



Aging & Disability Resource Center

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Serving Green Lake, Marquette, and Waushara Counties

**Aging and Disability Resource Center
Of Green Lake, Marquette, and Waushara Counties
Coordinating Committee Minutes
January 14, 2010
Location: Green Lake County**

- I. **Call to Order** – Warren Brewer called the meeting to order at 1:00 pm.
- II. **Roll Call** –
Green Lake:
Elden Dallman
Joanne Guden
Suzi Giesen

Marquette:
Earl Ewert
Donna Hymes
Mike Ingram

Waushara County:
Donna Kalata
Beverly Monson
Bernadette Krentz
Warren Brewer

Others Present: Veronica Ottow (GL), Betty Bradley (GL), Jan Krueger (M), Glen Johnson (W), Linda Van Ness (GL), Debbie Paavola (W), Shannon Rhode (W), Orrin Helmers (GL)
- III. **Adoption of the Agenda** Motion was made to adopt the agenda by Bernadette Krentz, second by Joanne Guden, motion carried.
- IV. **Approval of Minutes of the Previous Meeting.** Motion was made to approve minutes by Eldon Dallman, second by Donna Kalata, motion carried.
- V. **Public Comment-** none
- VI. **Reports**
A. ADRC Local Activity
Ottow gave each member a copy of the dates for meeting in 2010 and a report regarding number of contacts for 2009.

The group was asked to consider going to quarterly meeting. Discussion followed.

Motion was made to go too quarterly meetings starting with April meeting by Donna Kalata, second by Earl Ewert, motion carried.

Shannon Rhode gave a short presentation reviewing Health Promotion Activities for 2009. The Add Life Prevention Grant has ended; the management team was able to find other funding sources to continue with programming. The only program that will not continue is the Sure Step.

B. Statewide ADRC Activity

No report.

C. Family Care Update

Ottow handed out a report compiled by the local manager regarding waitlist. Discussion followed.

D. Marketing/outreach update

Ottow passed around data regarding the ADRC website. The website is currently getting over 1,000 hits a month. This is a huge improvement since the beginning of the year. Ottow asked for suggestions to providing the website.

E. Customer Satisfaction.

Only two surveys were returned. Ottow asked the group to consider having her send out surveys once a year. The advisory board would like to continue with current practice and have them sent out once a month.

VII. Old Business

A. 2010 ADRC Budget

Linda Van Ness and Veronica Ottow presented the 2010 ADRC budget to the group. Discussion followed. Motion to approve Kalata, second by Hymes, motion carried.

VIII. New Business

A. ADRC Coordinator Job Description

Group reviewed the ADRC Coordinator Job Description. Discussion followed. Group agrees that no changes were needed to the current job description.

B. Meeting and location schedule:

April 14, 2010, Marquette County Human Services at 1:00pm.

Future Agenda Items:

IX. Adjournment – Motion to adjourn the meeting made by Shirley Floeter, second by Joanne Guden, motion carried.

Respectfully Submitted,

Veronica Ottow