

FINANCE COMMITTEE
September 30, 2010

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday, September 30, 2010, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert
Jack Meyers
Susan McConnell
Alma Hedberg
Joanne Guden

Also Present: Marge Bostelmann, County Clerk
Dan Priske, County Board Chair
Kathy Morris, Treasurer
Linda Van Ness, HHS Director
Sheriff Mark Podoll
Lori Evans, Admin Assist – LE
Maureen Schweder, Supervisor
Al Shute, Director Planning & Zoning

Also Present: Tony Daley, Berlin Journal

AGENDA

Motion/second (Guden/Meyers) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Meyers) to approve the minutes of August 26, 2010, September 16, 2010 and September 22, 2010 as presented. All ayes. Motion carried.

PUBLIC COMMENT (3 Minute limit) - None

CORRESPONDENCE – None

APPEARANCES - None

TREASURER’S REPORT

Morris sent her report to the committee. She compared the boat launch fees of \$26,820 in 2010 to \$5,575.64 in 2009. Morris explained that there is a boundary discrepancy between Marquette and Green Lake County. This will be clarified in Madison and then through a resolution to County Board. She also recommended that more county offices accept credit card payments. Morris also reported on the tax deed properties.

Morris would like the maintenance department to put padlocks on some of the properties and “for sale” signs on all the tax deed properties that are being sold.

Motion/second(Guden/Meyers) to accept the Treasurer’s Report. Motion carried.

DEPARTMENT HEAD – Sheriff Mark Podoll

Sheriff Podoll and Lori Evans explained the expenditures and revenues of their budget. Priske explained that the Sheriff's office received an award for loss control ratio.

BUDGET REVIEW

The Committee reviewed the 2010 revenue and expenditure report. Discussion held. McConnell had questions on the highway budget.

BUDGET ADJUSTMENTS

Emergency Management: Gary Podoll received a grant for equipment in the amount of \$3,272.00. He is requested a budget adjustment to increase:

Revenue account; 00-100-18-43527-000-000 by \$3272

Expense account: 00-100-18-52811-311-000 by \$3272

District Attorney: Winn Collins received a grant for \$17,573.99. He is requesting that his carryover be increased by the grant amount:

Revenue account: 00-101-03-49320-000-000

Expense account: 00-101-03-51310-999-000

Motion/second (Guden/Meyers) to approve the budget adjustments as requested. All ayes. Motion carried.

Request from Planning & Zoning to appropriate funds for legal fees from contingency. A bill for \$4446.55 was presented. A previous bill for \$2141.21 was paid from corporation counsel budget for special attorney fees. That budget line is only \$500 so it is \$1641.21 over. The pending litigation will be discussed in closed session.

2011 Budgets

Bostelmann presented the budget summary and changed budgets. The shortfall is \$236,589. This can be taken from undesignated. Last year \$225,000 was used from undesignated. The audit reflects an increase in undesignated funds from last year. Land Use Planning & Zoning, Register of Deeds, General Revenues budgets were adjusted to reduced the levy. Discussion was held.

Motion/second(Hedberg/McConnell) to set the tax levy at \$13,644.443. Motion carried.

2009 AUDIT

Management Letter Recommendations: Bostelmann discussed the management letter with the Committee. Discussion was held. The recommendations that were made by the auditor will be implemented.

RESOLUTIONS/ORDINANCES – None

SUPERVISORS MONTHLY CLAIMS

Committee reviewed the 2010 supervisor's claims in the amount of \$4,451.34 and lay person's claims for \$159.00.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$24,755.91 and IT for \$42,839.53.

Motion/second (Guden/Meyers) to approve the supervisor's claims and vouchers as presented. Motion carried.

CLERK'S REPORT

Bostelmann stated that while at the WCA Conference she talked with Kevin DeCramer CEGROW about grant writing training for department heads. It was suggested that this training be coordinated with Marquette and Waushara Counties. Bostelmann would like to work on setting this up for November or December. She will update the Committee next month.

CLOSED SESSION

Motion/second (Hedberg/Meyers) to move into closed session at 5:25 PM per ss. 19.85(1) (g) confer with legal counsel. Roll call vote: 5 ayes, 0 nays. Motion carried.

RESUME OPEN SESSION

Motion/second (Guden/Meyers) to resume open session. Roll call vote: 5 ayes, 0 nays, absent. Motion carried.

FINDINGS FROM CLOSED SESSION

The committee discussed pending litigation and the reason for the attorney fees from outside counsel.

Motion/second (Hedberg/Guden) to approve payment of the attorney fees to date from the contingency fund. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular Meeting: Thursday, October 28, 2010 at 4:30 PM.**
- **Future Agenda items for action & discussion:**

ADJOURNMENT

Motion/second (Guden/Hedberg) to adjourn at 6:55 PM. All ayes. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk