

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, MARCH 9, 2010 AT 5:30 P.M.

PRESENT: Elden Dallman, Chairman
Joanne Guden, Vice Chair
Nolan Wallenfang, Member
Dan Priske, Member
Bob Malchetske, Member
Roberta Erdman, Member
Gus Mueller, Member
Cindy Skipchak, Secretary
Ruth Topham, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
John Selsing, Corporation Counsel
Karen Davis, Administrative Assistant
Orrin Helmer, County Board Chair
Jerry Beuthin, Veteran's Service Officer
Pam Schumacher, Berlin Journal

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:30 p.m. by Dallman. After discussion, Erdman made a motion to approve the amended agenda. Topham-second. All ayes. Motion carried.

Action on Minutes: After discussion, Guden made a motion to approve the minutes of the February 9, 2010 meeting. Topham-second All ayes. Motion carried.

Signing of Vouchers: After discussion, Skipchak made a motion to approve the February Health & Human Services and Veteran's Services vouchers. Wallenfang-second. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: Dissing, Guden, Priske, Erdmann, and Mueller attended/reported regarding the WCA Human Services Day in Madison, March 4, 2010. Issues discussed were seventeen year olds coming back to the juvenile justice system including funding impacts; stimulus funding; financing county nursing homes and multi-county collaboration. Discussion followed.

The CWAG Spring meeting will be held in Marquette County on March 15, 2010.

Interested Committee members are invited to attend.

Veteran's Service Office Report: Beuthin reported that business has been continuing at a steady pace in 2010.

Beuthin reported that the VSCO grant has been approved and the funding will be received in the near future.

Beuthin reported that the office is working on the schedule/program for Student Government day in April 2010 and all school districts are participating.

Beuthin reported regarding a grant application for a low-income veteran for dental work.

Beuthin also reported regarding a successful claim for a World War II Veteran.

Beuthin reported that there are new disabilities that have been added to the list for Vietnam Veteran's claims for disabilities. Veteran's that have been denied these claims in the past are being re-opened. Discussion followed.

Wallenfang made a motion to approve the Veteran's Service report. Topham-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held on March 17, 2010 at Dartford Bay Apartments mealsite.

Health Advisory Committee: The next meeting will be held April 14, 2010 at 8:00 a.m.

Family Resource Council: The next meeting will be held in 2010.

Transportation Coordinating Committee: The next meeting will be held March 18, 2010 at Fox River Industries.

W-2 Committee Report: No report.

Advocap/Headstart Report: Mueller reported regarding ADVOCAP/Headstart.

ADRC Coordinating Committee Report: The next meeting will be held April 14, 2010 in Marquette County.

Unit Reports: Administrative: No report.

Aging/Long Term Care: Long-Term Care Reform - Update: Van Ness reported revenues for November 2009 - February 2010 have not been received from CARE Wisconsin, Inc. Van Ness will follow-up with Care Wisconsin. Discussion followed.

Food Pantry: Van Ness updated Committee members regarding moving the food pantry into the Health & Human Services Center. Discussion followed. After discussion, it was recommended that the Food Pantry move inside the Health & Human Services building after DHHS moves out be taken and that this issue go to the April Property & Insurance meeting.

Children & Families Unit: No discussion.

Clinical Services Unit: Resolution Relating to Mental Health and/or

Substance Abuse Outpatient Services in the Home or Community for Adults: Dissing explained the Resolution Relating to Mental Health and/or Substance Abuse Outpatient Services in the Home or Community for Adults. Dissing explained that this new program would allow billing for services provided in the person's home. Reimbursement would be at 60% of the costs. A 40% match to federal dollars is required. Discussion followed.

Wallenfang made a motion to approve the Resolution Relating to Mental Health and/or Substance Abuse Outpatient Services in the Home or Community for Adults. Guden-second. Discussion followed. All ayes. Motion carried.

Resolution Relating Upgrading the Psychiatric Nurse Position within the Department of Health & Human Services: Skipchak updated Committee members regarding the concerns of the Health & Human Services Personnel Committee about the Psychiatric Nurse position and lack of staff longevity in that position. Skipchak reiterated the need for stability with the position to help the clients maintain themselves in the community.

Dissing reported that the resolution changes the position to supervise the Mental Health Case Manager position. This position would also be changed from union to non-union. Discussion followed.

Economic Support Services: No discussion.

Fox River Industries: Van Ness reported that Fox River Industries received the new grant vehicle. Two of the old vehicles will be sold. Discussion followed.

Van Ness reported that Schuh is working on procuring additional corn packaging contracts.

Van Ness also reported that Fox River Industries Inc. recently completed their audit. Van Ness will bring copies to the next meeting for review.

Health: Current Health Abatements: Selsing reported that Attorney Hayes is working on an ongoing issue with a restaurant in Berlin. Committee members will be updated.

Policies/Procedures Update: None.

Purchases: Dissing presented a request to purchase two commercial refrigerators to store vaccinations which will be funded with an ARRA grant.

The recommendation is to purchase the two refrigerators from Helmer Corporation. Guden made a motion to recommend to County Property & Insurance purchase of two special vaccine refrigerators from Helmer Corporation at a cost of \$5,705.00 each delivered with funds coming from the ARRA grant. Skipchak-second. Discussion followed. All ayes. Motion carried.

Health & Human Services Budget: Budget 2009: Van Ness reported that the 2009 audit has not been completed. The auditors will return in early April.

Budget 2010: No discussion.

Committee Discussion: Administrative Committee Report: No meeting held.

Finance: Priske reported a Finance meeting was held to discuss bonding for the new addition to the new facility.

Personnel: Vacant Position(s) Review: Selsing reported that negotiations are tentatively settled for all unions.

Property & Insurance: DHHS Space Update: Helmer reported that the Department of Health & Human Services will tentatively be moving around the 1st of June. The rest of the Departments would move within 7 weeks after Health & Human Services. Discussion followed.

IT Committee: No report.

Facilities & Security Committee Report: The next meeting will be held on May 4, 2010 with a tour of the Justice Center.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, April 13, 2010 at 5:30 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Closed Session per WI Statute 19.85 (1)(c)Evaluations, Personnel Matters, Grievances(f) Personnel Medical History & (g)Confer with Legal Counsel Pending Litigation and 19.85(1)(e) Purchases: After discussion, Wallenfang made a motion to move to closed session. Mueller-second. Roll call vote. Wallenfang-aye; Mueller-aye; Guden-aye; Erdman-aye; Malchetske-aye; Priske-aye; Skipchak-aye; Topham-aye; Dallman-aye. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Guden made a motion to adjourn closed session and return to open session. Skipchak-second. Roll call vote. All ayes. Motion carried.

Wallenfang made a motion to recommend to the County Personnel Committee approval of the "resolution relating to upgrading the Psychiatric Nurse Position within the Department of Health & Human Services" providing there is funding to cover increased costs of the position. Mueller-second. Discussion followed. Van Ness indicated she would review the funding before the County Board meeting. Roll call vote; Wallenfang-aye; Mueller-aye; Malchetske-aye; Erdman-aye; Priske-aye; Topham-nay; Guden-aye; Skipchak-aye; Dallman-aye. Motion carried.

Adjournment: The meeting adjourned at 7:18 p.m. on a motion by Skipchak. Wallenfang-second. All ayes. Motion carried.