

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON MONDAY, NOVEMBER 14, 2016 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman
Brian Floeter, Member
Harley Reabe, Member
Joy Waterbury, Secretary
Nick Toney, Vice Chairman
John Gende, Member
Nancy Hoffman, Member

EXCUSED: Richard Trochinski, Member

OTHERS PRESENT: Jason Jerome, Director
Karen Davis, Administrative Assistant
Jon Vandeyacht, Veteran's Service Officer
Dawn Klockow, Corporation Counsel
Shelby Jensen, Economic Support/Child Support Unit Manager
Betty Bradley, Aging/LTC Unit Manager
Kathy Munsey, Health Unit Manager

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:00 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Reabe/Toney) to approve the agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Waterbury/Gende) to approve the minutes of the 10/10/16 Health & Human Services Board meetings as presented. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Floeter/Gende) to approve the October 2016 DHHS expenses. Floeter is abstaining from any Theda Care vouchers. Motion carried.

Motion/second (Floeter/Gende) to approve the Veteran's Service expenses. All ayes. Motion carried.

Appearances: Shelby Jensen, Economic Support/Child Support Report: Jensen updated Committee members regarding the transition of Child Support into the Economic Support Unit. Jensen reported regarding the status of the services that Child Support is providing.

Correspondence: Committee Appointments: Health & Human Services Board: Jerome presented a letter to County Board Chair recommending Tom Reif to the Health & Human Services Board. It is recommended that Tom Reif be appointed to the County Board. Reabe will present at the County Board meeting on November 15, 2016.

CCS Regional Committee Board Representative: Jerome explained what the CCS Regional Committee Board consists of and does.

Veteran's Service Office Report: Vandeyacht reported regarding office activities and reported regarding the reviewed Veterans Service budget for 2017.

Vandeyacht reported that the Green Lake Rotary donated meal certificates for Thanksgiving meals to be distributed to Veteran's. Vandeyacht reported regarding distribution. Vandeyacht also reported that VFW funds were received and the plans are for distribution for Christmas.

Vandeyacht updated Committee members regarding King Veteran's home.

Vandeyacht reported regarding upcoming surgery and explained the coverage in the Veteran's Service office in his absence.

Advisory Committee Reports: Aging Advisory Committee Report: The next meeting will be held on November 15, 2016.

Health Advisory Committee: The meeting was held on October 12, 2016. (See attached minutes.)

Family Resource Council: The next meeting will be December 5, 2016.

Transportation Coordinating Committee: The next meeting will be held on November 16, 2016.

Advocap/Headstart Report: Gonyo reported regarding a meeting he attended 2 weeks ago regarding what accomplishments have happened and what future goals are. Gonyo reported that a planning meeting is scheduled for for Wednesday, November 16, 2016.

ADRC Coordinating Committee Report: The meeting was held on November 10, 2016 at 1:00 p.m. in Marquette County. Waterbury reported regarding the meeting. Waterbury updated Committee members regarding the ADRC and being "warm and welcoming".

The State has since changed the requirements and this is a goal. The situation seems to be resolved. Committee members will be updated as necessary.

Unit Reports: Committed Funds: Jerome updated Committee members that the same Funds are being requested to be Committed funds in 2017. The following is a list of the committed funds: HHS Donations; Economic Support W-2; FRI Vehicle Outlay; and FRI Building Maintenance. Motion/second (Reabe/Toney) to approve the Committed funds for the Department of Health & Human Services. All ayes. Motion carried.

Administrative: Health & Human Services Billing Update: Jerome presented/explained the DHHS Expenditure/Revenue Comparison report for Committee review. Discussion followed.

Jerome reported that management staff are interviewing applicants for the vacant Receptionist/Data Entry Specialist position.

Aging/Long Term Care: 2017 Aging Budget: Bradley presented the 2017 Aging Budget to Committee members. Motion/second (Waterbury/Gonyo) to approve the Aging Unit budget. All ayes. Motion carried.

The 85.21 Transportation Grant was presented for Committee review. Discussion followed. Motion/second (Waterbury/Reabe) to approve the 85.21 Transportation Grant. All ayes. Motion carried.

Behavioral Health Unit: Drug Court Grant Update: Resolution Relating to Creating a Drug Court Coordinator position: Jerome presented and explained the Resolution Relating to Creating a Drug Court Coordinator Position. Discussion followed. Motion/second (Waterbury/Reabe) with added stipulation that when the funding ends the position ends. All ayes. Motion carried.

The October Health Report was attached for Committee review.

Children & Families Unit: See attached report.

Child Support: Reported above.

Economic Support Services: Jensen reported regarding child care certification and changes that will happen in 2017. Jensen reported that the agency will be contracting with Child Resource and Referral will be doing the certifying in 2017.

Jensen reported regarding the Energy Assistance program and the influx of applications with the program starting October 1, 2016. Jensen reported regarding outreaches that are taking place.

Fox River Industries: Ad Hoc Committee: No report.

Supported Employment Maintenance: Jerome distributed information regarding the supported employment maintenance employees and the 2017 Maintenance budget cuts and that this has been cut out of the budget. Discussion followed.

Health: Current Health Abatements: None.

Resolution Relating to Support to Secure State funding for Communicable Disease Control: Munsey explained the proposed resolution for Communicable Disease Control. Discussion followed. Motion/second (Waterbury/Reabe) to approve Resolution Relating to Support to Secure State funding for Communicable Disease Control and recommend approval to County Board. All ayes. Motion carried.

Ordinance Amending Chapter 148, Article I. Food Safety and Recreational Licensing Program: Munsey presented/explained the Ordinance Amending Chapter 148, Article I, Food Safety and Recreational Licensing Program. Munsey reported that there needs to be a change in the ordinance reflecting where the money comes for inspections/oversight of funds. Discussion followed. Motion/second (Waterbury/Reabe) to approve the Ordinance Amending Chapter 148, Article I, Food Safety and Recreational Licensing Program and recommend approval to County Board. All ayes. Motion carried.

The October Health and Environmental Specialist Reports were presented. (See attached.)

Policies/Procedures Update: Jerome reported that the revised financial policies will be presented at the December meeting.

Purchases: None.

Personnel: Jerome reported regarding the resignation of the Mental Health Case Manager.

Review Job Description: Mental Health Case Manager: Jerome reported that the job description was reviewed and revised accordingly. (See attached.) Motion/second (Waterbury/Reabe) to recommend to County Personnel approval of the revised job description.

Vacant Positon(s) Review: Mental Health Case Manager: Jerome updated Committee members regarding the vacant Mental Health Case Manager position. Discussion followed regarding the need to fill this position. Motion/second (Toney/Floeter) to recommend to the Green Lake County Personnel Committee to fill the vacant Mental Health Case Manager position. All ayes. Motion carried.

Health & Human Services Budget 2016/2017: No report.

Committee Discussion: No discussion.

Administrative Committee Report: Reabe reported regarding the meeting. Reabe reported that the new County Administrator will start on December 5, 2016.

Reabe reported that Bostelmann will get paid for the month of December since working during part of the month.

Finance: Reabe reported regarding the budget meetings being held. Discussion followed.

Personnel: No discussion.

Property & Insurance: No discussion.

IT Committee: Waterbury reported the next meeting is December 6, 2016.

Facilities & Security Committee Report: No meeting.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be Monday, December 12, 2016 **at 5:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion:

Adjournment: Gonyo adjourned the meeting at 6:31 p.m..