

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, NOVEMBER 15, 2005 AT 6:00 P.M.

PRESENT: Elden Dallman, Member  
James Disterhaft, Member  
Dan Priske, Member  
Joe Gonyo, Member  
Cindy Skipchak, Member  
Gus Mueller, Member  
Bob Malchetske, Member  
Nolan Wallenfang, Member

EXCUSED: Ruth Topham, Member

OTHERS PRESENT: Linda Van Ness, Director  
LeRoy Dissing, Deputy Director  
Orrin Helmer, County Board Chair  
Dan Sondalle, Assistant Corporation Counsel  
Karen Davis, Administrative Assistant  
Jerry Beuthin, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Priske made a motion to approve the amended agenda. Wallenfang-second. All ayes. Motion carried.

Action on Minutes: After discussion, Mueller made a motion to approve the minutes of the 10/11/05 Health & Human Services Board meeting. Disterhaft-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Mueller made a motion to approve the Health & Human Services and Veteran's Services vouchers as presented. Wallenfang-second. All ayes. Motion carried.

Appearances: None.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported that the WDVA grant was submitted and the award amounts will be released in January 2006.

Beuthin reported regarding a client's situation in which the client was awarded 100% compensation for unemployability.

Beuthin reported regarding a successful malpractice claim against a VA Hospital in Madison in which 20% was awarded in a diabetes case.

Transportation Policy on VA Medical Appointments: Beuthin reviewed the VA Medical Appointment policy which has not been revised since 1986. Beuthin reported that he revised the dollar amounts and updated some of the wording within the policy.

After discussion, Mueller made a motion to approve the revised Transportation Policy on VA Medical Appointments. Skipchak-second. All ayes. Motion carried.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Mueller made a motion to move to closed session. Wallenfang-second. Roll call vote. All ayes. Motion carried.

Return to Open Session: After discussion, Wallenfang made a motion to adjourn closed session and return to open session. Gonyo-second. Roll call vote. All ayes. Motion carried.

After discussion, Wallenfang made a motion to approve the annual evaluation for Jerry Beuthin, Veteran's Service Officer. Mueller-second. All ayes. Motion carried.

After discussion, Wallenfang made a motion to approve the annual evaluation for Shirley Davis, Production Aide. Mueller-second. All ayes. Motion carried.

After discussion, Mueller made a motion to accept the resignation of Jackie Prader, CIP Aide, Fox River Industries. Gonyo-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The meeting was held October 12, 2005 at the Green Lake Dartford Bay Apartments Mealsite. Disterhaft reported regarding the Aging Advisory Committee meeting.

Disterhaft reported that Princeton Senior Center is struggling to cover expenses. Discussion followed.

Disterhaft reported that SeniorCare is extended through 2007.

Long Term Support: The next meeting is scheduled for November 30, 2005.

Health Advisory Committee: The Health Advisory Committee meeting was held October 13, 2005.

Dallman reported that bioterrorism plans are being made for the bird flu pandemic. Discussion followed.

Family Resource Council: The next meeting will be held on December 5, 2005.

Transportation Coordination Committee: The meeting was held November 15, 2005. Disterhaft reported regarding the Transportation Coordination Committee meeting. The Public Hearing was held for the Transportation Grant. Disterhaft updated Committee members regarding the grant proposal. The next meeting will be held March 29, 2006.

W-2 Committee Report: The meeting was held October 17, 2005.

Advocap/Headstart: No report.

Unit Reports: Administrative: None.

Aging/Long Term Care: Van Ness directed Committee members to the statistics regarding elder abuse included in the packet. Discussion followed.

Request for Information (RFI) Long Term Care: Van Ness reported that the State is looking at ways to save money in a managed care environment.

Resolution Relating to Aging/Long Term Care (LTC) LTE Community Options Program Hospital Link Social Worker Position: Dissing presented the Resolution Relating to the Aging/Long Term Care LTE Community Options Program Hospital Link Social Worker Position. Dissing explained that the agency has been granted a second year of funding. Discussion followed. After discussion, Malchetske made a motion to recommend approval of the Resolution Relating to the Aging/Long Term Care LTE Community Options Program Hospital Link Social Worker Position. Skipchak-second. All ayes. Motion carried.

Children & Families Unit: No discussion.

Clinical Services Unit: Resolution on Coordinated Community Services (CCS)Medicaid Funding: Dissing presented the Resolution on Coordinated Community Services (CCS)Medicaid Funding. Dissing explained that this is an authorization to make available the non-federal share of funding to provide Comprehensive Community Services. Dissing explained the billing procedure and what is required to become eligible for the 60% reimbursement from Medicare. Discussion followed. After discussion, Malchetske made a motion to approve the Resolution on Coordinated Community Services (CCS)Medicaid Funding. Skipchak-second. All ayes. Motion carried.

Economic Support Services: No report.

Fox River Industries: Sondalle updated Committee members regarding the lawsuit regarding Thill and Co.. The attorney representing the company reported that they are willing to settle by paying the entire amount. \$6452.00, will be sent to the trust.

Health: Current Health Abatements: No report.

2006 Wellness Grant: Van Ness reported that there is a WCA group health trust grant that Kathryn Munsey wrote and received an award notification in the amount of \$9,500.00. Van Ness reported that this will be used for employee education for wellness. Discussion followed.

Policies/Procedures Update: None.

Purchases: Van Ness presented a request in conjunction with the Sheriff's Department for equipment for the interview room at the Sheriff's Department. The amount that DHHS would fund would be \$600.00 which would come out of the equipment budget. Discussion followed. After discussion, Wallenfang made a motion to pay a \$600.00 contribution from Department of Health & Human Services towards the interview room at the Sheriff's Department. Gonyo-second. All ayes. Motion carried.

Dissing presented a bid for 165½ feet of carpeting for the day services program area. The three bids presented were: Fleet Farm - \$442.23; Menards - \$414.30; and Carpetland - \$446.88 with the recommendation for Carpetland because the carpet is a tighter weave/increased durability. After discussion, Priske made a motion to approve purchase of the carpeting from Carpetland at a cost of \$446.88 to be paid out of Fox River Building account or donation account. Mueller-second. All ayes. Motion carried.

Van Ness presented a proposal for re-designing the Job Center and making it

able to accommodate the ADRC. Funds will be provided through the transportation grant, Economic Support and equipment. The proposal is for the total not to exceed \$3,000.00. The bid will be from Sharpf's Office Products, the exclusive provider of our modular equipment. After discussion, Malchetske made a motion to purchase modular equipment to re-design the Job Center to be able to accommodate ADRC not exceeding \$3,000.00 from Sharpf's Office Products. Skipchak-second. All ayes. Motion carried.

Dissing presented a bid from Sharpf's Office Products for a modular unit for an office which will accommodate 2 social workers at a cost of \$2,875.00 through funds that are in the equipment budget. Discussion followed. After discussion, Mueller made a motion to recommend purchase of the modular unit from Sharpf's Office Products at a cost of \$2,875.00 from funds in the equipment budget. Malchetske-second. All ayes. Motion carried.

Health & Human Services Budget:

Carryover Accounts: No discussion.

Alternate Care: No discussion.

W-2: No report.

Budget 2005: Van Ness reported that with 10 months of Personnel expenses and 9 months of expenditures we are at 76% expended.

For 2005, 88% of revenues have been received to date.

Discussion followed.

Budget 2006: No discussion.

Committee Discussion: Administrative Committee Report: Helmer reported that the County Board of Supervisors per diem will not increase but will remain the same.

Finance: Priske reported concerns regarding the 2007 budget. Discussion followed.

Personnel: Dissing reported that the Department is requesting to fill the vacated CIP Aide position. Discussion followed. Skipchak made a motion to recommend to the Green Lake County Personnel Committee to fill the vacant CIP Aide position. Gonyo-second. All ayes. Motion carried.

Property & Insurance: Helmer reported regarding the November 15, 2005 meeting. The Manchester dam will be removed.

Jeff Hoffman, U.W. Extension will be meeting individually with the County Board of Supervisors members to try to get to some type of solution with the building project. Committee members will be updated.

IT Committee: Wallenfang reported regarding the meeting in which a demonstration on video conferencing equipment was done. Discussion followed.

Security Committee Report: No report.

Future Meeting Date: The next Health & Human Services Board meeting will be

held on **Tuesday, December 13, 2005 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion:

Adjournment: The meeting adjourned at 7:40 p.m. on a motion by Wallenfang.  
Malchetske-second. All ayes. Motion carried.