



Serving Adams, Green Lake, Marquette & Waushara Counties
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ADRC Governing Board Minutes
February 8, 2018

- I. Certification of Open Meeting Law
- II. Pledge of Allegiance
- III. Call to Order – Chairman Warren Brewer called the meeting to order at 1:00pm.
- IV. Introduction of New Members, if applicable.
- V. Roll Call/Mileage –

<u>Adams:</u> Marge Edwards	<u>Green Lake:</u> Suzi Giesen Joy Waterbury	<u>Waushara:</u> Warren Brewer Bernadette Krentz Linda Manske
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- Absent:** John Gende and Russell Heise
Guest(s): Dawn Buchholz, Amanda Kutcher, Debbie Paavola, and Parkis Waterbury
ADRC Staff: Jennifer Dille & Kim Rachel
- VI. Adoption of the Agenda: *Motion was made to adopt the agenda by Joy Waterbury, seconded by Bernadette Krentz. Motion carried.*
- VII. Approval of Minutes of the Previous Meeting: *Motion by Linda Manske to approve the minutes of November 16, 2017, seconded by Joy Waterbury. Motion carried.*
- VIII. Public Comment (3 minutes/person, maximum of 15 minutes): None
- IX. REPORTS:
 - A. ADRC Local Activities (Jennifer Dille):
 1. **Staffing Updates:** Jennifer reported that in December Adams hired Sarah Fields. Sarah has since finished her functional screening training and will start taking cases soon. She has job shadowed, taken phone calls and is doing very well. Matt Wecker and Sandy Reinke are both sharing the Disability Benefit Specialist in Waushara one day a week each.
 2. **2017 Statistics:** Jennifer distributed and reviewed a 2017 total contacts versus 2016 statistics report for review. She mentioned that Marquette County data was removed but that she has 11 months of monthly information if anyone was interested in reviewing. She also reported that in the Top 10 Call Topics section, “Other” and “Insurance” has since been removed. As a result, resource specialists now need to ask specific questions rather than having the option to select “Other”.
 3. **Amanda Kutcher Health Promotions Coordinator-Tai Chi & Other Classes:** Amanda Kutcher distributed a handout of her current classes offered. Amanda mentioned that there is a new grant and some of those funds will be used to help promote these classes. Lastly, Amanda shared some exercise moves from her Tai Chi class and everyone was able to participate.

B. State Activity (Jennifer Dille):

1. ADRC Directors Meeting Updates: Jennifer reported they spoke about the reallocation that would be implemented in 2020. Some highlights include: enhanced MA time reporting with new time reporting sheets and training coming soon, same core services, more input from stakeholders regarding the amount of money distributed statewide, having a cap on indirect costs and defining those costs on the budget, having a statewide marketing plan, and standardizing AMSO (Agency Management, Support and Overhead). In addition, other highlights from that meeting included: that ORCD oversees ADRC's and will do leadership training for Directors. There will be a dementia re-design which means the state is going to create a new 5 year work plan. They are looking into 4 topics that will improve physical health. They are looking into a database that will work across the state, is more user friendly, and easier for the staff to use. Lastly, currently there are gaps in the training processes, therefore, the state is looking into a training evaluation project which may provide more regionalized training and webinar trainings on things such as how to take good notes, and refresher courses on I&A.

2. Update on Meeting with Anne Olsen, Director of ORCD (Office of Resource Center Development): Jennifer reported that they also spoke about the reallocation. She reminded everyone that we had requested additional funding for the DBS (Disability Benefit Specialist) position and we were turned down. The state does not have a standard process in place to define which county gets funding.

C. Advocacy Update: Jennifer distributed an invitation to the Alzheimer's Association Advocacy Day on February 27, 2018 in Madison and encouraged everyone to attend. She also informed everyone that the state passed the following Alzheimer's and Caregiver bills: Silver Alert bill revision (AB 628), Uniform Adult Guardianship Jurisdiction (AM 629), Dementia Specialist Certification (AB 630), Caregiver Tax Credit (AB 631), and Alzheimer's Disease and Dementia Awareness Grants (AB 632). Jennifer also reported concerns of disability advocates with provisions of the ADA Education and Reform Act of 2017 (HR 620) which would weaken the American's with Disabilities Act.

X. OLD BUSINESS:

1. 2018 Budget and Staffing Pattern: Jennifer reported that the 2018 budget has been approved tentatively. Again, reminded everyone that they will not receive any money for the DBS position and that there is a \$9000.00 grant that is not included. In addition, Jennifer mentioned that at the next management team meeting on March 2nd, they will discuss the staffing pattern changes in Waushara.

XI. NEW BUSINESS: None

XII. MEETING DATE & LOCATION/SUGGESTIONS FOR FUTURE AGENDA ITEMS: The next meeting will be on May 17, 2018 at 1:00pm in the Demonstration Room – Lower Level in the Waushara County Courthouse.

XIII. ADJORNMENT: *Motion to adjourn the meeting at 2:04pm was made by Bernadette Krentz, seconded by Linda Manske, and the motion carried.*

Respectfully Submitted

Kim Rachel, ADRC Resource Assistant