

THE FOLLOWING ARE THE OPEN MINUTES OF THE AD HOC FOX RIVER INDUSTRIES ARCHITECT SELECTION COMMITTEE MEETING HELD AT FOX RIVER INDUSTRIES, 222 LEFFERT STREET, BERLIN, WI 54923 ON TUESDAY, SEPTEMBER 13, 2016 AT 5:45 P.M.

PRESENT: John Gende, Member
Ed Schuh, Member
Vicki Bernhagen, Member
Marian Sommerfeldt, Member
Michael Starshak, Member
Scott Weir, Member

ABSENT: Nick Toney, Chairman

OTHERS PRESENT: Jason Jerome, Director, DHHS

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:55 p.m. by acting Vice-Chair Starshak.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Starshak/Sommerfeldt) to approve the agenda. All ayes. Motion carried.

Minutes: The minutes from 8/31/16 were reviewed. Motion/second (Sommerfeldt /Gende)to approve the agenda. All ayes. Motion carried.

Fox River Industries Architect Selection and Facilities Study:

Schuh and Weir gave a short summary of their facilities study. Schuh distributed packets with building maps and suggested priorities for building improvements, then suggested a tour of the building to discuss the priority list. Committee members toured the building, examining the list and the maps detailing the suggested improvements. Discussion followed.

Following the tour, members returned to the meeting room for further discussion on how to proceed. Starshak asked Schuh to create a document that explains the business relationship between Disabilities Services, Inc., Fox River Industries, and Green Lake County. Schuh will put this together.

Discussion followed to determine next step. Weir suggested an RFP (Request For Proposal) which would then go through all appropriate committees. Discussion followed.

Motion/second (Bernhagen/Gende) to have Weir and Schuh work with the County

Clerk's office to create this RFP. All ayes. Motion carried.

Next meeting: Date to be determined

Adjournment: Starshak adjourned the meeting at 7:08 pm.

DRAFT