



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## *Personnel Committee Meeting Notice*

**Date: February 20, 2014 Time: 5:00 PM**

**Green Lake County Government Center,  
County Board Room, 571 County Rd A, Green Lake WI**

### \*AMENDED AGENDA

#### **Committee Members**

*Joanne Guden,  
Chairman  
Maureen Schweder,  
Vice-Chair  
Richard Trochinski  
Sue Wendt  
Paul Schwandt*

*Margaret R  
.Bostelmann,  
Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes: 1/23/14
6. Correspondence:
7. Appearances:
8. Job Descriptions
9. Fill Vacant Positions
  - Clerk Records Clerk – Clerk of Circuit Courts Office
  - Community Health Educator – Health & Human Services
  - Administrative Assistant Land Conservation
  - Soil Conservationist I – Land Conservation
  - Soil Conservationist II – Land Conservation
  - Corporation Counsel
  - Mechanic II - Hwy
10. Voluntary Unpaid Leave Request
11. Resolutions/Ordinances
  - Res. Relating to Creation of a Coordinated Services Team Coordinator
12. Monthly Vouchers
13. \*Discussion related to pay for performance process
14. \*Closed Session Per §19.85(1); Wis. Stat §19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – This closed session relates to discussion on compensation of County Conservationist.
15. Reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session
16. Committee Discussion
  - Future Meeting. Dates: March 20, 2014 at 5:00 pm
  - Future Agenda items for action & discussion
17. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Margaret R. Bostelmann

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**