



## GREEN LAKE COUNTY HIGHWAY COMMISSIONER

Robert J. Podgorski  
Highway Commissioner

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### **GREEN LAKE COUNTY HIGHWAY COMMITTEE MINUTES**

Monday, October 8, 2007  
9:00 A.M.

**Meeting called to order** by Supervisor Myers at 9:00 A.M.

**Members present:** Orville Biesenthal, Carol Myers, and Bob Krause, Dennis Galatowitsch.

**Member Absent:** Orrin Helmer.

**Non-member present:** Robert Podgorski Highway Commissioner; Michelle Burk, Cost Account Clerk; John Selsing, Corporation Council; Tom Boguszewski, Earth Tech; Andy Rowell, OMNI Associates; Michael Krause; Bruce Gebhardt; Dick Stellmacher; Gene Kussart, Donahue & Associates.

**Certification of the open meeting law:** The open meeting law was met by publication in the official county newspaper.

**Approval of agenda:** Motion/Second (Galatowitsch/ Krause) to approve the agenda. (4 Ayes, 1 Absent) Motion carried.

**Motion/Second (Galatowitsch/ Biesenthal) to move the parks business to the end of the agenda. (4 Ayes/ 1 Absent) Motion carried.**

**Approval of minutes:** Motion/Second (Krause/Biesenthal) to approve the minutes for September 10, 2007 with one correction. (4 Ayes/ 1 Absent) Motion carried.

**Correspondence:** Majorie Roti Roti from Three Hilltoppers 4-H Club would like to donate picnic tables and/ or benches to be placed at Zobel Park. The Highway Commissioner informed the Highway Committee that the tables & benches would meet the standards of the tables & benches that the parks currently have. Kathy Roeder sent a thank you letter for the crews and their consideration during the reconstruction on CTH PP. Division of Transportation sent a letter for the current 2008 General Transportation Aids Estimate.

**Public Comment:** Dick Stellmacher talked to the committee in regards to the driveway variance along with Bruce Gebhardt. They questioned the committee as to why there was special treatment given to Supervisor Myers & her husband

while CTH PP is being reconstructed. Dick Stellmacher states that the commissioner has added an additional culvert to her property. Bruce Gebhardt also stated that they believed that this was true. Commissioner Podgorski said that he would check into this & report back next month.

**Appearances:** Bruce Gebhardt talked to the Committee in regards to driveway variance he has requested on CTH PP and if it was needed. Gene Kussart from Donahue & Associates addressed the committee in regards to new employees working with his company and what they can do for Green Lake County. Tom Boguszewski from Earth Tech talked to the committee in regards to services that their company can provide for Green Lake County.

**Driveway Variance for Bruce & Sharon Gebhardt:** This was tabled until the correct paperwork can be filled out.

**Signing of vouchers:** Motion/Second (Biesenthal/ Krause) to approve October 8, 2007 vouchers for payment in the amount of \$67,500.45 (\$66,777.27 County, \$723.18 State, \$0.00 others.) (4 Ayes/ 1 Absent) Motion carried.

**Commissioner Report:** Reconstruction on CTH PP is progressing. The crews continued to mow 2<sup>nd</sup> cut on State & County Highways.

**Report on Highway Safety Rodeo in Waushara County:** The Highway Department Crews participated in Waushara County. Jim Seeliger took 5<sup>th</sup> place.

**Review Job Description Administrative Assistant:** Corporation Council advised the committee the steps that would need to be taken to request the current position be removed from the union. Motion/Second (Galatowitsch/ Krause) to hold further discussion during closed session. (4 Ayes/ 1 Absent) Motion carried.

**Motion/Second (Galatowitsch/ Biesenthal) to move # 14 & # 15 to the end of the agenda just prior to parks business. (4 Ayes/ 1 Absent) Motion carried.**

**Renew Commissioner's Term:** Motion/Second (Galatowitsch/ Biesenthal) to recommend to the County Board to renew the Commissioner's term. The County Clerk should be notified so this can be placed on the November agenda. (4 Ayes/ 1 Absent) Motion carried.

**Driveway for New Medical Building on CTH A:** Motion/Second (Galatowitsch/ Krause) request that OMNI & Associates resubmit a plan showing a drawing with both North & South turn lanes & detailed through lanes, & a detailed drawing in a manner that they want to install for dedicated turn lanes & bypass lanes for traffic going South. This will be reviewed at the next meeting. (4 Ayes/ 1 Absent) Motion carried.

**Highway Budget review:** The Highway Committee requested that County Clerk Marge Bostelmann appear at the next Highway meeting to explain the surplus funds at the Highway Department being used to off set the levy.

**CTH A Bridge Update:** The paperwork has been filed with the State of Wisconsin. It was scheduled for 2009 but has been pushed back until 2010.

**Review crash data and locations:** 19 reports received, 10 other, 0 weather, 9 deer versus car.

**Review Fund Balance and Equipment Analysis Reports:** The committee reviewed these two reports.

**DOT Request for services: Weight Scales & Shoulder STH 49.**

**Motion/Second** (Galatowitsch/ Krause) to approve the request for \$67,800 for STH shoulders & \$79,200 to install weight scales at shop I & II. (4 Ayes/ 1 Absent) Motion carried.

**Move into closed session under State Statue (19.85) (1) (c) and (f) for personnel matters including evaluations:** Motion/ Second (Galatowitsch/ Biesenthal) to go into closed session. (4 Ayes/ 1 Absent) Motion carried. Roll call vote taken. (4 Ayes/ 1 Absent) Motion carried.

**Move back into open session to disclose findings of closed session:**

Motion/Second (Krause/ Galatowitsch) to return to open session. (4 Ayes/ 1 Absent) Roll call vote taken. Motion carried. Motion/ Second (Galatowitsch/ Biesenthal) to approve evaluations for Otto & Seeliger and send to their personnel file. (4 Ayes/ 1 Absent) Motion carried.

**Review Equipment Purchase for 2008:** Motion/ Second (Galatowitsch/ Biesenthal) to approve the requested 2008 equipment list with the understanding that the State Superintendent & Commissioner's Vehicles will be bid to include the possibility of a hybrid vehicle. The committee will evaluate the bid to compare prices when the vehicles are bid. (4 Ayes/ 1 Absent) Motion carried.

**Review Road Construction Schedule for 2008:** Motion/Second (Galatowitsch/ Krause) to change to 2008 road reconstruction schedule to move CTH A back to 2009 and move CTH H ahead of it in 2008. (4 Ayes/ 1 Absent) Motion carried.

**Parks Business:**

**Approve Vouchers:** Motion/Second (Biesenthal/ Krause) to approve October 8, 2007 vouchers for payment in the amount of \$952.02. (4 Ayes/ 1 Absent) Motion carried.

**Correspondence:** None.

**Parks Public Comment:** None.

**Parks Appearances:** None.

**Berlin Trail:** Supervisor Myers reports that she has continued to leave messages for Chris Halbur from the DNR regarding the Berlin Trail but has had no response.

**Zobel Park:** Supervisor Myers reports that she has a lot of support from the community. She has received an estimate that it would cost \$40,000 to complete the disc golf project. Motion/Second (Galatowitsch/ Krause) to hire a grant writer at an anticipated cost of up to \$2,500.00 with more fees to be anticipated depending on the amount of grant money received. Supervisor Myers will be in charge of the hiring & supervising of the grant writer. The project can continue as long as there is sufficient grant funding to complete the project. In the event there is sufficient funding the project can be done entirely. (4 Ayes/ 1 Absent) Motion carried.

**Spring Lake Park:** The grant is being written for the buoys. The buoys will cost around \$250 - \$300 each.

**Boat Launch fees:** Collected to date, \$5,675.60.

**Garbage Less Parks:** Motion/ Second (Galatowitsch/ Biesenthal) to table this discussion until all of the ordinances can be looked at. (4 Ayes/ 1 Absent) Motion carried.

**Parks Budget:** There was no discussion held.

**Committee discussion:** None

The meeting was turned back to Highway business.

**Field Road Review:** None.

**Committee Discussion:** None.

**Future Meeting Date:** Monday, November 12, 2007 at 9:00 a.m. at the Highway Building in Green Lake. Since there was no further business to come before the committee there was a Motion/Second (Galatowitsch/ Krause) to adjourn at 12:00 P.M. (4 Ayes/ 1 Absent) Motion carried.

Minutes prepared by Michelle Burk, Cost Account Clerk

Robert J. Podgorski  
Green Lake County Highway Commissioner