

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, DECEMBER 9, 2014 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman  
Bob Malchetske, Vice Chairman  
Cindy Skipchak, Secretary  
Jack Meyers, Member  
Richard Trochinski, Member  
Marian Sommerfeldt, Member  
Joy Waterbury, Member

EXCUSED: Nolan Wallenfang, Member

OTHERS PRESENT: LeRoy Dissing, Director  
Philip Robinson, Deputy Director  
Jerry Beuthin, Veteran's Service Officer  
Karen Davis, Administrative Assistant  
Diane Meulemans, Corporation Counsel  
Debra Schubert, County Board Member

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Malchetske/Meyers) to approve the agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Malchetske/Trochinski) made a motion to approve the minutes of the 11/11/14 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Skipchak/Sommerfeldt) to approve the November Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Skipchak/Sommerfeldt) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: WCHSA Conference: Dissing reported that the WCHSA Conference will be held Thursday and Friday, December 11 and 12, 2014. Any Committee member interested in attending should contact the agency so registration can be done.

Health Advisory Committee Appointment: Dissing reported that Abigail Griswold, Health Advisory Board member representing CHN, resigned. Dissing would like to recommend appointing Tammy Bending, Hospital Administrator - CHN, be appointed to the Health Advisory Board. Motion/second (Skipchak/Malchetske) to recommend appointing Tammy Bending, Hospital Administrator - CHN, to the Health Advisory Board. All ayes. Motion carried.

Veteran's Service Office Report: Beuthin reported regarding Veterans Service Office activities and 2014 budget. Beuthin reported that the interview process is proceeding for the Veteran's Service Officer position.

Beuthin reported that County Clerk received a letter/report from the Department of Veteran's Affairs stating the amount of money received by eligible Veterans in Green Lake County: 2012 - \$6,567,000 and 2013 - \$8,656,000. Discussion followed.

Closed Session per WI Statute 19.85 (1)(c) (considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility This closed session relates to Exit Interview - Dr. Felipe Ambas: Motion/second (Malchetske/Sommerfeldt) to go to closed session. Roll call vote. Malchetske-aye; Sommerfeldt-aye; Skipchak-aye; Trochinski-aye; Gonyo-aye; Meyers-aye; Waterbury-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Skipchak/Trochinski) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

Gonyo directed Meulemans to announce the action from the closed session. There will be a special DHHS Board meeting on December 17m 2914 at 5:30 to include a closed session. The closed session will be for follow-up discussion regarding the Medical Director exit interview.

Advisory Committee Reports: Aging: The meeting was held on November 19, 2014 at Fox River Industries. Trochinski reported regarding the meeting. (See attached minutes.)

Trochinski reported that DHHS management staff will be holding a meeting with City of Berlin staff regarding the Nutrition program. Discussion followed.

Health Advisory Committee: The next meeting will be held on January 14, 2015. Skipchak reported regarding the membership.

Family Resource Council: The meeting was held on December 1, 2014. Trochinski reported regarding the meeting. Discussion followed. (See attached minutes.)

Transportation Coordinating Committee: The meeting was held on November 19, 2014. Trochinski reported regarding the meeting. (See attached minutes.)

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The meeting was held on November 13, 2014. Waterbury reported regarding the discussion as there was no quorum for a meeting.

Quad County Family Resource Network Council Committee: The meeting was held on November 13, 2014. Waterbury reported regarding the meeting.

Unit Reports: Administrative: Dissing reported that the Angel Tree program is in full swing with partnering with the Boy's and Girls Club in Berlin for the Adopt-A-Family program.

Dissing reported that Green Lake County hosted a statewide Netsmart meeting.

Aging/Long Term Care: Increasing Mealsite Managers' Hours to 4 hours per day: Dissing explained to Committee members the need to increase Mealsite Manager hours to 4 hours per day versus the current 3 hours per day. Discussion followed. Motion/second (Trochinski/Malchetske) to recommend increasing the hours of the Mealsite Managers to 4 hours per day. All ayes. Motion carried. Discussion followed.

Children & Families Unit: The report was distributed for Committee review. (See attached.) Discussion followed.

Dissing requested a DHHS Personnel Committee meeting to hire Community Response Worker. The next DHHS Personnel meeting is scheduled for December 15, 2014 at 5:00 p.m.

Clinical Services Unit: Robinson reported regarding the CCS Regional Consortium and the duties of the CCS Coordinator, Dan Naylor, who was hired.

Dissing reported that management staff have started looking for interim psychiatry to cover services with the retirement of Dr. Ambas. Discussion followed.

Economic Support Services: Dissing reported the interview on television with Shelby Jensen, Economic Support Unit Manager, regarding FoodShare and huge amounts on the card that were not used. Discussion followed.

Fox River Industries: Gonyo reported regarding Supported Employment program staff that working with his factory to implement this program there.

Health: Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: No report.

Committee Discussion: Administrative Committee Report: No report.

Finance: No discussion.

Personnel: Vacant Position(s) Review: Dissing reported to Committee members that Gretchen Malkowsky, CCS/CLTS Coordinator, applied and was accepted for ADRC Resource Specialist position. Dissing reviewed the reasons for the need to fill the vacant CCS/CLTS Coordinator position. Dissing explained that they would like to make this a Dual Diagnosis Clinical Therapist position. Motion/second (Malchetske/Sommerfeldt) to recommend to Green Lake County Personnel changing the CCS/CLTS Coordinator position to Dual Diagnosis Clinical Therapist position and filling this position. All ayes. Motion carried.

Property & Insurance: Trochinski reported regarding the meeting.

IT Committee: Waterbury reported the meeting and lack of quorum and changes that are being made so this does not happen again.

Facilities & Security Committee Report: No meeting until 2015.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, January 15, 2015 at 5:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Adjournment: Gonyo adjourned the meeting at 7:47 p.m..