



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

September 9, 2009

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Vice-Chairman Schubert at 4:30 PM on Wednesday, September 9, 2009, in the County Board Room, Courthouse, Green Lake, WI.

Roll Call:

Present Gene Thom, Chairman
 Debra Schubert, Vice-Chairman
 Howard Sell
 John Zelenski

Others Present:

Mark Podoll, Sheriff	Orrin W. Helmer, Co. Brd. Chair
Mark Putzke, Chief Deputy	Terri Stellmacher, Child Support Adm.
Sue Wendt, Secretary	Laura Polcyn, Com. Adm.
Lori Evans, Adm. Asst.	

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Zelenski) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from August 12, 2009. *Motion/Second (Schubert/Sell)* to approve minutes from August 12, 2009 as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

None.

CORRESPONDENCE

Letter from John Iselin, to Deputy Putzke, regarding the traffic along Spring Grove Road exceeding the 25 mph speed limit. He thanked the officers for monitoring the area and requested that perhaps the electronic sign that shows the actual speed against the posted speed could also be used as a deterrent.

Request from Chief Deputy Mark Putzke, to host a two day course, provided by FVTC on "Courthouse Security" April 14 & 15, 2010. The Class would contain 25-40 students from all over the state and would incorporate our old Courthouse and Court system with our new, nearly complete system. This would permit us to train within the facility we will be working out of prior to its opening. A huge advantage for our staff being on-site. In exchange for hosting the program, FVTC will pay the tuition for two Green Lake County Sheriff's attendee's; a \$400 value. ***Motion/second (Sell/Schubert)*** to permit the Green Lake County Sheriff's Office to host a two day FVTC training program April 14 & 15, 2010. All Ayes. Motion carried.

Snowmobile Audit Report - Kevin Manning, Sergeant. Great record keeping, good teamwork, no issues.

2010 DEPARTMENT BUDGETS

Terri Stellmacher, Child Support Administrator, presented an amended 2010 budget for her department, which shows a new account for her ARRA funding from the State. The State requires her to keep a tracking system of the ARRA funds. These are federal matching funds from October 1, 2008 through September 30, 2010. Stellmacher requests new Revenue and Expense accounts for this ARRA funding: 09-206-16-46648-000-000 Revenue; 09-206-16-51330-349-000 Expenditures. ***Motion/Second (Schubert/Zelenski)*** to approve the new Revenue and Expense accounts for ARRA funding in the Child Support Budget and forward to Finance Committee. All Ayes. Motion carried.

DEPARTMENT COMMENTS

Sheriff Podoll reported that they posted for Corrections Officer and Dan Fredrick posted and got the position. Dan was a PT Corrections Officer.

The Transition Training went very well last week.

Gary Podoll put in for a grant for radios for the squads for ourselves, Markesan, Princeton and Green Lake so that they would all be compatible. The grant was for \$80,000 and was approved.

Labor Day weekend had a lot of domestic calls and traffic calls. One fatality ATV accident in the Southern part of the county, a 10 year old girl. Today a fatality on Hwy 49.

Chief Deputy, Putzke reported that the Circuit Court Judge will not use the Sheriff's recording system for court cases, as the audio quality is poor and especially when children are being recorded, you can not hear their testimony. It is imperative that a good quality recording be used for these court cases. We can purchase a G2 Sencehiner microphone for \$550 or lease one at \$39 for 9 months with the option to purchase after the least expires. **Motion/second (Sell/Zelenski)** to authorize purchase of G2 microphone at the lowest bid. All Ayes. Motion carried.

Sheriff has finally gotten the quotes for purchasing and installing new radio equipment for the new building. He apologizes for the delay due to the illness of one of the vendors. Due to this illness, Bay-Com has bought out Harkcom and has promised to honor Harkcoms' bid. After reviewing the bid with Bay-com, they came up with an even lower bid than Harkcoms' original bid. Bay-com was unable to get their final figures to us for tonight's meeting. This upgrade has been in the planning stages for several years. The Sheriff has set aside a large amount for this purchase. The Committee requested further information for final figures. **Motion/second (Sell/Schubert)** to have a special meeting before County Board to review and award the bid for purchasing and installing the new radio equipment for the new building. All Ayes. Motion carried.

EXPENSE & REVENUE MONTHLY REPORTS

The August monthly expense and revenue reports were reviewed by the Committee. Thom questioned Clerk of Courts budget line for GAL and Court Appointed Attorneys. Since this is over budget for this year, and it looks like it may be over budget for next year, perhaps the Clerk of Courts should come and talk with the committee about increasing her 2010 budget to make it more realistic. **Motion/second (Sell/Zelenski)** to approve the Expense and Revenue reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Committee reviewed the reports. Jail population averaged 56 for last month. **Motion/second (Schubert/Zelenski)** to approve the monthly reports as presented. All Ayes. Motion carried.

PURCHASE REQUESTS

2 Computer Monitors – Child Support NEC AccuSync 224WXM-BK 22”
Widescreen LCD Account No. 09-206-16-51330-349-000 ARRA Expenditures

Bid: State Bid CDWG \$234.82 each (\$469.64 total). **Motion/Second (Schubert/Sell)** to purchase computer monitors from CDWG for \$460.64. All Ayes. Motion carried.

Teach *A* Bodies – Anatomical doll family For use in interviewing children in sexual abuse cases. Account No. 09-100-09-52100-3700-000 Investigative Items. Bids: Teach *A* Body \$395; The Feelings Co. \$440. **Motion/Second (Schubert/Zelenski)** to purchase Teach *A* Bodies from Teach *A* Body for \$395.00. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

None.

NEW BUILDING UPDATE

Helmer and the Sheriff took a tour and the building is coming along great. The stairs are in and the wells are hooked together for the heating system. On October 20th the County Board and Department Heads are invited for a tour at 4:30 PM.

MONTHLY VOUCHERS

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated, September 9, 2009, in the amount of \$1,556.69

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated, September 9, 2009, in the amount of \$3,826.86.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated, September 9, 2009, in the amount of \$7,965.45.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated, September 9, 2009, in the amount of \$1,055.22.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated, September 9, 2009, in the amount of \$257.41.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated, September 9, 2009, 2009, in the amount of \$447,955.00

Motion/second (Sell/Zelenski) to approve all the above claims. All Ayes. Motion carried.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

None.

NEXT MEETING DATE

Special Meeting September 17, 2009 5:30PM in the County Board Room.

Next regular meeting set for October 14, 2009, 4:30PM in the County Board Room.

CLOSED SESSION

Motion/second (Schubert/Sell) to move into closed session per ss.19.85 (1) (c) Personnel matters, (d) Crime prevention (g) Confer with legal counsel. Roll Call - 4 Ayes, 0 Nays. Motion passed. 5:30 PM.

RESUME OPEN SESSION

Motion/second (Schubert/Zelenski) to move into open session. Roll Call - 4 Ayes, 0 Nays. Motion passed. 5:40 PM

ANNOUNCE FINDINGS OF CLOSED SESSION

None due to personnel matters.

ADJOURN

Motion/Second (Schubert/Zelenski) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:40 PM.

Respectfully submitted,

Sue Wendt, Secretary