

PROPERTY AND INSURANCE COMMITTEE

November 4, 2008

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, November 4, 2008 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Mike Stoddard
Orrin Helmer
Gene Thom
Gene Schroeder
Gus Mueller

Also Present:

Marge Bostelmann, County Clerk
Jeff Haase, Assistant Corporation Counsel
Scott Weir, Maintenance Supervisor
Mark Podoll, Sheriff
Dan Priske, Board Vice-Chair
Sue McConnell, Supervisor
Jason Kaufeldt, UWEX CRD

Others Present: Pam Schumacher, Todd Hudzinski,

AGENDA

Motion/second (Stoddard/Mueller) to approve the agenda. Motion carried.

MINUTES

Motion/second (Helmer/Schroeder) to approve the minutes of October 7, 2008 as presented.
Motion carried.

CORRESPONDENCE None

PUBLIC COMMENT None

APPEARANCES None

DISCUSSION ON LONG RANGE PLAN

Request for Proposal for Development of Downtown site, Sale of 515 Gold Street and HHS building:

Helmer stated that it is too early to sell the 515 Gold Street building and the HHS building. If the County would like we could send out the proposal for the downtown site. He still believes that this is too early to look at things. Discussion held. This will be put on the agenda in February.

The Committee was presented information from Ron Wallenfang from Quarles & Brady relating to the construction contracts. Jeff Haase and John Selsing will work with Ron Wallenfang relating to the recommendation to the Committee. A special meeting will be called if necessary.

MAINTENANCE REPORT

Weir sent the Committee a report on maintenance activities last month. He requested to purchase a water heater and presented a bid from Schueler Plumbing for \$1875. He also requested to purchase a walk behind floor scrubber from Write Industries. Since both items are over \$200 Weir will get additional bids.

USE OF COUNTY PROPERTY

A letter from Bill MacNeill of the Green Lake Yacht Club was presented requesting the use of the Highway grounds on August 12th through 18th 2009 for the Regatta pre-registration area and to park boat trailers.

Motion/second(Helmer/Schroeder) to approve the request of the Green Lake Yacht Club to use the highway grounds August 12th through 18th, 2009 pending the Highway Committee approval. Motion carried.

RESOLUTIONS/ORDINANCES None

WISCONSIN OFFICE OF ENERGY INDEPENDENCE GRANT

Jason Kauffeld presented information on the Wisconsin Office of Energy Independence grant. Discussion was held. Team members are needed. Volunteers include Sue McConnell, Marge Bostelmann, Todd Hudzinski and Jason Kaufeldt.

Motion/second(Stoddard/Mueller) to approve the grant procedure moving forward and developing the team and include Todd Hudzinski as the energy independence coordinator. Motion carried.

PURCHASE REQUESTS

Maintenance

Floor Scrubber Wright \$4200

Water softener Schuler \$1875

Motion/second(Helmer/Schroeder) that the maintenance supervisor get a second quote for the water softener and the cleaning equipment and Bostelmann and Weir determine which bid is most advantageous to the County. Motion carried.

IT

Server Micron \$7744.00 State bid

Overland ArcVault 12 Gov Connection \$4315.00 – recommended
CDWG \$5452.33

Law Enforcement

Body Wire Digital Recorder Tactical Technologies, Inc. 3,245 Sole vendor

Squad Video Camera Digital Ally \$3995.00 Sole Vendor
Shipping & Handling \$180.00

Motion/second(Stoddard/Mueller) to approve the purchases as requested and recommended by the Governing Committee. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$19790.93 and for Purchasing in the amount of \$29493.82 which includes \$25,784.10 for Samuel's.

Motion/second(Stoddard/Mueller) to approve the Maintenance and Purchasing vouchers. Motion carried.

CLERKS REPORT

Bostelmann report was sent to the Committee and explained agenda items.

Snowmobile Bridge: The Berlin River Riders snowmobile club is working with the DNR for a snowmobile bridge over the Fox River rerouting the snowmobile trail through Berlin. The County has received a grant of \$323,750 for the bridge. I need to fill out paperwork on behalf of the County for the new bridge. As with all the other snowmobile bridges, the County will own this bridge. The project will be bid out within the next few months

Bostelmann will find out more information regarding the bridge.

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(g) to confer with legal counsel to discuss Notice of Claim.

Motion/second(Helmer/Stoddard) to go into closed session per ss 19.85(1)(g) to confer with legal counsel to discuss Notice of Claim. Roll call vote, 5 ayes and 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Helmer/Stoddard) to resume open session. Roll call vote, 5 ayes and 0 nays, motion carried

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second(Schroeder/Mueller) to accept the evaluation for Deb Davey. Motion carried.

COMMITTEE DISCUSSION


Next meeting dates: Regular meeting: December 2, 2008 at 4:30 p.m.

Agenda Items: Wisconsin Office of Energy Independence Grant, Snowmobile Bridge

ADJOURNMENT

Motion/second(Stoddard/Mueller) to adjourn at 6:15 p.m. Motion carried.

Submitted by,


Marge Bostelmann
County Clerk