



**GREEN LAKE COUNTY
INFORMATION TECHNOLOGY COMMITTEE MINUTES
December 1, 2015**

CALL TO ORDER

Nick Toney called the meeting of the Information Technology Committee to order at 5:30 p.m. in the Green Lake County Government Center, Committee Room #0903, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Chip Hiestand, Dave Richter, Gail Schroeder, Nick Toney, Joy Waterbury
Also Present: Bill Hutchison, Deb Sweeney

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Motion/Second (Schroeder/Richter) to approve the agenda. Motion carried.

MINUTES

Motion/Second (Richter/Hiestand) to approve the October 6, 2015 minutes. Motion carried.

CORRESPONDENCE – None

APPEARANCES – None

DEPARTMENT/COMMITTEE DISCUSSION

Department/Project updates from the IT Director:

- Since last committee meeting, 28 helpdesk tickets have been created, 31 resolved and 11 remain open.
- 3 new employee accounts created since the last meeting.
- Deb Sweeney, Angie Petruske, and Liz Otto recently attended the alio user’s group conference.
- IT Director continues to work with HHS on the Avatar system.
- Systems/software being reconfigured to accommodate vacated employee positions.
- Recently completed software upgrades/installs at Highway.
- Setup the option to upload committee meeting packets via the County website.
- VSO office recently switched from VIMS to VetraSpec.
- GCS and alio software scheduled for updates.

Committee reviewed the 2016 Request for Committed Funds request.

Motion/Second (Waterbury/Richter) to approve the request for committed funds and send it on to Finance. Motion Carried.

PURCHASE REQUESTS

*account number=(year)-100-25-51450-xxx-000

Item #	Item	Qty	*Acct #	Reason for Purchase	Vendor	Price per Item	Total	Delivered Price?
1	Cache Elite Licenses	5	810	Licenses Avatar software	Netsmart	\$853.00	\$4,265.00	n/a
					Sole Provider			

Motion/Second (Waterbury/Schroeder) to approve purchase. Motion carried.

CLOSED SESSION

None

VOUCHERS

Vouchers were presented in the amount of \$44,958.90.

Motion/Second (Richter/Toney) to approve vouchers as presented. Motion Carried

UPCOMING COMMITTEE ACTIVITY

Next meeting: February 2, 2016 - 5:30 p.m.

ADJOURNMENT

Motion/Second (Schroeder/Richter) to adjourn at 5:47 p.m. Motion carried.