

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, MARCH 8, 2005 AT 6:00 P.M.

PRESENT: Elden Dallman, Member  
Nolan Wallenfang, Member  
James Disterhaft, Member  
Joe Gonyo, Member  
Dan Priske, Member  
Ruth Topham, Member  
Gus Mueller, Member  
Bob Malchetske, Member

EXCUSED: Cindy Skipchak, Secretary

OTHERS PRESENT: Linda Van Ness, Director  
LeRoy Dissing, Deputy Director  
Dan Sondalle, Assistant Corporation  
Counsel  
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Mueller made a motion to approve the agenda. Disterhaft-second. All ayes. Motion carried.

Action on Minutes: After discussion, Topham made a motion to approve the amendment to the minutes of the 1/11/05 Health & Human Services Board meeting that was amended at the 2/3/05 meeting. After discussion, Topham made a motion to amend the amendment to read: "After discussion and the Board having no objections to this grievance, Wallenfang made a motion to refer the IUOE Aging/LTC Unit 35 to 40 hour payroll adjustment grievance to County Personnel for the ultimate decision on this matter because this is viewed as a County-Wide Personnel issue. Disterhaft-second. All ayes. Motion carried." Wallenfang-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Mueller made a motion to approve the Health & Human Services and Veteran's Services vouchers as presented. Topham-second. All ayes. Motion carried.

Appearances: None.

Correspondence: March County Board Reports: Van Ness reported that Clinical Services, Economic Support, and Children & Family Services Units need to be reported on at the next County Board meeting. Gonyo - Economic Support Unit, Mueller - Children & Family Services Unit and Priske, Clinical Services Unit will be reporting.

Summary/Governor's 2005-2007 Budget: Van Ness explained the proposed budget with Committee members. Discussion followed.

Veteran's Service Office Report: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Wallenfang made a motion to move to closed session. Mueller-second. Roll call vote. All ayes. Motion carried.

Return to Open Session: After discussion, Gonyo made a motion to adjourn closed session and return to open session. Mueller-second. Roll call vote. All ayes. Motion carried.

After discussion, Malchetske made a motion to approve the annual evaluation for Rebecca Voeltner, Production Supervisor. Mueller-second. All ayes. Motion carried.

Van Ness updated Committee members regarding the Committee Appointments that need to be presented at the April County Board meeting. After discussion, Mueller made a motion to recommend the appointments to the County Board Chairman for April 2005. Gonyo-second. All ayes.

Advisory Committee Reports: Aging: The meeting was held February 9, 2005 at the Berlin Senior Center. Disterhaft reported that information regarding the White House Conference on Aging is available. It will be held April 18, 2005 in Oshkosh. Committee members interested in further information can contact the Aging Unit Manager, Suzi Giesen.

Disterhaft also reported that there will be 4 area town meetings in the region. The closest one to Green Lake County will be in Wautoma on June 10, 2005. At these town meetings, Federal and State aging issues will be discussed.

Disterhaft reported that the TRIAD and Department of Health & Human Services Senior Picnic, dates which will be held in August, were discussed

Disterhaft also reported that plans are being made for the second annual "Spring Fling".

Long Term Support: The meeting was held February 16, 2005 at 3:00 p.m. Van Ness reported that the State will be auditing this Spring and that since Green Lake County had no audit exceptions in the last year that there will be a shortened audit done in Green Lake County in 2005. Van Ness stated that the Long-Term Care Unit should be commended for their efforts to maintain program requirements. (See attached minutes.)

Health Advisory Committee: The next meeting will as held on Wednesday, April 13, 2004 at the Health & Human Services Center.

Family Resource Council: The March 7, 2005 meeting was rescheduled for April 4, 2005.

Transportation Coordination Committee: The next meeting will be held Tuesday, March 15, 2005 at 2:00 p.m. at Fox River Industries.

W-2 Committee Report: No meeting.

Advocap/Headstart: Resolution Relating to Support Community Service Block Grant Funding: Van Ness presented the Resolution "Relating to Support Community Service Block Funding". After discussion, Priske made a motion to recommend supporting the "Resolution Relating to Support Community Service Block Funding" to the Green Lake County Board. Mueller-second. All ayes. Motion carried.

Unit Reports: Administrative: Van Ness reported that the WCHSA Spring conference will be held May 11-13, 2005 in Elkart Lake, WI. Committee members interested in attending should contact Van Ness for further information.

Aging/Long Term Care: "Resolution Relating to Allocation of Medicare Modernization Act Transition Grant Program Funds to the Elderly Benefit Specialist Program for Part-D Related Assistance Activities": Dissing explained to Committee members the proposed Resolution Relating to Allocation of Medicare Modernization Act Transition Grant Program Funds to the Elderly Benefit Specialist Program for Part-D Related Assistance Activities. These funds cannot be used to supplant any present funding for the Benefit Specialist. Discussion followed. The proposal will be for increasing the Benefit Specialist position from 35 to 40 hours to help with the drug portion questions and services to clients regarding Medicare Part-D. It was made clear that the position will remain at 40 hours per week only as long as there is funding. After discussion, Mueller made a motion to recommend to the Green Lake County Personnel Committee to support the "Resolution Relating to Allocation of Medicare Modernization Act Transition Grant Program Funds to the Elderly Benefit Specialist Program for Part-D Related Assistance Activities: as long as no tax levy is used to fund the increase in hours. Disterhaft-second. All ayes. Motion carried.

Children & Families Unit: No discussion.

Clinical Services Unit: Coordinated Community Services (CCS): This will be presented to Committee members at the April meeting.

Economic Support Services: Van Ness updated Committee members that the W-2 contract addendum was signed to continue to the end of 2005. It was stated that the program will be closely monitored and 120-day notice will be given if it looks like there will be a deficit.

Fox River Industries: Consumer Survey: Van Ness distributed the consumer survey and reviewed with Committee members. Second handout reviewed the service guide. Discussion followed. The F.R.I. News newsletter was distributed for review.

Corn Crib/Elevator: Van Ness reported that Schuh is getting bids for a gas/electric motor for the elevator for use with the corn crib. Committee members will be updated. Discussion followed.

Health: Current Health Abatements: Sondalle reported that a letter was received regarding requesting records for all mold investigations from 1999 to the present. Discussion followed. Sondalle will confer with the Environmental Health Specialist and Committee members will be updated.

The Health Unit report was reviewed and bookmarks advertising the Health Unit website were distributed.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget:

Carryover Accounts: Alternate Care: The carryover amount for 2005 will be \$340,000 and an additional \$10,000 was put into the FRI Vehicle Outlay account.

W-2: No report.

Budget 2004: No discussion.

Budget 2005: No discussion.

Committee Discussion: Administrative Committee Report: Priske reported regarding the Administrative Committee meeting.

Finance: Priske reported regarding the County finances.

Personnel: No discussion.

Property & Insurance: No discussion.

IT Committee: No report.

Security Committee Report: No report.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, April 12, 2005 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion:

Adjournment: The meeting adjourned at 7:15 p.m. on a motion by Malchetske. Mueller-second. All ayes. Motion carried.