



INFORMATION TECHNOLOGY COMMITTEE: Minutes

Date: October 3, 2011

Time: 4:36 p.m. – 4:56 p.m.

Place: Meeting Room #0903 – Green Lake County Government Center

Present:

Committee Members

Chip Hiestand, Dave Richter, Deb Schubert, Nolan Wallenfang

Committee Members Absent:

Sue McConnell

Also in attendance:

Dan Priske, County Board Chair

Bill Hutchison, IT Director

Deb Sweeney, Committee Secretary

Next Meeting: December 5, 2011 @ 4:30 p.m.

1. Certification of Open Meeting Law

Deb Schubert called the meeting to order at 4:36 p.m. and certified requirements of open meeting law as being met.

2. Approval of Agenda

Motion/Second (Priske/Wallenfang) to approve the October 3, 2011 agenda. **Motion Carried.**

3. Approval of Minutes

Motion/Second (Wallenfang/Priske) to approve the August 2, 2011 minutes. **Motion Carried.**

4. Correspondence

None

5. Appearances

None

6. Departmental Report/Discussion

Department/Project updates from the IT Director:

- Since last committee meeting, 51 helpdesk tickets have been resolved, 42 open and 10 were created.
- Recent network changes at Markesan PD required some support from the IT Director.
- H&HS Economic Support Unit is involved in the implementation of a State-mandated call center consortium. This will require some changes and additions of IT resources.
- Most of the computer recycling has been picked up with the remainder to go on October 11th.
- IT Department handing a large amount of user account changes/additions.
- Network setup and removal was completed for the fair at the fairgrounds.

Motion/Second (Wallenfang/Priske) to seat Chip Hiestand at 4:40 p.m. **Motion Carried.**

- IT Department continues to roll out Windows 7 pcs and Office 2010.
- H&HS records management software scheduled for an upgrade on October 13th & 14th.
- Guard1 software recently installed in the jail.
- New mobile data computers being installed in the deputy squad cars.

The Committee discussed two iPads recently purchased by the H&HS Health Unit. The IT Director learned of the purchase by a recent news article. The Committee agreed the IT Director should have been consulted prior to the purchase. Chairman Priske will write a letter to the H&HS Director.

Motion/Second (Priske/Wallenfang) to seat Dave Richter at 4:47 p.m. **Motion Carried.**

The Committee reviewed and discussed a list of old mobile data computers to be disposed.

The IT Director has received an offer to purchase the best of the units for \$250 each with the monies being returned to the general fund. Some of the units are not in the best condition and will be recycled.

Motion/Second (Richter/Wallenfang) to approve selling the best units for \$250 each. **Motion Carried.** P&I should be advised of the disposal.

7. Purchase Requests

*account number=(year)-100-25-51450-xxx-000

Item #	Item	Qty	*Acct #	Reason for Purchase	Vendor	Price per Item	Total	Delivered Price?
1	HP 8200 Elite USDT	2	**	Computers for ESU consortium	PDS	\$639.00	\$1,278.00	yes
					State contract			

**State Economic Support funds.

Motion/Second (Richter/Wallenfang) to approve purchase. Submit item to P&I for approval. **Motion Carried.**

8&9. Closed Session

None

10. Vouchers

Voucher presented in the amount of \$7,101.02.

Motion/Second (Wallenfang/Hiestand) to approve voucher as presented. **Motion Carried.**

11. Committee Discussion

Next meeting: December 5, 2011 @ 4:30 p.m.

12. Adjournment

Motion/Second (Richter/ Wallenfang) to adjourn at 4:56 p.m. **Motion Carried**