

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, JULY 8, 2014 AT 6:00 P.M.

PRESENT: Joe Gonyo, Chairman
Bob Malchetske, Vice Chairman
Cindy Skipchak, Secretary
Nolan Wallenfang, Member
Joy Waterbury, Member
Jack Meyers, Member

EXCUSED: Richard Trochinski, Member
Carter Richter, Member
LeRoy Dissing, Director

OTHERS PRESENT: Philip Robinson, Deputy Director
Jerry Beuthin, Veteran's Service Officer
Karen Davis, Administrative Assistant
Kathy Munsey, Health Unit Manager

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Wallenfang/Meyers) to approve the agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Meyers/ Wallenfang) made a motion to approve the minutes of the 6/10/14 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Meyers/Malchetske) to approve the June Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Meyers/Malchetske) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Ashley Rondorf, Environmental Health Specialist: Ashley Rondorf, Environmental Health Specialist, was introduced to Committee members. Rondorf explained the food licensing/recreational licensing program. Rondorf reported there are 207 facilities in Green Lake County: 47 retail facilities; 14 campgrounds; 26 lodging facilities; 22 public pools; 3 educational/recreational camps; and 94 restaurants. Discussion followed. Committee members thanked Rondorf for her presentation.

Public Comment (3 minutes): None.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported regarding the Veteran's Service office including budget preparation, fair booth, etc.

Beuthin reported that the National Veteran's Service Convention will be held in Appleton, Wisconsin next year. Discussion followed regarding attendance and covering costs.

Advisory Committee Reports: Aging: The next meeting will be held on July 16, 2014 at the Markesan Grand River Apartments Mealsite.

Health Advisory Committee: The next meeting will be held on July 9, 2014.

Family Resource Council: The next meeting will be held on September 8, 2014.

Transportation Coordinating Committee: The next meeting will be held on November 19, 2014.

Advocap/Headstart Report: Gonyo reported that he attended the meeting at Prairieview Headstart. Gonyo reported that he is on the executive committee also. Gonyo reported regarding both meetings. Discussion followed.

ADRC Coordinating Committee Report: The next meeting will be held on July 10, 2014 at 1:00 p.m. at Adams County.

Quad County Family Resource Network Council Committee: The next meeting will be held on July 10, 2014 at 1:45 p.m. at Adams County.

Unit Reports: Administrative: Robinson reported that the Secretary I position is being advertised and interviewing/DHHS Personnel meeting will take place in the near future.

Aging/Long Term Care: Robinson reported to Committee members regarding the purchase of the freezer and re-allocation of funds for payment until donations come in.

Children & Families Unit: The report was distributed for Committee review. (See attached.)

Clinical Services Unit: Robinson reported regarding the DHHS Personnel meeting held July 7, 2014. Robinson reported that applicants were interviewed for the two vacant positions. Brittney Bachorz was offered the Jail Recidivism Counselor - LTE effective July 21, 2014. Interviews were held for the Psychiatric Nurse position also. Discussion followed.

Robinson reported that the agency is moving forward on the application for the Regional Comprehensive Community Services Program. Robinson reported that the next stage is approval from the Division of Quality Assurance. Discussion followed.

Discussion followed regarding the Neshkoro School Project.

Economic Support Services: No discussion.

Fox River Industries: No discussion.

Health: Current Health Abatements: None.

Munsey reported regarding the Health Unit activities. (See attached report.)

Policies/Procedures Update: None.

Purchases: Food Pantry Sign: None.

Health & Human Services Budget: Robinson reported that the proposed 2015 budget is being prepared for Committee review and approval. There will be a DHHS Public Hearing on August 12, 2014 at 5:00 p.m. with the regular Health & Human Services Board meeting starting at 5:30 p.m.
Whole DHHS Board

Committee Discussion: Administrative Committee Report: No discussion.

Finance: No discussion.

Personnel: Vacant Position(s) Review: None.

Property & Insurance: No discussion.

IT Committee: No report.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, August 12, 2014 at 5:00 p.m. for the Public Hearing and 5:30 p.m. for the Health & Human Services Board at the Green Lake County Government Center in Conference Room #1106.**

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Adjournment: Motion/second (Wallenfang/Skipchak) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 6:48 p.m..