

THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES PERSONNEL COMMITTEE HELD AT THE HEALTH & HUMAN SERVICES CENTER, 571 COUNTY ROAD A, ROOM #0903, GREEN LAKE, WI ON TUESDAY, JULY 16, 2013 AT 5:45 P.M.

PRESENT: Robert Malchetske, Member  
Cindy Skipchak, Member  
Dick Trochinski, Member  
Joy Gonyo, Member

EXCUSED: Nolan Wallenfang, Chairman

OTHERS PRESENT: LeRoy Dissing, Director  
Philip Robinson, Deputy Director  
Jerry Beuthin, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: Skipchak called the meeting to order at 5:45 p.m. The Pledge of Allegiance to the flag was recited.

Approval of Agenda: Motion/second (Malchetske/Gonyo) to approve the agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Skipchak/Malchetske) to approve the June 25, 2013 personnel minutes. All ayes. Motion carried.

Vacant Position(s) Review: Clinical Therapist - CSP/CCS: Dissing presented the proposal to fill the vacant Clinical Therapist - CSP/CCS position. The revised job description was presented for Dual Diagnosis Clinical Therapist and the four points for filling the vacancy. Motion/second (Malchetske/Skipchak) to fill the vacant Dual Diagnosis Clinical Therapist position.

Closed Session under WI Statute 19.85 (1) (c) (employment/evaluation) for Personnel Issues: Motion/second (Gonyo/Malchetske) to adjourn to closed session. Roll call vote. Gonyo-aye; Malchetske-aye; Trochinski-aye; Skipchak-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Gonyo/Skipchak) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

Motion/second (Malchetske/Skipchak) to recommend hiring Trina West for the Receptionist position. All ayes. Motion carried.

Motion/second (Malchetske/Skipchak) to recommend hiring Roberta Colhouer for the Deputy Veteran's Service Officer position. All ayes. Motion carried.

Motion/second (Skipchak/Gonyo) to approve the annual evaluation for Irene Kutz, Elderly Benefit Specialist. All ayes. Motion carried.

Future Agenda Items: Personnel Evaluations; Position hiring

Future Meeting Date: No meeting scheduled.

Adjournment: Motion/second (Gonyo/Trochinski) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 7:50 p.m.

