



INFORMATION TECHNOLOGY COMMITTEE: Minutes

Date: April 4, 2011

Time: 4:30 p.m. – 5:25 p.m.

Place: Public Meeting Room – Green Lake County Government Center

Present:

Committee Members

Dave Richter, Deb Schubert, Mark Slate, Nolan Wallenfang, Margaret Whirry

Also in attendance:

Dan Priske, County Board Chair

Bill Hutchison, IT Director

Deb Sweeney, Committee Secretary

Next Meeting: May 23, 2011 @ 4:30 p.m.

1. Certification of Open Meeting Law

Deb Schubert called the meeting to order at 4:30 p.m. and certified requirements of open meeting law as being met.

2. Approval of Agenda

Motion/Second (Wallenfang/Slate) to approve the April 4, 2011 agenda. **Motion Carried.**

3. Approval of Minutes

Motion/Second (Richter/Wallenfang) to approve the February 7, 2011 minutes. **Motion Carried.**

4. Correspondence

None

5. Appearances

None

6. Departmental Report/Discussion

Department/Project updates from the IT Director:

- Dispatch center was moved to the new facility and on the new radio equipment as of March 15th. A test of emergency power was completed at that time.
- IT Department has been busy getting ready for the move of all remaining offices to the new addition.
- New GIS mapping server and client are in place and are being developed and tested.
- IT Department continues to roll out Windows 7 pcs and Office 2010.
- Laserfiche system recently installed for Child Support.
- The DA Protect to Spillman interface is progressing.
- New agreements for Charter IT services have been completed.
- To meet a State requirement of redacting social security numbers, the Register of Deeds has been in contact with the IT Director regarding a purchase request to image documents for years 1995 to 2000.
- Additional video conferencing equipment installed in the jail.
- USB control software being implemented.
- District Attorney's VINE system interface with Spillman has been completed.
- The e911 interface between CenturyLink and Spillman has been removed. This is no longer needed and saves \$1,500 in support costs.

The Committee discussed a scope of work document which was prepared by the IT Director.

7. Purchase Requests

*account number=(year)-100-25-51450-xxx-000

Item #	Item	Qty	*Acct #	Reason for Purchase	Vendor	Price per Item	Total	Delivered Price?
1	VMWare server replacement	1	810	ABMX 226SN-192 Server	ABMX	\$4,858.90	\$4,858.90	yes
					Sole provider			
2	CMHC software upgrade	1	219	Upgrade CMHC software to current version	Netsmart	\$3,150.00	\$3,150.00	n/a
					Sole provider			
3	Turning Technologies Clicker Kit	1	**	To collect data interactively by UWEX educators	Turning Technologies	\$899.00	\$899.00	yes
					Sole provider			

**UWEX account 01-101-13-55620-999-001 (Approved by Agriculture, Extension & Fair committee 3/25/11)

Motion/Second (Richter/Wallenfang) to approve purchase from lowest bidder. Submit items 1&3 to P&I for approval.
Motion Carried.

8&9. Closed Session

None

10. Vouchers

None

11. Committee Discussion

Next meeting: May 23, 2011 @ 4:30 p.m.

12. Adjournment

Motion/Second (Wallenfang/Richter) to adjourn at 5:25 p.m. **Motion Carried.**

Committee members toured the new addition after the meeting.