

GREEN LAKE COUNTY
DEPARTMENT OF HEALTH & HUMAN SERVICES

HEALTH & HUMAN SERVICES

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THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES HEALTH ADVISORY COMMITTEE HELD AT THE GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI ON WEDNESDAY, OCTOBER 9, 2013 AT 8:00 A.M.

MEMBERS PRESENT: Sara Mueller, Kathy Munsey, Jean Kessler, Abbie Griswold, Jack Meyers

ALSO PRESENT: Philip Robinson, Karen Davis

EXCUSED: Cindy Skipchak, Jeanne Lyke Katherine Vergos

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

The Pledge of Allegiance was recited.

Call to Order: Munsey called the meeting to order at 8:01 a.m.

Approval of Agenda: Motion/Second (Mueller/Meyers) to approve the agenda. All ayes. Motion carried.

Approval of Minutes: Motion/second (Kessler/Mueller) made a motion to approve the minutes of the July 10, 2013 meeting. All ayes. Motion carried.

Appearances: None.

Quarterly Update: Munsey reported regarding an increase in IV drug users in the county causing communicable diseases such as Hepatitis C.

A large group of community members are working on the Community Health Improvement Plan (CHIP) via the Green Lake County Wellness Coalition with three action teams: 1) alcohol, tobacco and other drug abuse and mental health, 2) physical activity and 3) nutrition. All 3 workgroups also are addressing healthy growth and development under their focus area.

The ATODA/Mental Health action team has procured a speaker on October 24th at the Interagency Meeting, Dr. Richard Brown. He uses and encourages screening techniques to identify alcohol/drug abuse and mental health issues to divert crisis'. He encourages this screening by primary care physicians since they see the patients most often.

Women's Health Event was held with over 200 attendees. The topic was sleep disorders. We shared our community health needs assessment with attendees.

Diabetes Health Fair will be held at the City Inn in Berlin on November 7th 4:00 - 7:00 p.m. Public Health will be attending with 2 nurses to provide information as well as tetanus boosters and flu shots to this high-risk cohort.

Nutrition classes at the Princeton Senior Center are being conducted by Tracy Soda. It is an evidence-based 6 week sessions on healthy eating, cooking and making good choices while dining out. There is also an exercise component to it.

Flu vaccines are being administered throughout the county - we purchased quadrivalent vaccine which protects against 4 different strains.

Environmental Health Issues/Agent Status Report: Munsey reported that the fiscal year for the Environmental Health Program starts July 1, 2013. The Tri-County Environmental Health team met 100% of their inspections.

We had a complaint about a trailer and hoarding issues/health issues. Munsey had to placard trailer as un-inhabitable. The owner was given 30 days to clean up. We then gave 15 day extension due to health issues. Discussion followed.

The Health Unit has updated the lead policy since the guidelines have changed. Munsey reported that the level where a child is considered to be lead poisoned has changed from 10 ug/dl to 5ug/dl. The new policy has been changed to reflect the lower level. Discussion followed.

Green Lake County Public Health tests approximately 200 children per year and get approximately 10 positive test results. With the new guidelines, we are above that number to date. Motion/second (Mueller/Griswold) to approve the updated Lead Policy. All ayes. Motion carried.

Public Health Preparedness: Munsey reported that the funding remains the same. The fiscal period runs from July 1st - June 30th 2014 . Key components identified as gaps include mass fatality and mortuary planning. Statewide we need to develop mass casualty plan. Need to determine staging area for bodies in the county if we have a mass fatality incident. The Preparedness Planning Committee, (which includes Kathy Munsey) met in September to review updated plan. DHHS will need to function as the family assistance center where families can come for grief counseling and guide them to correct place in case they need to find or identify a loved one. Discussion followed.

A two-day training will be held on mass fatality management on November 7th and 8th in Green Bay. Munsey reported she will be attending along with deputy coroner, Amanda Thoma.

Mass casualty incident to happen next spring across our entire region.

Budget overview: Munsey reported that there were minor changes. We declined tobacco funding. We get approximately \$800.00 and that is for the compliance checks. There are 2 other organizations that do these compliance checks. With the new requirements, there were more requirements for the minimal amount of funds received. We will remain a member of the 5 Counties for Tobacco Free Living, but we will work towards tobacco projects that better meet the need of our county. For example, we want to focus on decreasing the number of pregnant women who smoke.

Munsey reported that some funding numbers for 2014 have not been received as of yet so the budget will be the same as last year and can be adjusted once the actual numbers are known.

Community Health Improvement Plan: Munsey distributed and explained the Community Health Improvement Project (CHIP), DRAFT, for Committee review (See attached.). The Wellness Coalition has been reviewing the plan and has been making changes. Munsey reported that the goal is to make this a usable document that can be distributed throughout the communities and be utilized to obtain the goals of the Community Health Improvement Plan.

2014 each county will have a 140 review to make sure agencies meet all state standards.

Committee members reviewed the draft CHIP plan and made suggestions for changes. Discussion followed.

Tobacco Program/WI Wins and Education Letter to Legislators: Munsey reported above.

Accreditation: Munsey reported that the goal is to have all local public health agencies accredited. Munsey reviewed what the State accreditation requirements are and the cost. Munsey distributed the strategic plan that was developed in 2011 - a 5 year plan. Goals and objectives were developed at that time. Committee members reviewed the strategic plan. Discussion followed. Munsey reported that she is trying to coordinate the strategic plan, accreditation requirements and 140 review requirements.

Accreditation is Federal and includes other performance standards besides those required in the 140 review which follows Wisconsin State statutes and Administrative Codes.

Munsey reported that one domain of accreditation is quality improvement. We developed a plan that looked at the missed immunization opportunities. Munsey explained the plan and what was done and what needed to be done to be improved. Education was provided to staff so that a standard procedure was followed by all staff. A declination form was developed for the parents to sign. Explanations were given as to what each shot was for if someone declined the vaccine for their child. Discussion followed. (See attached plan.)

Munsey showed Committee members the Quality improvement project charts to show how policies and procedure are followed and what could possibly be changed to better serve individuals.

Munsey reported that this all ties into the 2014 - 140 review as well as accreditation.

140 Review: Munsey explained the process for the 140 review. State staff and Regional staff will come to the counties for the review. Board of health will also be asked to attend. They are looking for health departments to pilot the new 140 Review Tool in early January. Discussion followed.

Committee Discussion: Robinson reported that Ken Bates, Green Lake Schools, has an environmental program. Robinson was questioning coordination of their projects with the county projects. Munsey reported that she has met with them and they are looking at coordination with Farm to School and wellness programming. Munsey stated she did a presentation on the Community Needs Assessment and our employee wellness program to all teachers at Green Lake Public School during the first week of school during teacher in-service day. Ken Bates is an active member of the Green Lake County Wellness Coalition and we will continue to partner. Discussion followed.

Munsey reported that Shelby Jensen, Economic Support Unit Manager, will be presenting on the Affordable Care Act at Berlin High School on October 14, 2013 from 5:00 - 7:00 p.m. Discussion followed.

Future Meeting Date: The next Health Advisory Committee meeting will be held on January 8, 2014 at 8:00 a.m. at the Human Services Center.

Future Agenda Items: Health Officer Abatement issues, quarterly update, bioterrorism consortium, mortuary plan, needs assessment/community health improvement plan

Adjournment: Motion/second (Mueller/Meyers) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 9:08 a.m.

