

COMMISSION ON AGING ADVISORY MINUTES

November 17, 2010

Present: Naomi Hilger, Betty Gross, Jack Meyers, Carol Kujawa, Darlene Krentz

Others Present: Betty Bradley, Karen Davis

Requirements of Open Meeting Law have been met.

CALL TO ORDER:

The meeting was called to order at 10:30 a.m. by Meyers at the Princeton Senior Center.

Introductions were made.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was done.

APPROVAL OF AGENDA:

Motion/second (Hilger/Krentz) to approve the agenda. All ayes. Motion carried.

ACTION ON MINUTES:

Motion/second (Krentz/Hilger) to approve the minutes of the September 15, 2010 meeting. All ayes. Motion carried.

APPEARANCES: None.

CORRESPONDENCE: Bradley read a letter received from GWAAR reporting that the 2011 Aging Plan Amendment was approved.

GREATER WISCONSIN AGENCY ON AGING RESOURCES, INC (GWAAR): Bradley reported that she received correspondence from GWAAR that there is extra funds from 3D - prevention/health-based allocation. Counties can submit a request for funds having anything to do with prevention/health-based. Bradley is checking with the Senior Centers if they have any needs. The county will be requesting some pill boxes/pill cutters; plastic magnifying glasses (credit card size); materials for prevention fall classes, etc. It was discussed about the possibility of purchasing a WII game system which could be utilized between senior centers for exercise. Discussion followed.

HEALTH & HUMAN SERVICES BOARD REPORT: Meyers reported that a draft policy was approved for the Indigent Burial Policy.

The 2011 budget was approved at County Board.

OLD BUSINESS: September and October Program Information: Bradley distributed and explained the September and October program information to Committee members. (See attached.) Discussion followed.

Meal Program Policies/Decisions: **Nutrition Advisory Council:** Bradley reviewed the Nutrition Advisory Council information with Committee members and reported the requirements to have this council: 7 individuals/participants to serve on the council - three individuals - 1 from each homebound route and four individuals - 1 from Markesan mealsite, 1 from Green Lake mealsite and 2 from Berlin mealsite. Bradley reported that there could be 5 members with 2 alternates. Discussion followed. The Council will meet prior to the Commission on Aging Advisory Committee meeting so that they can report at the Commission on Aging Advisory Committee meetings. The Council will report to Gloria Lichtfuss who is in charge of the mealsite programs. She will report information to the Committee meetings. At the first Nutrition Advisory Council meeting, the by-laws will set up and then the Council will meet quarterly to evaluate each mealsite. Discussion followed.

CWAG Fall Meeting - October 4, 2010: Bradley updated Committee members regarding the CWAG Fall Meeting which was held October 4, 2010. Bradley reported that the meeting was well attended and went well. Discussion followed.

Food Pantry Cleaning: Bradley reported that Fox River Industries supported employment staff will be cleaning the food pantry areas in the old Department of Health & Human Services building weekly.

Bradley reported that funds from the Food Pantry will be utilized to move the freezers from by the shed to over by the old DHHS building.

NEW BUSINESS: **85.21 Transportation Grant:** Bradley presented the annual application for the 85.21 Transportation Grant. Bradley explained that this grant is for senior/disabled transportation. The Department of Health & Human Services applies for the grant funds and the municipalities are contracted to provide the transportation services. Bradley reported that the County needs to provide a \$13,628.00 match. If all the allocated funds are not spent by the municipalities, those funds need to be returned to the County and are put in a trust fund. The funds from the trust fund are used for vehicle repair, purchase/replacement. Bradley reported that \$1,600.00 will be utilized in 2010.

Bradley reported that the Public Hearing for this grant will be held November 18, 2010 at 8:00 a.m. at Fox River Industries with the Transportation Committee in attendance.

COMMITTEE DISCUSSION Committee members reviewed the by-laws. Discussion followed. Revisions were made. The revised by-laws will be distributed before the next meeting. Committee members are to review and they will be approved at the next meeting.

Future Meeting Date: The next meeting of the Aging Advisory Committee will be January 19, 2011 at the Green Lake Dartford Bay Mealsite at **10:30 a.m.**

Future Agenda Items for Action and Discussion: Nutrition Advisory Council; by-laws

Motion/second (Gross/Kujawa) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 12:05 p.m.