



**GREEN LAKE COUNTY  
INFORMATION TECHNOLOGY COMMITTEE MINUTES  
October 6, 2015**

**CALL TO ORDER**

Dave Richter called the meeting of the Information Technology Committee to order at 4:30 p.m. in the Green Lake County Government Center, Committee Room #0903, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Dave Richter, Gail Schroeder, Sue Wendt  
Also Present: Bill Hutchison, Deb Sweeney  
Absent: Chip Hiestand, Nick Toney, Joy Waterbury

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**Motion/Second (Schroeder/Wendt)** to approve the agenda. Motion carried.

**MINUTES**

**Motion/Second (Schroeder/Wendt)** to approve the August 12, 2015 minutes. Motion carried.

**CORRESPONDENCE** – None

**APPEARANCES** – None

**DEPARTMENT/COMMITTEE DISCUSSION**

Department/Project updates from the IT Director:

- Since last committee meeting, 60 helpdesk tickets have been created, 64 resolved and 14 remain open.
- 14 new employee accounts created since the last meeting.
- 2016 IT Department budget has been completed.
- Implemented Kaspersky email filtering on the mail system.
- Upgraded Sheriff's office voice recorders.
- Ongoing PC upgrades completed.
- Alio Intelligence training recently held.
- Completing computer browser upgrades.
- Preventative maintenance completed on all main UPS units.
- Order placed for new GIS server.
- Participated in the County-wide disaster drill.

**PURCHASE REQUESTS**

\*account number=(year)-100-25-51450-xxx-000

Item #	Item	Qty	*Acct #	Reason for Purchase	Vendor	Price per Item	Total	Delivered Price?
1	VetraSpec Software	1	206	Veteran Services Office	DataSpec	\$2,192.00	\$2,192.00	n/a
					Sole Provider			

**Motion/Second (Wendt/Schroeder)** to approve purchase. Motion carried.

**CLOSED SESSION**

None

**VOUCHERS**

Vouchers were presented in the amount of \$3,321.37.

**Motion/Second (Schroeder/Wendt)** to approve vouchers as presented. Motion Carried

**UPCOMING COMMITTEE ACTIVITY**

Next meeting: December 1, 2015 - 5:30 p.m.

**ADJOURNMENT**

**Motion/Second (Wendt/Schroeder)** to adjourn at 4:45 p.m. Motion carried.