



## INFORMATION TECHNOLOGY COMMITTEE: Minutes

**Date:** July 30, 2012

**Time:** 4:30 p.m. – 5:05 p.m.

**Place:** Meeting Room #0903 – Green Lake County Government Center

**Present:**

**Committee Members**

Chip Hiestand, Dave Richter, Deb Schubert, Nick Toney, Nolan Wallenfang

**Also in attendance:**

Bill Hutchison, IT Director

Deb Sweeney, Committee Secretary

Jack Meyers, County Board Chair

Marge Bostelmann, County Clerk

Sue Wendt, Committee Alternate

**Next Meeting:** August 13, 2012 @ 4:30 p.m.

**1. Certification of Open Meeting Law**

Deb Schubert called the meeting to order at 4:30 p.m. and certified requirements of open meeting law as being met.

**2. Pledge of Allegiance was recited.**

**3. Approval of Agenda**

**Motion/Second (Wallenfang/Richter)** to approve the July 30, 2012 agenda. **Motion Carried.**

**4. Approval of Minutes**

**Motion/Second (Richter/Hiestand)** to approve the May 7, 2012 minutes. **Motion Carried.**

**5. Correspondence**

None

**6. Appearances**

None

**7. Approval of Regular Part-Time IT Operations Assistant Position Starting in 2013**

The IT Director presented proposed resolution number 15-2012 relating to the creation of a part-time IT Operation Assistant and reviewed why additional staff is required. The Committee discussed the need, starting time frame and wage scale.

**Motion/Second (Richter/Hiestand)** to accept the proposed resolution with the change that the salary information be shown as a range of \$12 - \$17 per hour and budgeted at \$17. **Motion Carried.**

**8. Upcoming Committee Activity**

Next meeting: August 13, 2012 @ 4:30 p.m.

Agenda items: 2013 budget, IT Director's Annual Evaluation, High School Intern

**9. Adjournment**

**Motion/Second (Wallenfang/Hiestand)** to adjourn at 5:05 p.m. **Motion Carried.**