

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, MARCH 14, 2006 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman
Nolan Wallenfang, Member
Joe Gonyo, Member
Ruth Topham, Member
Cindy Skipchak, Secretary
Dan Priske, Member

EXCUSED: Bob Malchetske, Member
Gus Mueller, Member
James Disterhaft, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
Dan Sondalle, Corporation Council
Orrin Helmer, County Board Chair
Karen Davis, Administrative Assistant
Jerry Beuthin, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Priske made a motion to approve the amended agenda to move Agent Status - Ordinance under Appearances. Wallenfang-second. All ayes. Motion carried.

Action on Minutes: After discussion, Priske made a motion to approve the minutes of the 2/14/06 Health & Human Services Board meeting. Topham-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Skipchak made a motion to approve the March 2006 Health & Human Services and Veteran's Services vouchers. Gonyo-second. All aye Motion carried.

Appearances: Agent Status - Ordinance: Kathy Munsey, Health Unit Manager and Chris Hinz, Environmental Specialist, were present to review the ordinance and Department of Agriculture contract agreement. Hinz reviewed the memorandum of understanding with Committee members. Discussion followed.

Hinz discussed the Terms of Agreement for the Department of Agriculture, Trade and Consumer Protection contract. Discussion followed regarding a second contract with the Department of Health & Family Services. This will need to be signed when all language is agreed upon. Discussion followed.

Hinz explained the Ordinance 854-2006 regarding the Agent Status for the Tri-County Consortium. Hinz explained items that were added to the ordinance to cover all health concerns. Discussion followed.

After discussion, Topham made a motion to recommend approval of the Ordinance 854-2006; Department of Agriculture contract agreement and the Memorandum of Understanding. Wallenfang-second. All ayes. Motion carried.

Correspondence: Angel Tree: Committee members reviewed the Angel Tree "Thank You" document. Davis was commended for her coordination of the program in addition to thanking all the Department of Health & Human Services staff that help assist in the program. There are also many community volunteers and donors that help make the program a success.

Veteran's Service Office Report: Beuthin reported that the WDVA grant was submitted for approval.

Beuthin reported regarding claims which have been recouped for a disabled Veteran.

Beuthin reported regarding Veteran's that are in contact and using the Veteran's Service office for services.

Discussion followed regarding possible funding available for transportation services.

Wallenfang made a motion to approve the Veteran's Service Officer report. Gonyo-second. All ayes. Motion carried.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Priske made a motion to move to closed session. Skipchak-second. Roll call vote. Priske-aye; Skipchak-aye; Wallenfang-aye; Topham -aye; Gonyo-aye; Dallman-aye. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Gonyo made a motion to recommend to County Personnel to fill the vacant Social Worker position. Priske-second. All ayes. Motion carried.

After discussion, Wallenfang made a motion to approve the annual evaluation for Rebecca Voeltner, Production Supervisor. Priske-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held on Wednesday, April 12, 2006 at the Markesan Vista Valley Apartments Mealsite.

Long Term Support: The next meeting will be held Wednesday, April 26, 2006.

Health Advisory Committee: The next meeting will be held on April 12, 2006 at 8:00 a.m.

Family Resource Council: The next meeting will be held on Monday, April 3, 2006.

Transportation Coordinating Committee: The next meeting will be held on March 29, 2006.

W-2 Committee Report: The next W-2 Steering Committee meeting will be held on April 10, 2006.

Advocap/Headstart Report: No report.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: Van Ness reviewed the handout regarding the Thirteen County Consortium Family Care Grant and request for funding which each county will provide to offset a portion of the planning activities. The \$2,000.00 will be taken out of an Administrative Account. After discussion, Skipchak made a motion to approve funding in the amount of \$2,000.00 for the planning grant. Wallenfang-second. All ayes. Motion carried.

Children & Families Unit: CST Update: No discussion.

Big Brothers/Big Sisters: Dissing reported that Big Brothers/Big Sisters of Dane County is no longer going to have a presence in Green Lake County or surrounding counties. Dissing reported to Committee members that Judge Wright, Marquette County, contacted Big Brothers/Big Sisters of Central Wisconsin (based out of Stevens Point) to discuss the possibility of them serving Green Lake County. After a meeting, the decision was that they would serve the three counties and future meeting will be held to establish what services will be available in Green Lake County.

Dissing updated Committee members regarding the Big Brothers/Big Sisters funds from fund raisers, etc. which are in an account in the Green Lake State Bank. Discussion followed.

Clinical Services Unit: Dissing reported that a meeting was held with Green Lake County Jail staff and their new health provider, HPL Limited. The contract provides health services to inmates. HPL Limited has a doctor who is the Medical Director for the inmates. Dissing explained concerns regarding psychotropic medication requirements for the inmates. Discussion followed. The Department of Health & Human Services will have counselors/social workers monitoring inmates to ensure safety.

Economic Support Services: WINR (Winnebago Interfaith Needs Response, Inc.): Van Ness directed Committee members to the WINR (Winnebago Interfaith Needs Response, Inc.) program which is being explored for expansion in Green Lake County. Discussion followed.

Fox River Industries: Summer Program Aide: Dissing updated Committee members that the last two summers the same person was hired to perform the duties of the Summer Rec Aide. That person is no longer available. Dissing is requesting permission for he and Schuh to interview and hire a Summer Program Aide. After discussion, Wallenfang made a motion for Dissing and Schuh to interview and hire a Summer Program Aide at Fox River Industries. Skipchak-second. All ayes. Motion carried.

Health: Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion

W-2: No report.

Budget 2005: Van Ness reported that the 2005 budget resulted in revenues in

excess of expenditures.

Budget 2006: Van Ness reported that the 2006 budget is on track.

Committee Discussion: Administrative Committee Report: No report.

Finance: No report.

Personnel: Dallman reported that health insurance representatives were present to explain the health reimbursement accounts that might possibly be available to employees to save funds.

Property & Insurance: Van Ness reviewed with Committee members the handout regarding bonding for the building project which was presented at the last County Board meeting.

Van Ness reported that the County Board approved the hiring of an architect to provide a plan for building a Justice System on the sales property as Phase #I with Phase II to be Health & Human Services when Phase I is completed. Discussion followed.

IT Committee: Wallenfang reported that the teleconference system is up and running. It has been used and been effective. Discussion followed.

Security Committee Report: No discussion.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, April 11, 2006 at 6:00 p.m. at the Health & Human Services Center.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:20 p.m. on a motion by Wallenfang. Gonyo-second. All ayes. Motion carried.