

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR SESSION

December 18, 2012

The Green Lake County Board of Supervisors met in regular session, Tuesday, December 18, 2012, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Jack Meyers, Chairman.

Roll Called, Supervisors present – 18, Absent – 1 (C. Richter)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Jack Meyers	1
Donald Peters	2
Eugene Henke	3
Paul Schwandt	4
Ben Moderow	5
Margaret Whirry	6
Michael Starshak	7
David Richter	9
Sue Wendt	10
Harley Reabe	11
Maureen Schweder	12
Nicholas Toney	13
Debra A. Schubert	14
Michael R. Stoddard	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Gene Thom	19

READING OF THE CALL

NOTICE: GREEN LAKE COUNTY BOARD OF SUPERVISORS

The Green Lake County Board of Supervisors will convene at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 18th day of December, 2012 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER
ROLL CALL
READING OF THE CALL
PLEDGE OF ALLEGIANCE
MINUTES 11/13/2012
ANNOUNCEMENTS
CHAIRMAN'S REMARKS
APPEARANCES

- Dan Borowski – Personnel Policies and Procedure Manual and Administrative Manual

PUBLIC COMMENTS (3 Min. Limit)

CORRESPONDENCE

RECOGNITION OF LEONE SEAMAN – REGISTER OF DEEDS

RESOLUTIONS

- Res 29-2012 Deleting a Youth Services Specialist and creating an Additional Juvenile Court Dispositional Social Worker position
- Res 30-2012 Creation of a Half-Time Economic Support Worker Position
- Res 31-2012 Convert a Full-time Secretary to Half-time Secretary and Half-time Supportive Services Planner Position
- Res 32-2012 Creation of a Full-Time ADRC Resource Specialist
- Res 33-2012 Committed Funds for 2013 as Required by GASB #54
- Res 34-2012 Urging State Legislators to Vote in Favor of Transportation Dollars for Transportation

ORDINANCES

- Ord 1042-2012 Delete Ord 811-2004 in its Entirety and Create a New Green Lake County Personnel Policies and Procedures Manual
- Ord 1043-2012 Creating Green Lake County Administrative Manual
- Ord 1044-2012 Rezone in Town of Manchester: Lewe & Sharon Jossart
- Motion to approve correction of Ord 1030-2012 due to legal description error

COMMITTEE APPOINTMENTS

REPORTS

- Land Conservation
- W2
- WinneFox Library

OUT OF STATE TRAVEL – HHS/JAIL

COMMITTEES TO REPORT ON February 19, 2013

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

- Discussion regarding purchase of electronic devices for County Board Supervisors

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Courthouse in the City of Green Lake, Wisconsin this 12th day of December, 2012.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES

2. Minutes of November 13, 2012 were reviewed by the Board. *Motion/second (Schubert/Reabe)* to approve the minutes from November 13, 2012. All Ayes. Motion carried.

ANNOUNCEMENTS

3. The next meeting will be on February 19, 2013. There is no meeting scheduled for January.
4. Each member of the County Board received an updated mileage sheet and an internal policy relating to county paid overnight stays. Both of these become effective on January 2, 2013.

CHAIRMAN'S REMARKS

5. Chairman Meyers thanked the Supervisors for their support and contributions in 2012. He stated there have been many positive changes and improvements made this year.
6. Chairman Meyers wished everyone a Merry Christmas and a Happy New Year!

APPEARANCES

7. Patrick Henneger, attorney for Phillips Borowski SC, gave a brief overview of Act 10 and Act 32 and the need for updated employee manuals. Attorney Dan Borowski, who was unable to attend, has assisted the Personnel Committee in drafting the Personnel Policies and Procedures Manual and the Administrative Manual.

REPORTS

8. Chairman Meyers stated he will be moving agenda item #15 – WinneFox Library report up to this time.
9. Mark Arend, assistant director of the WinneFox Library System, stated that the system currently services 5 libraries in Green Lake County along with 25 other libraries within a 5 county radius. He stated that their main goal is to provide support services to all of the participating libraries.

PUBLIC COMMENTS (3 Minute Limit)

10. Robert Jahn, president of the AFSCME Local #514 highway union, expressed concerns from employees regarding seniority provisions and just cause in the proposed Policies and Procedures Manual. He asked that the Board consider delaying passage of the proposed ordinance until some of these concerns are addressed.

11. Missy Sorenson, president of the AFSCME Local #514C courthouse union, stated that many employees are concerned about progressive discipline, just cause language, and the reduction of sick leave benefits in the proposed ordinance. Sorenson asked that the proposed ordinance not be passed in its entirety until changes can be made.
12. Thor Backus, AFSCME staff representative, asked for greater communication with employees regarding the proposed Personnel Policies and Procedure Manual. He stated he has examples of other counties and the handbooks they have implemented which include provisions for just cause and other items employees are concerned about.

CORRESPONDENCE

14. Clerk Bostelmann read a letter from the State of Wisconsin, Department of Military Affairs, approving the Emergency Management Performance Grant (EMPG) and EPCRA planning grant funding for the 2nd half of 2012 for Green Lake County.
15. Clerk Bostelmann explained a letter from the Wisconsin Counties Association which all supervisors received regarding the County Ambassador Program. Any supervisors that are interested should contact the County Clerk's office.
16. Clerk Bostelmann stated that all of the supervisors have received a fact sheet outlining the activity and savings in October and November for the ProAct prescription discount card.
17. Clerk Bostelmann stated that Chairman Jack Meyers sent out a holiday message to all Green Lake County employees thanking them for their efforts in 2012 and wishing them a Happy New Year.

RECOGNITION OF LEONE SEAMAN – REGISTER OF DEEDS

18. Chairman Meyers presented Leone Seaman, outgoing Register of Deeds, with a plaque in appreciation of her 8 years of service in that position. He thanked Ms. Seaman for her dedication to Green Lake County and recognized her total of 26 years of employment with the County.

RESOLUTIONS

19. Resolution No. 29-2012 Deleting a Youth Services Specialist and Creating an Additional Juvenile Court Dispositional Social Worker position. **Motion/second (Starshak/Trochinski)** to adopt Resolution No. 29-2012. Supervisor Starshak stated that the increase in the position and pay are due to the increased duties as outlined in the resolution. Roll call vote on motion to adopt Resolution No. 29-2012 – Ayes – 17, Nays – 1 (Peters), Absent – 1 (C. Richter), Abstain - 0. Resolution 29-2012 passed as adopted.
20. Resolution 30-2012 Creation of a Half-Time Economic Support Worker Position. **Motion/second (D. Richter/Trochinski)** to adopt Resolution No. 30-2012. **Motion/second (Starshak/Schubert)** to amend Res 30-2012 changing the text to “part-

time” rather than “half-time” to accurately reflect the position. Health & Human Services Director Leroy Dissing explained the new position and the funding that is available for it. Roll call vote on motion to amend Resolution No. 30-2012 – Ayes – 18, Nays – 0, Absent – 1 (C. Richter), Abstain – 0. Motion carried. **Motion/second (Starshak/Schubert)** to amend Res 30-2012 to state that if the funding is eliminated the position will be eliminated. Roll call vote on motion to amend Resolution No. 30-2012 – Ayes – 18, Nays – 0, Absent – 1 (C. Richter), Abstain – 0. Motion carried. Roll call vote on motion to adopt Resolution No. 30-2012 as amended – Ayes – 16, Nays – 2 (Peters, Moderow), Absent – 1 (C. Richter), Abstain – 0. Amended Resolution 30-2012 passed as adopted.

21. Resolution 31-2012 Convert a Full-Time Secretary to Half-Time Secretary and Half-Time Supportive Services Planner Position. **Motion/second (D. Richter/Trochinski)** to adopt Resolution No. 31-2012. **Motion/second (D.Richter/Starshak)** to amend Resolution No. 31-2012 to state that if the funding is eliminated the position will be eliminated. Roll call vote on motion to amend Resolution 31-2012 – Ayes – 17, Nays – 1 (Whirry), Absent – 1 (C. Richter), Abstain – 0. Motion carried. Roll call vote on motion to adopt Resolution No. 31-2012 as amended – Ayes – 16, Nays – 2 (Peters, Schwandt), Absent – 1 (C. Richter), Abstain – 0. Amended Resolution 31-2012 passed as adopted.
22. Chairman Meyers stated Resolution 32-2012 Creation of a Full-Time ADRC Resource Specialist will be moved to the end of the resolutions
23. Resolution 33-2012 Committed Funds for 2013 as Required by GASB #54. **Motion/second (Whirry/Guden)** to adopt Resolution No. 33-2012. Supervisor Starshak questioned the Inmate Recidivism Reduction Program carryover. Sheriff Podoll stated that those funds are from donations, not from the grant money. Roll Call vote on Motion to adopt Res No. 33-2012 – Ayes - 18, Nays – 0, Absent – 1 (C. Richter), Abstain - 0. Resolution 33-2012 passed as adopted.
24. Resolution 34-2012 Urging State Legislators to Vote in Favor of Transportation Dollars for Transportation. **Motion/second (Schwandt/Henke)** to adopt Resolution No. 34-2012. Supervisor Starshak urged passage of the resolution and commented that he finds it “amazing” that we have to ask for fiscal responsibility. Roll Call vote on Motion to adopt Res No. 34-2012 – Ayes - 18, Nays – 0, Absent – 1 (C. Richter), Abstain - 0. Resolution 34-2012 passed as adopted.
25. Chairman Meyers stated that he will be recusing himself in regard to Resolution 32-2012. **Motion (Starshak/Guden)** to allow Vice Chairman David Richter to preside over the meeting for this resolution. All ayes. Motion carried.
26. Resolution 32-2012 Relating to Creation of a Full-Time ADRC Resource Specialist. **Motion/second (Trochinski/Wendt)** to adopt Resolution No. 34-2012. Supervisor Schubert questioned why Chairman Meyers recused himself. A possible conflict of interest was cited. Supervisor Thom asked where the funding comes from for this position. Leroy Dissing explained all funding comes through grants and Medical Assistance money. Roll call vote on Motion to adopt Res No. 32-2012 – Ayes – 14, Nays – 2 (Peters, Schwandt), Absent – 1 (C. Richter), Abstain – 2 (Meyers, Starshak). Resolution 32-2012 passed as adopted.

27. **Motion/second (Thom/Schubert)** to seat Jack Meyers as Chairman to preside over the remainder of the meeting. All ayes. Motion carried.

ORDINANCES

28. Ord. 1042-2012 Delete Ord 811-2004 in its Entirety and Create a New Green Lake County Personnel Policies and Procedures Manual. **Motion/second (Wendt/Guden)** to enact Ordinance No. 1042-2012. Supervisor Schweder commented that the cover letter sent to all supervisors from Supervisor Guden indicated that Green Lake County must comply with current laws. Schweder stated that there is no law mandating a reduction in benefits for employees. She feels the process of drafting the proposed policy was flawed because during the process some department heads were contacted for input but not all. Schweder also stated that the cost summary included in the packet is only a reduction of paid time off for employees with no savings to the county. Clerk Bostelmann stated that is correct. Schweder feels that employees should be acknowledged and employees should be consulted. Supervisor Guden stated that all Department Heads were invited to attend meetings. Supervisor Wendt stated that some items in the manual need to be “tweaked” and changes can be made at a later date but encouraged passage of the manual at this point. Supervisor Starshak feels the issue of direct deposit should be revisited and employees should be given the option of receiving a paper check. Roll Call vote on Motion to enact – Ayes – 15, Nays – 3 (Henke, Starshak, Schweder), Absent – 1 (C. Richter), Abstain - 0. Ordinance No. 1042-2012 passed as enacted.
29. Ord. 1043-2012 Creating Green Lake County Administrative Manual **Motion/second (Wendt/Trochinski)** to enact Ordinance No. 1043-2012. Roll Call vote on Motion to enact – Ayes – 17, Nays – 1 (Schweder), Absent – 1 (C. Richter), Abstain - 0. Ordinance No. 1043-2012 passed as enacted.
30. Ord. 1044-2012 Rezoning in the Town of Manchester: Lewe & Sharon Jossart. **Motion/second (Starshak/Reabe)** to enact Ordinance No. 1044-2012. Supervisor D. Richter asked if the .015 acres as stated in the ordinance is correct. Supervisor Starshak stated that it is a small portion of a parcel that is being corrected. Roll Call vote on Motion to enact – Ayes – 18, Nays – 0, Absent – 1 (C. Richter), Abstain - 0. Ordinance No. 1044-2012 passed as enacted.
31. **Motion/second (Reabe/Starshak)** to approve the correction of the legal description text of Ordinance 1030-2012. Roll call vote on Motion to correct – Ayes - 18, Nays – 0, Absent – 1 (C. Richter), Abstain - 0. Ordinance No. 1030-2012 corrected.

COMMITTEE APPOINTMENTS

32. None

REPORTS

33. Jim Hebbe, Green Lake County Land Conservationist, gave a report on the current activities of the Land Conservation department which include drafting a Big Green

Lake plan, a field tour in October, wildlife damage, and cost share. Hebbe stressed the most important service of his department is to offer technical assistance to landowners.

34. Shelby Jensen, Economic Support department head, stated that the W2 (Wisconsin Works) program is changing as of January 1, 2013 and will now be managed by Forward Services. Sarah Kurer spoke on their behalf and stated that they currently have a 24 person caseload. She explained the services available.

OUT OF STATE TRAVEL – HHS/JAIL

35. Health and Human Services and the Corrections division of the Sheriff's Department are requesting approval to attend training in Aurora, Colorado on January 8 – January 11, 2013. The training is entitled "A Frontline Response to Mental Illness in Corrections". 3 people would be attending at no cost to Green Lake County other than lunch for two staff members for five days. Supervisor Peters asked if only one person could attend and report back to the others. Phil Robinson, assistant director in Health and Human Services, stated that the grant requires that all 3 people attend. *Motion/second (Thom/Schubert)* to approve the out of state travel. All ayes. Motion carried.

COMMITTEES TO REPORT IN FEBRUARY

36. Chairman Meyers informed the Board that Advocap, Lake Puckaway Protection & Rehab, and Little Green Lake Protection & Rehab will give reports in February 2013.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

37. None

SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

38. A discussion was held on the pros and cons of purchasing electronic devices for County Board Supervisors. Chairman Meyers stated that the Administrative Committee has not approved it but agreed to forward the topic to the County Board. Supervisor Schubert asked that the comment from Tony Daley in the Administrative minutes regarding Berlin School District's plan to go paperless be stricken since he is not a member of the committee. Clerk Bostelmann said she would strike that portion. Supervisor Schubert also stated that she feels this would require supervisors to have computer knowledge that isn't necessarily required to serve the county. Supervisors D. Richter and Starshak are against the idea for many reasons, one being the cost involved. Supervisor Whirry is in favor of having a few supervisors try this on their own by purchasing their own equipment if the IT department is willing to help program the devices. Supervisor Thom stated this would help to keep all supervisors aware of all meetings and agendas. Whirry also stated that county supervisors would be able to receive state bid pricing. This will be on the agenda for the next Administrative Committee meeting and be brought back to County Board in February.

39. Chairman Meyers thanked Interim Corporation Counsel Dan Sondalle for all of his hard work over the past year.

ADJOURN

40. *Motion/second (Schubert/Stoddard)* to adjourn. All Ayes. Motion carried.
41. Meeting adjourned at 7:42 PM.

Respectfully Submitted,

Liz Otto
Deputy County Clerk