

**COMMISSION ON AGING ADVISORY MINUTES**

November 19, 2014

Present: Dick Trochinski, Betty Gross, Darlene Krentz, Barb Reif

Others Present: Betty Bradley, Karen Davis, Karen Neuman

Requirements of Open Meeting Law have been met.

**CALL TO ORDER:**

The meeting was called to order at 10:30 a.m. by Trochinski at Fox River Industries.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

**AGENDA:**

Motion/second (Krentz/Gross) to approve the agenda. All ayes. Motion carried.

**MINUTES:**

Motion/second (Gross/Reif) to approve the amended September 18, 2014 minutes under Nutrition Grant to say "fee based for service". All ayes. Motion carried.

**APPEARANCES:** None.

**PUBLIC COMMENT:** None.

**CORRESPONDENCE:** None.

**GREATER WISCONSIN AGENCY ON AGING RESOURCES, INC (GWAAR):** Bradley reported Regarding the meeting held in October. Bradley reported that the 2015 budget figures are not out. Bradley reported that the Office on Aging and the Office on Aging Disability Resource Centers are in the process of merging. The programs are similar with different funding. Work groups are being held to discuss options to maintain programs. There are anticipated structural changes to eliminate duplication of services.

**HEALTH & HUMAN SERVICES BOARD REPORT:** Trochinski reported regarding the meeting.

**OLD BUSINESS: September and October Program Information:** Bradley reviewed the September and October Program information with Committee members.

**Food Pantry:** Bradley reported that the mobile food pantry held on October 16, 2014 in the parking lot of the Food Pantry went real well. This was held in conjunction with Feeding America. There was 16,000 pounds of food distributed to consumers. What was not distributed was given to the food pantry for their stock.

Bradley reported that Feeding America gave the food pantry an upright freezer.

Bradley reported that a grant of \$10,000 was received through ADVOCAP. Therefore, the new walk-in freezer/cooler is totally paid for and these funds came through numerous grants.

Bradley reported that individuals can donate \$20.00 cash to help provide a holiday meal. Discussion followed.

**Nutrition Grant:** Neuman updated Committee members regarding the Breakfast Café. Neuman reported that she is not sure if the Breakfast Café will be self-sufficient by the end of the grant period. Neuman reported that there have been new attendees to the café and several have come back for different activities at the Senior Center.

**NEW BUSINESS: 85.21 Transportation Grant:** Bradley reviewed the 85.21 transportation grant application with Committee members. Discussion followed. Motion/second (Gross/Krentz) to approve the 85.21 Transportation Grant. All ayes. Motion carried.

**Nutrition Program Policies:** Bradley reported regarding the required nutrition program guidelines that were approved by the Nutrition Advisory Committee. (See attached.) Bradley explained the proposed policies to Committee members for review and approval: Grievance Complaint Procedure and Guidelines for Carryouts. Bradley explained the specific exceptions for carryouts from the mealsite. Motion/second (Reif/Kujawa) to approve the Grievance Complaint Procedure and the Guidelines for Carryouts. All ayes. Motion carried.

**2015 Aging Budget:** Bradley presented and explained the proposed 2015 Aging Budget. (See attached.) Discussion followed. Motion/second (Trochinski/Reif) to approve the 2015 Aging Budget. All ayes. Motion carried.

#### **COMMITTEE DISCUSSION**

**Future Meeting Date:** The next meeting of the Aging Advisory Committee will be January 21, 2015 at Health & Human Services at 9:30 a.m.

**Future Agenda Items for Action and Discussion:** Food Pantry Update; Funding updates; Nutrition Grant update

Motion/second (Kujawa/Gross) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 11:38 a.m.