



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

April 14, 2010

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on Wednesday, April 14, 2010 in the County Board Room, Courthouse, Green Lake, WI.

Roll Call:

Present Gene Thom, Chairman
Debra Schubert, Vice-Chairman
John Zelenski
Howard Sell

Others Present:

Mark Podoll, Sheriff	Mark Putzke, Chief Deputy
Winn Collins, DA	Jeff Haase, Asst. Corp. Counsel
Sue Wendt, Secretary	Joel Gerth, Lieutenant
Liz Pflum, Sergeant	Lori Leahy, Sergeant
Darlene Strey, Coroner	Terri Stellmacher, Child Support Adm.

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Zelenski) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from March 10, 2010 were read. *Motion/Second (Schubert/Sell)* to approve the minutes from March 10, 2010. All Ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

None.

CORRESPONDENCE

None

POLICIES & PROCEDURES – SHERIFF DEPT.

Tabled to May meeting.

DISCUSSION & ACTION ON MAIN LOBBY SECURITY SYSTEM – JUSTICE CENTER

Tabled to May meeting.

CORRECTIONAL PROGRAMING REVENUE/EXPENDITURE ACCOUNTS

The Sheriff requested that Revenue and Expenditure Accounts be set up for Correctional programming. This is for the \$100,000 Grant. ***Motion/second (Schubert/Zelenski)*** to approve Revenue & Expenditure Accounts and forward to Finance Committee. All Ayes. Motion carried.

CORRECTIONAL EDUCATION REVENUE/EXPENDITURE ACCOUNTS

The Sheriff requested that Revenue and Expenditure Accounts be set up for Correctional Education. This is for MPTC Grant of \$27,000. ***Motion/second (Schubert/Zelenski)*** to approve Revenue & Expenditure Accounts and forward to Finance Committee. All Ayes. Motion carried.

OUT OF STATE TRAVEL

DA Collins reported that Victim Witness, Lynn Dutcher, requests to attend out of state conference from May 7 to May 10 in Dubuque, Iowa. This is a multi-state conference to increase knowledge in working with victim witnesses. ***Motion/second (Sell/Zelenski)*** to approve out of state travel for the Victim Witness from May 7 to May 10, 2010 and forward to County Board. All Ayes. Motion carried.

CRIME VICTIMS RIGHTS WEEK ANNUAL PROJECT

Winn Collins, DA explained the annual project the Victim Witness Coordinator puts together for crime victims rights week every year. A tree is put up in the lobby with a leaf depicting different crimes committed in the county.

Motion/second (Schubert/Zelenski) to approve the annual project for Crime Victims Rights Week. All Ayes. Motion carried.

EXPENSE & REVENUE MONTHLY REPORTS

The March monthly expense and revenue reports were reviewed by the Committee. **Motion/second (Schubert/Sell)** to approve the Expense and Revenue reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Committee reviewed the reports.

Motion/second (Sell/Zelenski) to approve the monthly reports as presented. All Ayes. Motion carried.

PURCHASE REQUESTS

HP Server; SQL Server Licenses; 5 Computer Workstations. Child Support Agency. Child Support Agency was granted approximately \$46,849.00 in additional funding when President Obama initiated the American Recovery and Reinvestment Act (ARRA). There are restrictions on how this money is spent, and any purchase must be approved by the State of Wisconsin. This has been approved by the IT department. IT got the Bid: HP Server \$10,375.01; 5 New Computer Workstations with dual monitors \$6,815.00. and SQL licenses and Windows server cals \$7,507.76. Total \$24,787.77 Account No. 00-206-16-51330-349-000.

Imaging/Scanning System The Child Support Agency was granted approximately \$46,849.00 in additional funding as President Obama initiated the American Recovery and Reinvestment Act (ARRA). There are restrictions on how this money is spent, but an en Imaging/Scanning system is an eligible expenses. An Imaging/scanning system would reduce paper and file space. We would be able to look at every item in the case file at out computer. Someday the agency may actually become “paperless” Account No. 00-206-16-51330-349-000 Bids: Cities Digital \$9,998.00 “Laserfiche” plus \$4,785.00 “Quick Fields”; Imagetek \$10,824.00 “Paper Vision”

Motion/second (Schubert/Sell) to approve purchases per IT, P&I and State approval. All Ayes. Motion carried.

GPS Locator Ease in locating boaters in distress, accidents and fire numbers by GPS coordinates from the water. Account No. 00-100-09-52120-810-001 Bids: Future Power PC.com \$1,549.22; Night Galaxy.com \$1,999.99.
Snowmobile, Replace 1995 Arctic Cat Cougar. Account No. 00-101-09-52150-999-002 Bids: R&M Motors \$9937.00; Bohn Implement \$10,089.00.

Snowmobile Trailer. Replace the existing 1995 snowmobile trailer. Existing trailer is also showing heavy signs of wear. A larger trailer is needed to accommodate the larger size of the new snowmobile. Account No. 00-101-09-52150-999-002 Bids: R&M Motors \$1,025.00; Ecklund Motorsports \$1,025.00.

2 Tasers and Holsters For use by Court Security Officers. Account No. 00-100-09-52150-810-003 Bids: Ray O'Herron sole bidder in our region \$1,697.80.

Portable Printer for Squad Car Spare replacement in the event of printer malfunction. Account No. 00-100-09-52150-810-003 Bids: Corporate Network Solutions Inc. \$250.00; B&H Photo Video \$339.95.

Inmate Educational Software For Inmate classroom use. The purchase of this software through Law Enforcement has been approved by the GL Co. IT Director. This software will be 100% reimbursed through an OJA grant. Account No. 00-100-09-57200-810-000 Bids: MPTC \$5,560.00; Houghton Mifflin Harcourt \$5,560.00

Radar Unit in Emergency Management Office (City Berlin) is going out and needs an upgrade. An upgrade that includes units for hazmat truck, dispatch, EOC and Emergency Management Office would be \$492 pr mo. for all. Cost would be shared between Sheriff and Emergency Management budgets. (complete purchase request will be put in P&I packet).

Motion/second (Schubert/Zelenski) to approve above purchases per P&I approval where needed. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

None.

NEW BUILDING UPDATE

Finishing touches are being put on, ceiling tiles, doors hung etc. Chairman Thom stated that Property & Insurance Committee approved the addition with the architects and they will break ground soon and have the addition enclosed by December.

MONTHLY VOUCHERS

The committee reviewed the monthly claims for payment for Emergency Management. Listing was signed, dated April 14, 2010, in the amount of \$72,068.70.

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated, April 14, 2010, in the amount of \$3,936.26

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated, April 14, 2010 in the amount of \$1,456.87

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated, April 14, 2010 in the amount of \$4,576.94

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated, April 14, 2010 in the amount of \$1,052.88

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated, April 14, 2010 in the amount of \$1,118.60

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated, April 14, 2010 in the amount of \$117,927.12

Motion/second (Schubert/Sell) to approve all the above claims. All Ayes. Motion carried.

DEPARTMENT COMMENTS

The Sheriff stated there have been a number of burglaries in Princeton and Dalton. We are having radio system problems in dispatch, phones not working, lost paging signals, Harke is working on it. Missing child in Princeton, accident on 49 Hilltop.

On Wednesday and Thursday, this week, Fox Valley Technical College is teaching a 16 hour Court Security course out of our lower level here at the Sheriff's Office. There are 6 attendees from GLSO. A total of about 30 will be attending from as far away as Michigan and North Dakota. This course centers around the "Wisconsin Courthouse Security Manual" in anticipation of our move to the new courthouse.

One of our spare squads has been repaired and put into the fleet.

We received \$1,500 from Walmart for the dolls used in child abuse investigations. This money will be put back into the general fund.

Sheriff Podoll thanked Howard Sell for the years of service on the Judicial/Law Enforcement and Emergency Management Committee.

Chief Deputy Mark Putzke reported that the missing child in Princeton has been found. No foul play. Child is home with his parents.

Road has been completed to Green Lake Radio Tower. Discussion held on bidding process.

Sheriff Podoll held a small ceremony for Promotion to Sergeants: Liz Pflum and Lori Leahy. Also for Promotion to Lieutenant – Joel Gerth. The committee congratulated the employees on their promotions.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

NEXT MEETING DATE

Next regular meeting set for Wednesday, May 12, 2010, 4:30PM in the County Board Room.

COMMITTEE DISCUSSION

Supervisor Sell asked when the boat launch boxes were going to be installed at the parks. The High School students are making them and they should be up by the end of the month. Discussion was then held on the interpretation of the Boat Launch permit fees. Chairman Thom requested that this be put on the Property & Insurance Agenda for May.

CLOSED SESSION

None.

ADJOURN

Motion/Second (Schubert/Sell) to adjourn. All Ayes. Motion carried. Meeting adjourned at 6 PM.

Respectfully submitted,

Sue Wendt,
Secretary