



**GREEN LAKE COUNTY  
INFORMATION TECHNOLOGY COMMITTEE MINUTES  
February 6, 2017**

**CALL TO ORDER**

Joy Waterbury called the meeting of the Information Technology Committee to order at 6:00 p.m. in the Green Lake County Government Center, Committee Room #0903, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Chip Hiestand, Katie Mehn, Gail Schroeder, Nick Toney, Joy Waterbury  
 Also Present: Bill Hutchison, Deb Sweeney

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**Motion/Second (Toney/Mehn)** to approve the agenda. Motion carried.

**MINUTES**

**Motion/Second (Toney/Mehn)** to approve the December 6, 2016 minutes. Motion carried.

**PUBLIC COMMENTS** – None

**APPEARANCES**

**CORRESPONDENCE** – None

**DEPARTMENT/COMMITTEE DISCUSSION**

Department/project updates since the last meeting from the IT Director:

- 48 helpdesk tickets have been created, 43 resolved and 18 remain open.
- 8 new employee accounts created.
- Upgrades to Alio, Alio Employee Portal, Alio Intelligence, and GCS completed.
- Upgraded Avatar UAT server, waiting on approval from HHS to move forward on live server.
- Alio Oracle database upgrade scheduled for later this month.
- Moved Fidlar data to faster storage location.
- Seen recent failures on hard drives and RAID card.
- Data replication setup between two file servers used at the Government Center.
- December generator test completed without issues.
- Replaced batteries in CCAP equipment room UPS.
- Currently working on 41 PC upgrades.

Committee reviewed the IT 2016 annual report

**Motion/Second (Schroeder/Hiestand)** to approve the IT 2016 annual report.

**PURCHASE REQUESTS**

\*account number=(year)-100-25-51450-xxx-000

Item #	Item	Qty	*Acct #	Reason for Purchase	Vendor	Price per Item	Total	Delivered Price?
1	Lenovo T560 laptop	1	810	County Administrator	Lenovo	\$1,702.59	\$1,702.59	Yes
					SHI	\$1,708.28	\$1,708.28	Yes
2	CountyLaw Case Mgmt Software		214	Corporation Counsel	Cycom Data Systems	\$3,930.00	\$3,930.00	n/a
					Sole provider			

**Motion/Second (Toney/Schroeder)** to approve purchases and send to P&I for approval. Motion carried.

**UPCOMING COMMITTEE ACTIVITY**

Next meeting: April 3, 2017 at 6 p.m.

**ADJOURNMENT**

***Motion/Second (Mehn/Toney)*** to adjourn at 6:15 p.m. Motion carried.