

THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES PERSONNEL COMMITTEE HELD AT THE HEALTH & HUMAN SERVICES CENTER, 571 COUNTY ROAD A, ROOM #0903, GREEN LAKE, WI ON THURSDAY, November 7, 2013 AT 4:00 P.M.

PRESENT: Robert Malchetske, Member
Cindy Skipchak, Member
Nolan Wallenfang, Chairman
Joe Gonyo, Alternate

EXCUSED: Dick Trochinski, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: Wallenfang called the meeting to order at 4:00 p.m. The Pledge of Allegiance to the flag was recited.

Approval of Agenda: Motion/second (Skipchak/Malchetske) to approve the amended agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Skipchak/Malchetske) to approve the minutes of the 8/12/13 and 10/3/13 meetings.

Independent Contractor to Assist with Community Health Improvement Plan: Dissing explained the need to independently contract with Melanie Simpkins, RN, to assist in completing the CHIP (Community Health Improvement Plan) within the Health Unit. The need has grown as a result of Marilyn Voeltner, Community Health Educator, being out for an extended time due to medical reasons. Motion/second (Skipchak/Malchetske) to approve independently contracting with Melanie Simpkins, RN, for up to 20 hours/week for \$25.00/hour till the end of 2015 not to exceed \$3,000.00 total. All ayes. Motion carried.

Closed Session under WI Statute 19.85 (1) (c) (employment/evaluation) for Personnel Issues: Motion/second (Malchetske /Skipchak) to adjourn to closed session. Roll call vote. Malchetske-aye; Skipchak-aye; Gonyo-aye; Wallenfang-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Skipchak/Malchetske) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

Motion/second (Gonyo/Skipchak) to recommend hiring Melissa Much and Stuart Adler for the two Dual Diagnosis Clinical Therapist positions.

Motion/second (Gonyo/Skipchak) to approve the annual evaluations for Sharon Timm, Mealsite Manager. All ayes. Motion carried.

Vacant Position(s) Review: Clinical Therapist: Dissing read a letter of resignation from Amy Morissey, Clinical Therapist, effective November 22, 2013.

Dissing explained the need to fill this position. Motion/second (Skipchak/Malchetske) to recommend to County Personnel filling the vacant Clinical Therapist position. All ayes. Motion carried.

Jail Recidivism Mental Health & Substance Abuse Counselor - LTE: Dissing explained the need to fill the vacant Jail Recidivism Mental Health & Substance Abuse Counselor - LTE position. Motion/second (Skipchak/Malchetske) to recommend to County Personnel filling the vacant Jail Recidivism Mental Health & Substance Abuse Counselor - LTE position. All ayes. Motion carried.

Future Agenda Items: Personnel Evaluations; Position hiring

Future Meeting Date: No meeting scheduled.

Adjournment: Motion/second (Gonyo/Malchetske) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 5:22 p.m.