



Aging & Disability Resource Center

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Serving Green Lake, Marquette, and Waushara Counties

Coordinating Committee Minutes December 17, 2010 Special Meeting – Budget Review Location: Marquette County

I. Certification of Open Meeting Law

II. **Call to Order** – Chairman, Warren Brewer called the meeting to order at 1:00 pm.

III. Roll Call –

Green Lake:

Dan Priske
Jack Meyers
Suzi Giesen

Marquette:

Dan Klawitter
Donna Hyames
Michael Roddsz

Waushara:

Warren Brewer
Beverly Monson

Absent: Jennifer Addis (Waushara) Bob Michaels (Green Lake) Pricilla Starrine (Marquette), Earl Ewert (Marquette), Shirley Floeter (Marquette), Ed Hendrickson (Green Lake), Donna Kalata (Waushara), Bernadette Krentz (Waushara)

Waushara Staff Present: Debbie Paavola, Glenn Johnson, Irene Warwick, Brenda Ruby

Green Lake Staff Present: LeRoy Dissing, Betty Bradley, Donna Richards

Marquette County Staff Present: Jeremy Kral, Jan Krueger

IV. **Adoption of the Agenda:** Motion was made to adopt the agenda by Jack Meyers, second Beverly Monson, motion carried. Jack Meyers suggested that all future agendas have the address of the meeting place. The address will be added to future agendas.

V. **Approval of Minutes of the Previous Meeting:** Previous minutes not attached as this is a special called meeting.

VI. **Public Comment (3 minutes/person, maximum of 15 minutes):** None.

VII. New Business

Budget Reviewed. The overall budget was presented to include Program Personnel Cost, Direct Expenses and Indirect Expenses. Grant funding and MA Match funding explained. It was noted that the amount of Grant funding will remain the same but the amount of MA Match funding needed will be 34% versus the 28% that we have used in the past budgets. The average MA Matching for the last two years has been a little over 36%. The increase expense in this year's budget is due to the increase in health benefits for staff.

Focus for 2011 will be to monitor the MA Match funding. If it begins to trend below 34%, action will be taken. Staff will receive updated training on MA billing to ensure understanding and the importance of MA billing. It is also to ensure MA billing is captured appropriately. Will also review staff allocations to ensure ADRC clients needs are being met appropriately by the current staff allocations.

Motion was made to approve the 2011 ADRC Budget by Warren Brewer, second Dan Klawitter, motion carried.

Resignation of committee member Bob Michaels (Green Lake) received verbally to Donna Richards just prior to this meeting. He related he could no longer attend due to health issues.

VIII. Meeting Date & Location / Suggestions for Future Agenda Items:

The next meeting will be held in Waushara County on Feb 10, 2011, at 1:00 p.m.

Next meeting Agenda Items:

- State Survey Review
- Chuck Price, Adams County Director of Human Services to provide update on possible Adam's county merger with Tri-County ADRC.
- Review of Policies
- Review of Terms and Dates

XI. Adjournment – Motion to adjourn the meeting at 2:30.p.m. made by Jack Meyers, second by Suzi Giesen, motion carried.

Respectfully Submitted,

Donna Richards