007 at 9:00 a.m. at the Highway Building in Green Lake. Since there was no further business to come before the committee there was a Motion/Second (Krause/ Biesenthal) to adjourn at 11:30 A.M. (3 Ayes/ 2 Absent) Motion carried.

Minutes prepared by Michelle Burk, Cost Account Clerk

Robert J. Podgorski  
Green Lake County Highway Commissioner