

PERSONNEL COMMITTEE MEETING
February 17, 2011

The meeting of the Personnel Committee was called to order by Chair Joanne Guden at 4:00 PM on Thursday, February 17, 2011 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Joanne Guden
Dan Priske
Maureen Schweder
Gene Henke
John Zelenski

Also Present: Marge Bostelmann, County Clerk
John Selsing, Corp Counsel
Tom Traxler, Supervisor
Dean Slark, UWEX
LeRoy Dissing, HHS Deputy Director
Mark Podoll, Sheriff
Mark Putzke, Chief Deputy
Tony Daley, Berlin Journal

AGENDA

Motion/second (Priske/Henke) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Zelenski/Schweder) to approve the minutes of January 20, 2011. All ayes. Motion carried.

PUBLIC COMMENT – None

CORRESPONDENCE

Letter from Dean Slark explaining how the UWEX department has reduced costs.

APPEARANCES – None

FILL VACANT POSITION – None

CARRYOVER VACATION – None

UWEX 2011 INTERN

Slark presented a letter explaining the duties of the intern and funding
Motion/second(Henke/Schweder) to approve UWEX filling the intern position. Motion carried.

DRESS CODE

Priske explained that he had two calls from county board supervisors stating they would resign if the dress code is forced on the supervisors.

Discussion was held. Bostelmann has asked other counties if they have dress code. She has received one policy from the Sauk County.

Discussion was held. The ordinance will be amended to delete "County Board Supervisors" from the current ordinance wording and the following paragraph will be inserted:

County Board Supervisors are representing citizens of Green Lake County and should dress appropriately for County Board meetings. Appropriate dress shall be determined by the County Board Chairman.

Motion/second(Priske/Henke) to send the amendment to Ordinance 811-04 to the county board in March. Roll call vote 4 ayes 1 nay (Schweder)

MONTHLY VOUCHERS – None

RESOLUTIONS/ORDINANCES

Resolution Relating to Modifying one Full-Time communications Officer Position to one Full-Time Equivalent Communications Officer Position in the Sheriff's Office

Sheriff Podoll explained the resolution.

Motion/second(Schweder/Henke) to approve the resolution and send to the March County Board. Motion carried.

CLERK'S REPORT

The report was sent to the Committee.

Impact of Governor's budget repair bill: Bostelmann gave an update on the proposed budget repair bill. The bill will not impact Green Lake County employees until the end of the current contract period which ends on December 31, 2012. Bostelmann stated that Green Lake County receives about \$130,000 in State shared revenue which is proposed to be cut by the budget. Bostelmann is concerned that other state revenues may also be cut.

Department Head Training/employee Training: Bostelmann has arranged the following department head training:

March 24 by Greg Brewer on Departmental Management

June 23 by Jodi Traas and Angie Kolb on how to do a proper investigation on Workers Compensation claims and harassment and discrimination claims.

CLOSED SESSION

Motion/second (Priske/Henke) to move into closed session per ss. 19.85(1)(c) Evaluations, Personnel Matters, Exit Interview, (f) Employee Medical and (g) Conferring with legal counsel to discuss pending litigation. Roll call vote, 5 ayes – 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second (Priske/Zelenski) to resume open session. Roll call vote, 5 ayes – 0 nays, motion carried.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second(Schweder/Henke) to approve the probationary evaluation for Adam Quade and Donna Richards and the annual evaluation for Al Shute and Jim Hebbe. Motion carried.

The committee was updated on possible disciplinary action for an HHS employee and other personnel matters.

COMMITTEE DISCUSSION

Future meeting date: Thursday, March 17, 2011 at 4:00.

Future agenda Items for action and Discussion:

ADJOURNMENT

Motion/second (Zelenski/Henke) to adjourn at 6:00 PM. All ayes. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk