



Serving Adams, Green Lake, Marquette & Waushara Counties
1-877-883-5378
ADRC Governing Board Minutes
February 9, 2017

- I. Certification of Open Meeting Law
- II. Pledge of Allegiance
- III. Call to Order – Chairman Warren Brewer called the meeting to order at 1:00pm.
- IV. Introduction of New Members, if applicable.
- V. Roll Call/Mileage –

| | | | |
|--------------------------------|--|---|--|
| <u>Adams:</u> Marge Edwards | <u>Green Lake:</u> John Gende Suzi Giesen Joy Waterbury | <u>Marquette:</u> Jan Banicki Dave Benson Mike Raddatz | <u>Waushara:</u> Warren Brewer Bernadette Krentz |
|--------------------------------|--|---|--|

- Absent:** Russell Heise, Linda Manske
Guest(s): Dawn Bucholz, Whitney Golding, Donna Richards and Mandy Stanley
ADRC Staff: Jennifer Dille, & Kim Rachel
- VI. Adoption of the Agenda: *Motion was made to adopt the agenda by Mike Raddatz, seconded by Jan Banicki. Motion carried.*
- VII. Approval of Minutes of the Previous Meeting: *Motion by Joy Waterbury to approve the minutes of November 10, 2016, seconded by Dave Benson. Motion carried.*
- VIII. Public Comment (3 minutes/person, maximum of 15 minutes): None
- IX. REPORTS:
 - A. ADRC Local Activities (Jennifer Dille):
 1. **Staffing Updates:** Jennifer reported that all four counties are currently fully staffed until March/April when Erin Klemetson from Adams will be on maternity leave. Jennifer welcomed Whitney Golding as the new intern and mentioned that Whitney would partake in functional screen training online, she will set up memory screen clinics, and will answer phones.
 2. **2016 Year End Numbers:** Jennifer distributed and reviewed a handout showing comparisons between 2015 and 2016 contacts, call topics, disability type, call volume by month, who is calling, activity the ADRC provided and by whom the call was referred.
 3. **Update on Adams County Move:** Jennifer reported that the bathrooms in Adams are not public bathrooms, therefore they are not in compliance. The plan is to move the ADRC to the community center but there is not a move date as of yet. Jennifer commented that the ADRC will be more recognizable in the new location as the UW Extension office and the meal site are also in the community center. It is a county owned building as well. Furniture in the new location

will consist of cubicles for now. Current desks being used are too large for the space provided. Jennifer has asked for funding to help with the new location but has not anything as of yet.

B. State Activity (Jennifer Dille):

1. ADRC Directors Meeting Updates: Jennifer reported on the director's meeting. They discussed "The Aging Difference" between the use of volunteers. Currently Aging uses volunteers, the ADRC's do not. However they discussed ways in which they might be able to use volunteers in the future. Jennifer reported that the Annual Report was due in February and had been sent to the state. Jennifer commented that the Business Plan will be incorporated into the Annual Report next year, but that there will be no comparisons from the previous year.

X. OLD BUSINESS: None.

XI. NEW BUSINESS: None.

XII. OTHER:

XIII. MEETING DATE & LOCATION/SUGGESTIONS FOR FUTURE AGENDA ITEMS: The next meeting will be on May 11, 2017 in Wautoma, WI in the Demonstration Room (lower level) at 1:00pm .

XIV. ADJORNMENT: *Motion to adjourn the meeting at 1:25pm was made by Jan Banicki, seconded by Joy Waterbury, and the motion carried.*

Respectfully Submitted

Kim Rachel, ADRC Resource Assistant