

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, APRIL 14, 2015 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman
Bob Malchetske, Vice Chairman
Cindy Skipchak, Secretary
Richard Trochinski, Member
Marian Sommerfeldt, Member
Joy Waterbury, Member
Nick Toney, Member
Nolan Wallenfang, Member

EXCUSED: Jack Meyers, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:05 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Trochinski/Sommerfeldt) to approve the amended agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Skipchak/Malchetske) made a motion to approve the minutes of the 3/10/14 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Malchetske/Skipchak) to approve the April Health & Human Services vouchers. Roll Call Vote. Malchetske-aye; Skipchak-aye; Toney-aye; Trochinski-aye; Sommerfeldt-aye; Wallenfang-aye; Waterbury-abstain; Gonyo-aye. All ayes. Motion carried.

Motion/second (Malchetske/Skipchak) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: Committee Appointments: Dissing reported this will be presented at the May Committee meeting.

Dissing reported regarding Human Services Day at the Capitol. See attached article from Joan Ballweg.

Veteran's Service Office Report: Dissing reported that Student Government will be held next Tuesday, April 21, 2015 in conjunction with County Board.

Advisory Committee Reports: Aging: The next meeting will be held on May 22, 2015 at the Markesan Mealsite.

Health Advisory Committee: The next meeting will be held on April 15, 2015.

Family Resource Council: The meeting was held on April 2, 2015. Trochinski reported that there was no quorum so no meeting was held. Trochinski reported regarding the discussion.

Transportation Coordinating Committee: The next meeting was changed to April 29, 2015.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: Skipchak/Waterbury reported regarding the March 12, 2015 meeting. The next meeting will be held May 14, 2015.

Quad County Family Resource Network Council Committee: Skipchak/Waterbury reported there was no quorum for the March 12, 2015 meeting. The next meeting will be held May 14, 2015.

Unit Reports: Administrative: Dissing reported that the AVATAR program went "Live" on April 1, 2015. Discussion followed.

Aging/Long Term Care: Proclamation of ADRC for the State of Wisconsin - May 2015 Aging & Disability Resource Center Month: and

Resolution In Support of Retaining and Expanding Wisconsin's Current Long Term Care System of Family Care, IRIS, Partnership, and Aging and Disability Resource Centers: Dissing presented and explained the Proclamation of ADRC for the State of Wisconsin - May 2015 Aging & Disability Resource Center Month. Dissing also presented the Resolution In Support of Retaining and Expanding Wisconsin's Current Long Term Care system of Family Care, IRIS, Partnership and Aging and Disability Resource Centers which relates to the proclamation discussed. Discussion followed. Motion/second (Skipchak/Waterbury) to recommend approving the Resolution In Support of Retaining and Expanding Wisconsin's Current Long Term Care system of Family Care, IRIS, Partnership and Aging and Disability Resource Centers along with attaching the proclamation of ADRC for the State of Wisconsin - May 2015 Aging & Disability Resource Center Month. All ayes. Motion carried.

Children & Families Unit: The report was distributed for Committee review. (See attached.) Discussion followed.

Coordinated Services Team (CST) Annual Report - 2014: Dissing presented the Coordinated Services Teams Annual Report for 2014. Discussion followed. Motion/second (Trochinski/Sommerfeldt) to approve the Coordinated Services Team 2014 Annual Report and send to county Board for approval. All ayes. Motion carried.

Clinical Services Unit: Name change to Behavioral Health Unit:

Dissing/Robinson updated Committee members regarding the proposed change of the Clinical Services Unit to Behavioral Health Unit. Robinson explained that the stated title more accurately fits with the types of services being provided. "Behavioral Health" explains mental health and substance abuse and explained that "Clinical" is more health related. Motion/second (Skipchak/Toney) to change the title of the unit from "Clinical Services" Unit to "Behavioral Health" Unit. All ayes. Motion carried.

CWHP (Central Wisconsin Health Partnership) and Neshkoro Project: Robinson presented the powerpoint presentation on the CWHP and the Neshkoro Project. Discussion followed.

Dissing reported that on April 15, 2015, Markesan District Schools will be holding their Heroin Summit with Clinical Services Unit staff available to explain services provided.

Economic Support Services: Proclamation Economic Support Specialists and Case Managers Week April 27, 2015: Dissing presented/recommended the Proclamation Economic Support Specialists and Case Managers Week April 27, 2015. Motion/second (Waterbury/Skipchak) to support and recommend to County Board the Proclamation Economic Support Specialists and Case Managers Week April 27, 2015.

Skipchak reported regarding the recent "Meet and Greet" that was held by the Economic Support Unit.

Fox River Industries: Bathroom Remodeling: Dissing updated Committee members regarding the Fox River Industries bathroom request.

Health: Current Health Abatements: None.

See attached report in packet.

Discussion followed regarding restaurant inspections and groups that have occasional events.

Policies/Procedures Update: None.

Purchases: Pressroom Copier: Dissing presented bids for a pressroom copier for Fox River Industries. Motion/second (Toney/Waterbury) to purchase the Ricoh pressroom copier at a cost of \$4,856.00 utilizing Fox River Industries checkbook funds from Oshkosh Office Systems. All ayes. Motion carried.

Dissing reported regarding additional things needed for AVATAR: Currently have 32 licenses but need additional licenses to accommodate all staff using the system at a cost of \$4,000.00 with the annual support cost of \$840.00. Motion/second (Malchetske/Toney) to recommend purchase of the additional licenses at a cost of \$4,000.00 with the annual support cost of \$840.00. All ayes. Motion carried.

Health & Human Services Budget: Dissing reported that the auditors were at Green Lake County recently for the 2014 audit. Committee members will be updated. Dissing reported that the 2015 budget is on track.

Committee Discussion: Administrative Committee Report: Sommerfeldt announced her declination of being on DHHS Committee. Opinion received from Corporation Counsel that there could be conflict of interest. Thanked for time being able to serve on committee.

Finance: No discussion.

Personnel: Vacant Position(s) Review: Dissing presented Brittney Bachorz's request for 8 weeks of unpaid maternity leave and since she has no eligible FMLA this request has to be approved by governing board and County Personnel. Motion/second (Skipchak/Wallenfang) to recommend to County Personnel 8 weeks of unpaid maternity leave for Birttney Bachorz. All ayes. Motion carried.

Dissing presented a request to hire a Summer Program Aide at Fox River industries. This is a 10-12 week LTE position. The Board usually gives permission to Schuh/Dissing to hire this individual. Motion/second (Skipchak/Trochinski) authorizing Dissing/Schuh to hire a Summer Program Aide. All ayes. Motion carried.

Property & Insurance: Trochinski reported regarding the Property & Insurance Committee meeting.

IT Committee: No discussion.

Facilities & Security Committee Report: No report.

Dissing reported regarding the tornado drill to be held Thursday.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, May 12, 2015 at 5:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Adjournment: Gonyo adjourned the meeting.

The meeting adjourned at 6:40 p.m..