



Aging & Disability Resource Center

1-877-883-5378

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Serving Green Lake, Marquette, and Waushara Counties

Coordinating Committee Minutes – October 14, 2010 Location: Green Lake County

I. **Certification of Open Meeting Law**

II. **Call to Order** – Chairman, Warren Brewer called the meeting to order at 1:00 pm.

III. **Roll Call –**

Green Lake:

Dan Priske
Jack Meyers
Ed Hendrickson

Marquette:

Dan Klawitter
Earl Ewert
Shirley Floeter
Donna Hyames

Waushara:

Warren Brewer
Donna Kalata
Bernadette Krentz
Beverly Monson

Absent: Jennifer Addis (Waushara) Bob Michaels (Green Lake) Pricilla Starrine (Marquette)
Suzi Giesen (Green Lake)

Others Present: Chuck Price, Director of Adams County Health and Human Services Dept.

Waushara Staff Present: Debbie Paavola, Glenn Johnson, Irene Warwick

Green Lake Staff Present: Linda Van Ness, LeRoy Dissing, Betty Bradley, Donna Richards

Marquette County Staff Present: Jeremy Kral, Jan Krueger

IV. **Adoption of the Agenda:** Motion was made to adopt the agenda by Dan Priske, second Shirley Floeter, motion carried.

V. **Approval of Minutes of the Previous Meeting:** Motion was made to approve minutes by Shirley Floeter, second by Jack Meyers, motion carried.

VI. **Public Comment (3 minutes/person, maximum of 15 minutes):** None

VII. **Reports:**

A. ADRC Local Activity

Entitlement preparation – Waushara is scheduled for June 1, 2011, Marquette is scheduled for July 1, 2011 and Green Lake is scheduled for August 1, 2011. ADRC is working closely with Care Wisconsin in regards to wait list management.

Green Lake – 25 on waitlist

Marquette – 12 on waitlist

Waushara – 25 on waitlist.

These numbers have been very consistent.

B. Statewide ADRC Activity

The Federal Gov. has introduced a mandatory MDS-Q referral process, which requires all Nursing Homes to evaluate the need for community care for new admits. All new admits are to receive Options Counseling through the ADRC. Anticipated increase in referrals. This procedure is similar to the PAC referral requirements already implemented by the state.

C. Family Care Update

Waushara County's Care Wisconsin has a new site manager, Kyle Hunter. She and Irene Warwick are meeting to establish working goals. No other updates.

D. Marketing/outreach update

Approximately 1500 Resource Guides remain available.

Currently reviewing logo and signage requirements.

Marketing "gadgets" are in low supply. Will be looking at cost to replenish.

Reviewing phone options to reduce number of hang-ups or voice mails.

E. Customer Satisfaction

No surveys sent out in last month.

F. Adams County ADRC

Chuck Price discussed forming a committee to review this ADRC, Columbia and Sauk County ADRCs. The Adams county committee will be making recommendations after they visit the different ADRCs. Adams County already works with the Tri-County ADRC with other programs and is comfortable with the relationship; however, will look at other ADRCs for discussion with their boards. The plan is to open the ADRC in the end of 2011 with Family Care being initiated in March of 2012.

VIII. Old Business

A. Location & Physical Plan Survey

Deb Paavola explained that this was to be completed by board members. Unsure if this is completed. Will follow-up with Rhonda Lechner to determine if survey completed.

IX. New Business

A. Introduction of Donna Richards as ADRC Coordinator.

Start date September 7, 2010. Background provided. Immediate focus will be on budget due in November 2010, reviewing logo and marketing materials, and policies for the ADRC.

B. 2010 Year-to-Date Budget Review

Budget is in process at this time. At this time, no expectations for a change in the Grant amount.

C. Update on Term Limits of Committee Members

Term dates are not clear in the previous minutes. Will need to determine the dates for annual report. By-laws indicate the term agreements. Will review at future meeting.

X. Meeting Date & Location / Suggestions for Future Agenda Items:

The next meeting will be held in Marquette County on Jan.13, 2011, at 1:00 p.m.

XI. Adjournment – Motion to adjourn the meeting at 2:50p.m. made by Shirley Floeter, second by Earl Ewert, motion carried.

Respectfully Submitted,

Donna Richards