



**GREEN LAKE COUNTY
INFORMATION TECHNOLOGY COMMITTEE MINUTES
December 4, 2017**

CALL TO ORDER

Joy Waterbury called the meeting of the Information Technology Committee to order at 5:30 p.m. in the Green Lake County Government Center, Committee Room #0903, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Chip Hiestand, Katie Mehn, Gail Schroeder, Nick Toney, Joy Waterbury
Also Present: Bill Hutchison, Deb Sweeney

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Motion/Second (Schroeder/Mehn) to approve the agenda. Motion carried.

MINUTES

Motion/Second (Hiestand/Toney) to approve the October 2, 2017 minutes. Motion carried.

PUBLIC COMMENTS – None

APPEARANCES – None

CORRESPONDENCE – None.

DEPARTMENT/COMMITTEE DISCUSSION

Department/project updates since the last meeting from the IT Director:

- 44 helpdesk tickets have been created, 47 resolved and 10 remain open.
- Deb Sweeney attended the Alio Midwest Users Conference.
- 2018 IT Budget passed.
- Resolution to create two new IT positions passed.
- 6 new employee accounts created.
- Installing security patches ongoing.
- Modified/improved audio recording process of meetings in the County Board room.
- Continuing consolidation of printer/copier/faxes/multifunction devices.
- 3rd quarter Avatar patches installed.
- Main UPS preventative maintenance recently completed.
- Upgrade to GCS software completed.
- Assisted employees moving offices.
- New server UPSs installed at Highway and Fox River.
- 6 PC upgrades completed
- Bill Hutchison will be off on medical leave starting December 8th for approximately two weeks.

UPCOMING COMMITTEE ACTIVITY

Next meeting: February 5, 2018 at 5:30 p.m.

Future agenda item: Review of IT Department Annual Report

ADJOURNMENT

Motion/Second (Toney/Hiestand) to adjourn at 5:37 p.m. Motion carried.