

JUNE 9, 2009

The meeting of the Green Lake County Ag, Extension Education and Fair Committee was called to order by Chairperson McConnell at 8:30 a.m., on Tuesday, June 9, 2009, with certification of the Open Meeting Notice, Roll Call and Pledge of Allegiance.

COMMITTEE MEMBERS PRESENT

S. McConnell, M. Schweder, M. Stoddard, T. Traxler and W. Williams

EDUCATORS/STAFF PRESENT

C. Hargrave, A. Kavanaugh, J. Kauffeld, D. Slark, M. Spaulding and K. Zills

GUESTS PRESENT

None

LIBRARY SERVICES REPRESENTATIVE(S) PRESENT

L. DeNell, M. Arend, L. Hazlewood, D. Disterhaft, V. Duhr

AGENDA

Motion/second (Stoddard/Traxler) to approve the Agenda. Motion carried.

MINUTES

Motion/second (Williams/Schweder) to approve the May 12, 2009 minutes. Motion carried.

LIBRARY SERVICES REPORT

Written report on file. DeNell stated that libraries are starting up their summer reading programs. The Markesan Library is currently promoting a display on Ellis Island.

PROPOSED 2010 BUDGET FOR AREA LIBRARIES

Arend referred the committee to the proposed 2010 Winnefox Library System proposed budget (written proposal on file). The budget request for 2010 is \$261,896. Discussion followed. McConnell thanked the library representatives and

told them that the committee would keep them in mind as county budget discussion and planning begins.

PUBLIC APPEARANCES/COMMENTS

None

CORRESPONDENCE

McConnell referred the committee to a brochure featuring the University of Wisconsin system that had been previously mailed.



Fair Committee Discussion – 2009 Fair

GREEN LAKE COUNTY FAIR/UWEX ENDOWMENT

Zills informed the committee that a contract from the Oshkosh Foundation had been received, and the County Board had approved the creation of the Green Lake County Fair endowment. A copy of the contract was passed around for committee members to view, and will be kept on file.

FAIR CONTRACTS – ATV RACES AND INSURANCE POLICY

Zills presented a contract for ATV races to be held at the 2009 fair. Zills explained to the committee that the fair has traditionally covered the insurance expenses for the event, and is later reimbursed for said expenses.

Motion/second (Stoddard/Williams) to sign and approve presented contract, along with the insurance policy. Motion carried.

2009 ADVERTISING/PUBLICITY MATERIALS

Zills requested that committee members each take a packet of materials to hand out in their respective areas.

2009 FAIR UPDATE

Zills stated that she is waiting on a contract for the truck and tractor pull, and noted that the Fair Press Luncheon is scheduled for June 24. Zills asked that any committee member interested in attending the Wisconsin State Fair contact her, as she can obtain free tickets for County Board members.

BREAK

9:07 a.m. – Meeting reconvened at 9:17 a.m.

UW-Extension Committee Discussion

EDUCATOR REPORTS

Written reports are on file for the Educators.

Spaulding: Spaulding reported that her *StrongWomen* class is going extremely well. The Kindred Hearts assisted living facility in Green Lake is going to have staff trained to offer the program locally. Spaulding's caregiving survey will soon be distributed nationally on the eXtension.org website. She is partnering with area counties to reach the Amish community this summer, providing pressure canner testing and information on food safety. Spaulding is assisting with a *Strengthening Families* booster session, designed for families who participated in the 2008 program, and is also assisting with a second educational Family Camping trip for troubled families.

Kauffeld: Kauffeld has been working with Maintenance Department Supervisor Scott Weir on energy efficiency in county buildings. He is assisting the 3-Hilltoppers 4-H club with implementing a recycling program at the Green Lake County Fair. The Tri County Leadership Initiative graduation is planned and Kauffeld is planning for next year's program. Any suggestions are welcome. Kauffeld has finished his work assisting the Finance Committee with contracting grant writing services. Kauffeld submitted a grant for blacktop funding at Sunset Park.

Hargrave: Hargrave shared a weekly newsletter she developed and sends via email to a group of area producers. She is planning a crop management tour, and a crop walk, featuring farmable terraces. A Heart of the Farm Luncheon for farm women planned, with a topic of stress and depression. Hargrave has been answering many questions from county residents on spring horticulture, and held two horticulture sessions at an area nursery, which were well attended. An emerald ash borer program is planned, aimed mainly at municipal employees who may need to combat the pest in the future.

Slark: Slark has been planning the annual four county 4-H summer camp, planned for June 16-18. He assisted with camp counselor training in May. He has been working with the Horse Council and area clubs on parliamentary procedure and running meetings efficiently. The Fairest of the Fair competition took place on May 30, which Slark was heavily involved in planning. He has been working with 4-H Dog Project leaders on developing a plan for a dog agility course.

Motion/second (Stoddard/Schweder) to approve out of county days for the educators: Hargrave (2.5), Slark (1), Kauffeld (10), and Spaulding (2.5). Motion carried.

WACEC ANNUAL MEETING DISCUSSION

McConnell stated that she will be attending the WACEC Annual Conference from June 15-16 in LaCrosse, WI.

Motion/second (Stoddard/McConnell) to approve attendance and Per Diem for McConnell to attend the 2009 WACEC Annual Conference. Motion carried.

UW-EXTENSION OFFICE PRINTER

Slark informed the committee that the office black and white printer had been fixed and returned to the office.

WNEP FY 2010 COST SHARE AGREEMENT

Slark presented an agreement and informed the committee that Green Lake County's contributions to the Wisconsin Nutrition Education Program (WNEP) in time, space, and donated supplies are valued at \$10,144. An agreement must be signed annually detailing the value of the donations.

Motion/second (Traxler/Williams) to approve the signing of the FY 2010 WNEP Agreement. Motion carried.

STORAGE CART PURCHASE

Kavanaugh informed the committee that due to the storage vault being locked during the day, office staff felt it necessary to store more supplies within the office. The cost of an appropriate storage cart would not exceed \$400, and funds would be secured out of the 2009 office budget.

Motion/second (Stoddard/McConnell) to approve the purchase of a storage cart for the UW-Extension office. Motion carried.

COMMITTEE DISCUSSION – REPORT OF LAST MONTH'S COMMITTEE MEETING – INCLUDING Q & A

- a. Property & Insurance Committee – Stoddard reported that tours will available for those interested in seeing the building sight, and the project continues to run under budget.
- b. Personnel Committee – Schweder reported that the committee discussed employee health insurance options, and LEAN training.
- c. Finance Committee – McConnell reported that the committee contracted with two people for grant writing services.

VOUCHERS – AGRICULTURE/EXTENSION EDUCATION & FAIR

Motion/second (Traxler/Williams) to sign vouchers. Motion carried.

NEXT REGULAR MEETING DATE

The next regular meeting is scheduled for Tuesday, July 14, 2009 at 8:30 a.m. in the Courthouse Demonstration Room.

ADJOURNMENT

Motion/second (Stoddard/Traxler) to adjourn. Motion carried. The meeting was adjourned at 10:25 a.m.

Respectfully Submitted,

Allison Kavanaugh
Account Clerk