



INFORMATION TECHNOLOGY COMMITTEE: Minutes

Date: December 5, 2011
Time: 4:30 p.m. – 5:19 p.m.
Place: Meeting Room #0903 – Green Lake County Government Center

Present:

Committee Members

Chip Hiestand, Sue McConnell, Dave Richter, Deb Schubert, Nolan Wallenfang

Also in attendance:

Dan Piske, County Board Chair
Sergeant Joel Gerth
Bill Hutchison, IT Director
Deb Sweeney, Committee Secretary

Next Meeting: February 6, 2012 @ 4:30 p.m.

1. Certification of Open Meeting Law

Deb Schubert called the meeting to order at 4:30 p.m. and certified requirements of open meeting law as being met.

2. Approval of Agenda

Motion/Second (Wallenfang/Richter) to approve the December 5, 2011 agenda. **Motion Carried.**

3. Approval of Minutes

Motion/Second (Wallenfang/Hiestand) to approve the October 3, 2011 minutes. **Motion Carried.**

4. Correspondence

None

5. Appearances

Sergeant Joel Gerth - Internet access for inmates.

In keeping with the Recidivism Reduction program in the jail, Sergeant Gerth asks the Committee to consider granting Internet access to inmates for various things such as jobs searches, job applications, classroom work, and research. Access would be strictly supervised and only granted to those with specific needs. Moraine Park supplied and maintains the computer equipment in the jail classroom and would need to be consulted prior to any changes being made. Originally the equipment was setup in an isolated internal network which would change in order to provide outside access. The IT Department would only supply access to the Internet and has no control, monitors, or administers any of the computer equipment. Sergeant Gerth advises he has full support from the Dean of Basic Education at Moraine Park. Committee discussion was held.

Committee advised Sergeant Gerth to present this to the Judicial/Law Committee and to work with the IT Director and Moraine Park to move this forward.

6. Departmental Report/Discussion

Department/Project updates from the IT Director:

- Since last committee meeting, 46 helpdesk tickets have been resolved, 56 open and 60 were created.
- Upgrades recently completed on the Treasurer's GCS software, Law Enforcement's Spillman and Tracs software, and Highway's MDSS software.
- All IT resources are in place and ready for the implementation of H&HS Economic Support Unit's State-mandated call center consortium.
- All Citrix servers and terminals have been decommissioned.
- Approximately half of the computers have been upgraded to Windows 7 and Office 2010.
- H&HS CMHC records management software upgrade completed.
- GIS mapping site set to go live as of yearend.
- New mobile data computers are now installed in the deputy squad cars.
- Scanned images for the Register of Deeds recently imported into Fidlar software.

7. Purchase Requests

*account number=(year)-100-25-51450-xxx-000

Item #	Item	Qty	*Acct #	Reason for Purchase	Vendor	Price per Item	Total	Delivered Price?
1	HP 8200 Elite USDT	10	810	Replacement computers	PDS	\$639.00	\$6,390.00	yes
					State contract			
2	Lenovo ThinkPad T520 Laptop	2	**	Sheriff Office use	CDW	\$802.70	\$1,605.40	yes
					State contract			
3	Canon Pixma IP 100 printer	1	**	Sheriff Office use	CDW	\$225.24	\$225.24	yes
					State contract			
4	Lenovo ThinkPad T520 Laptop	3	**	Health & Human Services use	CDW	\$802.70	\$2,408.10	yes
					State contract			
5	Lenovo ThinkPad T520 mini-dock	3	**	Health & Human Services use	CDW	\$175.99	\$527.97	yes
					State contract			
6	SNC-RZ30N	1	234	Network camera – jail	123securityproducts.com	\$1,225.00	\$1,225.00	yes
					TWAcomm.com	\$1,359.97	\$1,359.97	yes

**Grant funds.

Motion/Second (Wallenfang/Richter) to approve purchases. Submit items 1, 2, 4, and 6 to P&I for approval. **Motion Carried.**

8&9. Closed Session

None

10. Vouchers

Voucher presented in the amount of \$2,033.73.

Motion/Second (Richter/Wallenfang) to approve voucher as presented. **Motion Carried.**

11. Committee Discussion

Next meeting: February 6, 2011 @ 4:30 p.m.

Future agenda items: Phones, 2011 Annual Report

12. Adjournment

Motion/Second (Wallenfang/Hiestand) to adjourn at 5:19 p.m. **Motion Carried**