



**GREEN LAKE COUNTY
INFORMATION TECHNOLOGY COMMITTEE MINUTES
October 6, 2014**

CALL TO ORDER

Nick Toney called the meeting of the Information Technology Committee to order at 4:30 p.m. in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Dave Richter, Nick Toney, Gail Schroeder, Joy Waterbury
Absent: Chip Hiestand
Also Present: Bill Hutchison, Deb Sweeney

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Motion/Second (Waterbury/Richter) to approve the agenda. Motion carried.

MINUTES

Motion/Second (Richter/Schroeder) to approve the August 4, 2014 minutes. Motion carried.

CORRESPONDENCE – None

APPEARANCES – Sheriff Mark Podoll and Officer Matt Vande Kolk

DEPARTMENT/COMMITTEE DISCUSSION

Department/Project updates from the IT Director:

- Since last committee meeting, 54 helpdesk tickets have been created, 57 resolved and 27 remain open.
- 14 new employee accounts created and 11 deactivated since last meeting.
- IT department has been assisting the County Clerk's Office in the process of managing sick time.
- Patrol laptops upgraded from 32bit to 64bit and increased the memory.
- IT Support Specialist was part to the team that reviewed the County's proposed health care packages.
- Onsite meetings held with Netsmart on Avatar report and maintenance training.
- New pcs installed in the Treasurer's Office, FRI, and the Sheriff.
- L3 squad car video installation completed.
- Desktop pcs in various departments modified to work with the State's home energy website.
- Preventive maintenance completed on server room UPS.
- IT Director installed a temperature monitoring system for the Sheriff's Office evidence freezer.
- Several repairs completed on desktop pcs.

Committee adjourned at 4:40 pm to view the IT resources in a Sheriff's Office squad car. The IT Director along with Sheriff Mark Podoll and Officer Matt Vande Kolk explained and demonstrated the computer technology used in the cars.

Meeting resumed at 5:05 pm. The IT Director distributed to the committee a document on the highlights of information technology used by patrol.

PURCHASE REQUESTS – None

CLOSED SESSION – None

VOUCHERS

Vouchers were presented in the amount of \$1,511.10.

Motion/Second (Richter/Schroeder) to approve vouchers as presented. Motion Carried

UPCOMING COMMITTEE ACTIVITY

Next meeting: December 1, 2014 - 4:30 p.m.

ADJOURNMENT

Motion/Second (Richter/Waterbury) to adjourn at 5:17 p.m. Motion carried.