

THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES HEALTH ADVISORY COMMITTEE HELD AT THE HUMAN SERVICES CENTER, 500 LAKE STEEL STREET, GREEN LAKE, WI ON WEDNESDAY, JANUARY 9, 2013 AT 8:00 A.M.

MEMBERS PRESENT: Sara Mueller, Kathy Munsey, Cindy Skipchak, Jack Meyers, Jean Kessler, Katherine Vergos, Jeanne Lyke

ALSO PRESENT: Kelly Schmude, Karen Davis, LeRoy Dissing

EXCUSED: Abbie Kinde

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: Skipchak the meeting to order at 8:02 a.m.

Introductions were made.

Approval of Agenda: Motion/Second (Vergos/Mueller) made a motion to approve the agenda. All ayes. Motion carried.

Approval of Minutes: Motion/second (Mueller/Vergos) made a motion to approve the amended minutes of the October 10, 2012 meeting to read "Abbie". All ayes. Motion carried.

Appearances: None.

Quarterly Report on Health Unit Activities: Munsey reported that staff met with Family Health Planning Services of Wausau to discuss prenatal care services. Munsey reported that after meeting it was decided that this would not work out contracting with them. Munsey reported that individuals are meeting with Green Lake County Health Unit staff to see what services are available in the area. Prenatal Care Coordination to continue with Health & Human Services through the pregnancy.

Munsey reported that the flu shots administered to children has been low this year. The adult numbers receiving the vaccine have been about the same as previous years. Discussion followed.

Munsey updated Committee members regarding the Maternal Child Health Program Life Course model. Discussion followed.

Munsey reported that the Healthy Babies Coalition is putting on training on April 19, 2013 in Wautoma regarding the topic Life Course Model.

Munsey reported that the Health Unit had a booth at the diabetes health fair on November 8, 2012 with over 100 attendees. Tetanus shots were given also at this clinic.

Munsey reported that there was an Immunization summit in Madison. The purpose of this summit was to explore if local health departments could bill private insurances for immunizations and get children immunized.

Munsey reported that there is a new WIC Director, : Katrina Wojciechowski, Registered Dietician. Munsey reported that a meeting was recently held with WIC Staff. A new health screener, Aurora Grimm was hired with WIC as well.

Munsey updated Committee members on prevention funding. These funds are being utilized to focus on oral health. Educational packets are being given to each family that attends WIC clinics regarding oral health.

Munsey reported that the Health Unit will be receiving two grants for quality improvement in the amounts of \$5,000 and \$10,000.

Munsey updated Committee members that Judy Kasuboski and she recently attended a training in North Carolina. The project being looked at is making sure there are no missed opportunities when someone comes in for immunizations.

Funds would be used for a Quality improvement mentor who will give 15 hours personal trainings. Funds will also be used on improving the Prenatal Care Coordination Program through this grant.

Munsey reported that the State wants each county Health Department to be accredited so this quality improvement helps to eventually achieve accreditation.

Public Health Preparedness: A regional group met to develop a tabletop exercise to meet preparedness objectives. Munsey reported that the group is working on a tabletop exercise regarding 96 hour power outage due to an ice storm. The exercise will be held on May 29, 2013. This will be a regional exercise. Biggest concern is joint communication. There is 5-year funding and on year two there will be a functional exercise and the 3<sup>rd</sup> year there will be a full scale exercise.

Munsey reported that there will be Risk Communication training on February 21-22 for the emergency operations center. Munsey reported that anyone that might have to speak to media is asked to attend.

Munsey updated Committee members that on December 19, 2012 the emergency operation center was open for planning purposes due to the impending blizzard. The Department of Health & Human Services is in charge of sheltering during a disaster. Munsey reported regarding concerns with generators in crisis situation such as power outage. Discussion followed.

Environmental Health Issues/Agent Status Report: Munsey reported the Environmental Health program is going well. An annual newsletter will be sent out to all licensees regarding new regulations and other pertinent information. Ashley Rondorff was hired back part-time for 600 hours per year to help complete inspections.

Ben Weiler and Mary Robl attended radon training and are doing a radon awareness promotion.

Munsey reported that two children with high lead levels are being observed and homes are being tested for possible causes.

Dissing reported regarding the new Corporation Counsel and procedures on health abatements. Munsey and Weiler will be meeting with Dan Hurst, Corporation Counsel.

Dental Program: Munsey reported that the dental clinics have been going well.

Community Needs Assessment Using the MAPP Process: Munsey updated Committee members that the final Community Needs Assessment meeting was held and there were 62 in attendance. Munsey reported that the meeting was very successful with full involvement. There will be future meetings to address needs.

A final report will be available in the near future. Munsey reported that the next step will be to start working on Community Health Improvement Plan. The Health Unit has a student intern that will be starting next week and will work with this project.

Board Training: 10 Essential Services of Public Health: Munsey reported that the Committee will have regular trainings as part of the requirements of accreditation. Munsey distributed and explained the "10 Essential Services of Public Health" for Committee training. (See attached.) Discussion followed.

Committee Discussion: None.

Future Meeting Date: The next Health Advisory Committee meeting will be held on April 10, 2013 at 8:00 a.m. at the Human Services Center. Other future dates: July 10, 2013 and October 9, 2013.

Future Agenda Items After Action and Discussion: Health Officer Abatement issues, quarterly update, bioterrorism consortium, mortuary plan needs assessment/community health improvement plan

Adjournment: Motion/second (Mueller/Meyers) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 8:53 a.m.