

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, NOVEMBER 17, 2015 AT 5:15 P.M.

PRESENT: Joe Gonyo, Chairman  
Richard Trochinski, Member  
John Gende, Member  
Joy Waterbury, Member  
Jack Meyers, Member  
Nick Toney, Secretary  
Candace Smith, Member

EXCUSED: Brian Floeter, Member  
Nolan Wallenfang, Member

OTHERS PRESENT: Linda Van Ness, Interim Director  
Jon Vandeyacht, Veteran's Service Officer  
Karen Davis, Administrative Assistant  
Dawn Klockow, Corporation Counsel

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Van Ness introduced Candace Smith, new DHHS Committee member, to Board members.

Call to Order: The meeting was called to order at 5:15 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Meyers/Trochinski) to approve the agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Meyers/Trochinski) made a motion to approve the amended minutes of the 10/13/15 Health & Human Services Board meeting to include Dawn Klockow, Corporation Counsel present at the meeting. All ayes. Motion carried.

Signing of Vouchers: Chair entertained a motion to approve the voucher for Joy Waterbury for transportation expenses. Motion/second (Trochinski/Meyers) to approve the voucher for Joy Waterbury for transportation expenses. Roll Call Vote. Trochinski-aye; Meyers-aye; Gende-aye; Waterbury-abstain; Toney-aye; Smith-aye; Gonyo-aye. Motion carried.

Gonyo entertained a motion to approve the vouchers excluding the Joy Waterbury voucher. Motion/Second (Toney/Meyers) to approve the DHHS vouchers excluding Joy Waterbury's voucher. All ayes. Motion carried.

Gonyo entertained a motion to approve the Veteran's Service Vouchers. Motion/second (Meyers/Gende) to approve the Veteran's Services

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: Election of Officers: Supervisor Toney tendered his resignation as committee secretary. The committee unanimously accepted his resignation.

Vice Chair: Gonyo opened nominations for Vice Chairman of the Health & Human Services Board. Motion/second (Meyers/Trochinski) to nominate Nick Toney for Vice Chairman. All ayes. Motion carried. Gonyo questioned three times if there were any other nominations. Hearing none, motion/second (Meyers/Trochinski) made a motion to close the nominations. All ayes. Motion carried. Motion/second (Meyers/Trochinski) to cast a unanimous ballot for Nick Toney for Vice Chairman. All ayes. Motion carried.

Van Ness distributed a letter of thanks for services to consumers that were helped by an Economic Support Unit Worker.

DHHS Personnel Committee member: This will be tabled until next month.

Veteran's Service Office Report: Vandeyacht reported regarding Veterans Service Office activities.

Advisory Committee Reports: Aging: The meeting was held on November 4, 2015 at the Markesan Grand Valley Apartments Mealsite. Trochinski reported regarding the meeting. (See attached minutes.)

Health Advisory Committee: The meeting was held on October 14, 2015. (See attached minutes.)

Family Resource Council: The next meeting will be held on December 7, 2015.

Transportation Coordinating Committee: The next meeting will be held on November 18, 2015. The public hearing at 9:00 and meeting at 10:00. Trochinski reported the upcoming grants that will be reviewed and approved at that meeting.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: No report.

Quad County Family Resource Network Council Committee: This Committee has been disbanded.

Unit Reports: Administrative: Audit of Health & Human Services Billing and Accounting progress to date/Schenck: Van Ness updated Committee members regarding working with Schenck regarding the billing issues/process.

Aging/Long Term Care: 2016-2018 Aging Plan Final: Van Ness presented the 2016-2018 Aging Plan Final for approval. Motion/second (Trochinski/Gende) to approve the 2016-2018 Aging Plan Final. All ayes. Motion carried.

Behavioral Health Unit: Van Ness updated Committee members regarding activities in the Unit.

Children & Families Unit: See attached report.

Economic Support Services: No discussion.

Fox River Industries: Bathroom Remodeling Update: Discussion followed regarding concerns on waiting until 2016 for this to happen.

Health: Current Health Abatements: None.

Motion/second (Waterbury/Toney) to make a motion to approve the out-of-state training request.

The October Health and Environmental Health Reports were presented. (See attached.)

Meyers reported regarding the Amish safety manuals for buggy safety taking place which has increased to five counties. Discussion followed.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Van Ness updated Committee members that the 2016 Budget was approved at the November County Board meeting.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: No discussion.

DHHS Surplus/Capital Outlay Projects: This will be presented at a future meeting.

Personnel: Vacant Position(s) Review: Account Clerk Specialist: Van Ness presented the revised Accounting Specialist job description. (See attached.) Van Ness would like to increase the hours to 40 hours. Discussion followed. Motion/Second (Toney/Waterbury) to approve the job description with recommended changes including 40 hours per week to the Green Lake County Personnel Committee. All ayes. Motion carried.

Clinical Therapist: Van Ness updated Committee members regarding the Dual Diagnosis Clinical Therapist position and the need to fill this position as a Clinical Therapist. Motion/second (Toney/Waterbury) to recommend approval to fill the vacant Clinical Therapist. All ayes. Motion carried.

Deputy Director of Health & Human Services: This position will be tabled at this time.

Property & Insurance: Trochinski reported regarding the meeting.

IT Committee: No report.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, December 8, 2015 at 5:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Closed Session Wis. Stat § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to performance and possible discipline of certain DHHS employees: Motion/second (Toney/Gende) to adjourn to closed session. Roll call vote. Toney-aye; Gende-aye; Trochinski-aye; Waterbury-aye; Smith-aye; Meyers-aye; Gonyo-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Meyers/Toney) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

No motions made.

Adjournment: Gonyo adjourned the meeting.

Gonyo adjourned the meeting adjourned at 6:20 p.m..