

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, APRIL 8, 2008 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman
Cindy Skipchak, Secretary
Gus Mueller, Member
Joe Gonyo, Member
Nolan Wallenfang, Member
Ruth Topham, Member
Joanne Guden, Member

EXCUSED: Bob Malchetske, Member
Dan Priske, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
Orrin Helmer, County Board Chairman
John Selsing, Corporation Counsel
Jerry Beuthin, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Topham made a motion to approve the agenda. Guden-second. All ayes. Motion carried.

Action on Minutes: After discussion, Guden made a motion to approve the minutes of the 3/11/08 Health & Human Services Board meeting. Topham-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Mueller made a motion to approve the February Health & Human Services and Veteran's Services vouchers. Wallenfang-second. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): Dallman presented Joe Gonyo a certificate of appreciation for his years of service on the Health & Human Services Board.

Correspondence: Committee Appointments: Van Ness distributed the recommendations for Committee appointments to be presented by the County Board Chairman at the April 15, 2008 County Board meeting. Discussion followed. After discussion, Skipchak made a motion to approve the recommended Committee appointments to be presented to the County Board Chairman. Wallenfang-second. All ayes. Motion carried.

Veteran's Service Office Report: Revised Veteran's Service Office Transportation Policy: Beuthin reported that the \$8,500 DVA grant was received. Beuthin reported that Student Government Day will be held Tuesday, April 15, 2008 with 3 schools participating. Princeton will not be participating this year.

Beuthin presented the revised Transportation Policy for review. Beuthin reported that VA transportation allowance for pension and service-connected rate has changed. Discussion followed. After discussion, Wallenfang made a motion to approve the revised Transportation Policy with the rate increase effective May 1, 2008. Mueller-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: Guden reported regarding the Commission on Aging meeting that was held on March 12, 2008 at the Princeton Senior Center. (See attached.) Guden reported on the Federal stimulus program that Irene Kutz, Benefit Specialist, is helping residents apply for. The minutes of the March 12, 2008 meeting were distributed for Committee review. (See attached.) Guden updated Committee members regarding Family Care. August 1, 2008, will be the Green Lake County Family Care start-up date with Care Wisconsin as the care management organization. Guden reported regarding the increase to \$3.00 from \$2.50 for the suggested donation for congregate meals.

The next meeting will be held May 14, 2008 at the Vista Valley Apartment Mealsite.

Long Term Support: The next meeting will be held on June 18, 2008.

Health Advisory Committee: The next meeting will be held on April 9, 2008.

Family Resource Council: The next meeting will be held on May 5, 2008.

Transportation Coordinating Committee: The meeting was held on March 20, 2008. (See attached.)

W-2 Committee Report: The next meeting will be held on July 14, 2008.

Advocap/Headstart Report: Mueller reported that the meeting was held March 13, 2008. Mueller reported that he was placed on the nomination committee.

ADRC Coordinating Committee Report: The ADRC Committee meeting was held March 13, 2008 in Marquette County. (See attached.) The March 13, 2008 ADRC minutes were distributed for Committee review. Guden reported regarding the meeting and the numbers being served. The 2008 ADRC budget was sent into the State for approval. The next meeting will be held May 8, 2008 in Waushara County.

Unit Reports: Administrative: No report.

Aging/Long Term Care: Long-Term Care Reform - Update: Van Ness updated Committee members regarding progress in the transition in Long Term Care Reform. Discussion followed. Van Ness reported that the provider meeting was held on April 3, 2008 and a staff mixer meeting on April 7, 2008. These meetings were held to educate and explain the process involving transition to Family Care. Van Ness reported that meetings have been held with the Union regarding the ADRC half-time and Family Care. It was reported that funding source but the job duties will be similar. Van Ness reported that the COP Coordinator and the DD/Long-Term Care Coordinator will be in the ADRC and two Care Managers will be contracted to the CMO (Care Management Organization) which has rented office space in the former Fabrico building in Green Lake.

Van Ness explained that the CMO will contract with the County to provide services. Discussion followed.

Van Ness reported there an enrollment training was held on April 7, 2008. The Economic Support Unit is involved in the transition to determine eligibility.

Van Ness reported that May 8, 2008 will be the annual Volunteer Recognition Banquet at Our Lady of the Lake Church at 2:00 p.m.

Children & Families Unit: Dissing reported that Amanda Kozaczuk started as the Child Welfare Worker on March 31, 2008.

Clinical Services Unit: Dissing explained the new crisis stabilization process to Committee members. Discussion followed.

Economic Support Services: Van Ness reported that Badgercare and Badgercare Plus is proceeding.

The Economic Support Unit is determining eligibility for the Family Care transition and will assist the ADRC staff by training them on how to access CARES information.

Fox River Industries: Van Ness reported that the workshop is continuing to be very busy. The bags have been ordered for the Menards contract. Selsing pointed out that the contract has penalties. However, Schuh, Fox River Industries Unit Manager, feels confident that Fox River Industries can meet all of the conditions and has spoken to Menards regarding concerns.

Health: Current Health Abatements: None.

Policies/Procedures Update: No report.

Purchases: None.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion.

W-2: No report.

Budget 2007: Van Ness reported that the 2007 Department of Health & Human Services budget will have approximately \$250,000 in revenues over expenditures. Van Ness reported that the auditor will be at the Department of Health & Human Services April 9-11, 2008.

Budget 2008: No discussion.

Committee Discussion: Administrative Committee Report: None.

Finance: No report.

Personnel: Helmer reported that the additional compensation for the Corporation Counsel was approved.

Discussion followed regarding the hourly time sheet. It was reported at County Personnel per the Personnel Consultant, Brenda Keller, that the County could pay 2-3 million dollars in fines if the timesheets are not implemented. Discussion followed.

Vacant Position(s) Review: None.

Property & Insurance: Van Ness reported that on March 12, 2008 she and Dissing met with Potter and Lawson, and the Samuel's Group to discuss the design plan for the Health & Human Services building.

IT Committee: No report.

Facilities & Security Committee Report: Dissing reported that the next meeting will be held on May 13, 2008.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, May 13, 2008 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Closed Session per WI Statute 9.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Mueller made a motion to move to closed session. Guden-second. Roll call vote. Mueller-aye; Guden-aye; Skipchak-aye; Gonyo-aye; Topham-aye; Wallenfang-aye; Dallman-aye. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Gonyo made a motion to adjourn closed session and return to open session. Guden-second. Roll call vote. All ayes. Motion carried.

After discussion, Guden made a motion to recommend to the Green Lake County Personnel Committee approval of the 6-month evaluation of Justin Dolske, CIP Aide, and pass him to permanent status. Gonyo-second. All ayes. Motion carried.

Adjournment: The meeting adjourned at 7:33 p.m. on a motion by Gonyo. Guden-second. All ayes. Motion carried.