

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, SEPTEMBER 9, 2014 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman  
Bob Malchetske, Vice Chairman  
Cindy Skipchak, Secretary  
Jack Meyers, Member  
Richard Trochinski, Member  
Nolan Wallenfang, Member

OTHERS PRESENT: LeRoy Dissing, Director  
Philip Robinson, Deputy Director  
Jerry Beuthin, Veteran's Service Officer  
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Malchetske/Wallenfang) to approve the amended agenda to include "Health & Human Services Board Appointment" and "Child Protective Services Social Worker Vacancy". All ayes. Motion carried.

Action on Minutes: Motion/second (Meyers/Trochinski) made a motion to approve the minutes of the 8/8/14 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Skipchak/Wallenfang) to approve the October Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Skipchak/Wallenfang) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: Committee Appointments: Dissing updated Committee members regarding the recommendation to appoint Marian Sommerfeldt as Lay Member to the Health & Human Services Board. Also, Bonnie Goodnature has declined from serving on the Family Resource Council. Motion/second (Malchetske/Skipchak) to approve the appointment of Marian Sommerfeldt as Lay Member to the Health & Human Services Board and remove Bonnie Goodnature from Family Resource Council. All ayes. Motion carried.

Meyers reported that Dissing has served on the Fox Valley Workforce Development Board and his term is about to expire. The recommendation from the board is to re-appoint Dissing to the Board which Meyers will have the papers signed.

Veteran's Service Office Report: Beuthin reported regarding Veterans Service Office activities.

Advisory Committee Reports: Aging: The next meeting will be held on September 17, 2014 at the Berlin Senior Center Mealsite.

Health Advisory Committee: The next meeting will be held on October 8, 2014.

Family Resource Council: The meeting was held on September 8, 2014. Trochinski reported regarding the meeting. The next meeting will be held November 3, 2014 at 11:30.

Transportation Coordinating Committee: The next meeting will be held on November 19, 2014.

Advocap/Headstart Report: Gonyo reported that next ADVOCAP meeting will be held on Thursday, September 11, 2014.

ADRC Coordinating Committee Report: The next meeting will be held on September 11, 2014.

Quad County Family Resource Network Council Committee: The next meeting will be held on September 11, 2014.

Unit Reports: Administrative: Dissing updated Committee members that two new staff started on September 2 and 3, 2014.

Aging/Long Term Care: Dissing reported that the mobile food pantry day will be October 16, 2014. Any extra food will be donated to the food pantry. Discussion followed.

Children & Families Unit: The report was distributed for Committee review. (See attached.) Discussion followed.

Clinical Services Unit: Resolution Relating to Jail Recidivism Worker Position: Dissing reviewed the "Resolution Relating to Jail Recidivism Worker position" for renewal. Motion/second (Skipchak/Malchetske) to approve the "Resolution Relating to Jail Recidivism Worker position" for renewal. All ayes. Motion carried.

Dissing reported that the CCS Regional Certification of the six counties was successful.

Dissing reported regarding the Neshkoro Project. A meeting was held with Fox River Industries and Disabilities Services Inc. A motion was made to lease the building with option of right of first refusal at a price of \$5,000.00. Discussion followed. Committee members will be updated.

Economic Support Services: Dissing reported that the Operation Backpack Program was successful and served 255 children.

Fox River Industries: Dissing reported regarding activities at Fox River Industries.

Health: Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: Dissing presented a bid for an Automatic Defibrillator Plus - Semi Automatic to purchase for Fox River industries at a cost of \$1,285.00 Allied 100. Motion/second (Malchetske/Skipchak) to recommend to Property & Insurance purchase of the Automatic Defibrillator Plus - Semi Automatic to purchase for Fox River industries at a cost of \$1,285.00 Allied 100.

Health & Human Services Budget: Dissing reported budget 2014 is on track and that the 2013 budget came in really good. Discussion followed.

Committee Discussion: Administrative Committee Report: No report.

Finance: Dissing reported that Health & Human Services reported regarding proposed 2015 budget position and that County Finance did not ask Health & Human Services to come back for further presentation.

Personnel: Vacant Position(s) Review: Child Protective Services Social Worker Vacancy: Dissing reported regarding the resignation of Jessie Cody, Child Protective Services Social Worker and the need to fill this position. Dissing reported that there might be interest from within. Discussion followed. Motion/second (Wallenfang/Skipchak) to fill the Child Protective Services Social Worker position and any other vacancies from within until all positions are filled. All ayes. Motion carried.

Dissing updated Committee members regarding that there was an internal post of the Mental Health Technician leaving this position vacant in Clinical Services. Dissing reported that the position was reviewed and that he would like to recommend filling the vacant Mental Health Case Manager position and not fill the Mental Health Technician position. The wage increase would be approximately \$8,000.00. Increased revenues are anticipated to be around \$16,000.00. Discussion followed. Motion/second (Skipchak/Wallenfang) to recommend filling the vacant Mental Health Case Manager position and leaving the Mental Health Technician position vacant. All ayes. Motion carried.

Property & Insurance: Dissing reported that there was a review on the County Health Insurance with County Employee involvement. Discussion followed.

IT Committee: No discussion.

Facilities & Security Committee Report: No discussion.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, October 14, 2014 at 5:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion: Jeff Sache, Department of Workforce Development - Office of Economic Advisors on Outlook for Wisconsin's Workforce

Committee Discussion: No discussion.

Adjournment: Motion/second (Wallenfang/Trochinski) to adjourn the meeting.  
All ayes. Motion carried. The meeting adjourned at 6:00 p.m..