

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, OCTOBER 13, 2015 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman  
Richard Trochinski, Member  
John Gende, Member  
Joy Waterbury, Member

EXCUSED: Jack Meyers, Member  
Nolan Wallenfang, Member  
Nick Toney, Secretary

OTHERS PRESENT: Linda Van Ness, Interim Director  
Jon Vandeyacht, Veteran's Service  
Officer  
Karen Davis, Administrative Assistant  
Dawn Klockow, Corporation Counsel

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:02 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Trochinski/Waterbury) to approve the agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Trochinski/Waterbury) made a motion to approve the amended minutes of the 9/8/15 Health & Human Services Board meeting with correct spelling of Corporation Counsel not Council. All ayes. Motion carried.

Signing of Vouchers: Gonyo entertained a motion to approve the DHHS vouchers. Motion/second (Gende/Trochinski) to approve the October Health & Human Services vouchers. Roll call vote. Gende-aye; Trochinski-aye; Waterbury-abstain; Gonyo-aye. Motion carried.

Gonyo entertained a motion to rescind the motion to approve the DHHS vouchers. Motion/second (Trochinski/Gende) to rescind the motion to approve the DHHS vouchers. All ayes. Motion carried.

Chair entertained a motion to approve the voucher for Joy Waterbury for transportation expenses. Motion/second (Trochinski/Gende) to approve the voucher for Joy Waterbury for transportation expenses. Trochinski-aye; Gende-aye; Waterbury-abstain; Gonyo-aye. Motion carried.

Gonyo entertained a motion to approve the vouchers excluding the Joy Waterbury voucher. Motion/Second (Waterbury/Trochinski) to approve the DHHS vouchers excluding Joy Waterbury's voucher. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: Election of Officers: Done.

Vacant Board Member Position(s): Van Ness reported to Committee members that she has the names of two interested individuals to serve on the DHHS Committee. Gonyo suggested two additional names of individuals interested in serving on the DHHS Committee. Van Ness will contact all the individuals and present recommendations of two Committee members for the next DHHS meeting.

DHHS Personnel Committee member: This will be tabled until a later date.

Veteran's Service Office Report: Vandeyacht reported regarding Veterans Service Office activities.

At the recent Veteran's commission meeting, discussion was held regarding the Policies regarding transportation of Veterans and will clarify the policy.

Advisory Committee Reports: Aging: The meeting was held on September 16, 2015 at the Green Lake County Government Center. Trochinski reported regarding the meeting.

Health Advisory Committee: The meeting will be held on October 14, 2015. The information regarding the recent Disaster Drill was included in the packet. (See attached.)

Family Resource Council: The meeting was held on September 14, 2015. Trochinski reported regarding the meeting.

Transportation Coordinating Committee: The next meeting will be held on November 18, 2015. Public hearing at 9:00 and meeting at 10:00.

Advocap/Headstart Report: Gonyo reported regarding the Advocap meeting he attended.

ADRC Coordinating Committee Report: The meeting was held August 20, 2015. Van Ness reported regarding a recent ADRC meeting and reported that the 2016 budget is being put together.

Quad County Family Resource Network Council Committee: This meeting will not be held any longer.

Unit Reports: Administrative: Audit of Health & Human Services Billing and Accounting process by Schenck: Van Ness updated Committee members regarding the billing issues in the audit regarding and loss of revenue due to lack of timely billing.

Aging/Long Term Care: No discussion.

Behavioral Health Unit: The Behavioral Health staff have been busy regarding that staff are working on recertification of the CCS, CSP and Clinical/AODA programs.

Van Ness reported regarding staff coverage in the Behavioral Health Unit. Van Ness reported that Susan Sleezer, Children & Family Services Unit Manager, has taken the lead is assisting in the oversight of daily activities in the Behavioral Health Unit and assistance regarding projects.

Van Ness reported that she met with Dr. Kent Berney regarding providing services to the Department of Health & Human Services. The Board will be updated in November.

Van Ness updated Committee regarding psychiatric services.

Children & Families Unit: See attached report.

Economic Support Services: Resolution Relating to Create Economic Support Worker position: Van Ness presented the Resolution Relating to Creating the Economic Support Worker position. Discussion followed. Motion/second (Waterbury/Trochinski) to recommend to County Personnel approval of the Resolution Relating to Create the Economic Support Worker position. All ayes. Motion carried.

Fox River Industries: Bathroom Remodeling Update: Discussion followed regarding concerns that there were no bids submitted for the project.

Health: Current Health Abatements: None.

The September Environmental Health Report was presented. (See attached.)

Policies/Procedures Update: The revised Client Rights Grievance Resolution Procedure and Kinship Care Policy were reviewed by Committee members. The revisions will be made and be presented at a future meeting.

Purchases: None.

Health & Human Services Budget: Van Ness updated Committee members regarding the 2015 budget and 2016 proposed budget. Bostelmann reported regarding Schenck and some possible changes.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: Van Ness updated Finances in DHHS.

DHHS Surplus/Capital Outlay Projects: This will be presented at a future meeting.

Personnel: Vacant Position(s) Review: Director of Health & Human Services: Van Ness presented the revised Director job description. (See attached.) Discussion followed. Gonyo entertained a motion. Motion/Second (Trochinski/Waterbury) to approve the job description with recommended changes to the Green Lake County Personnel Committee. All ayes. Motion carried.

CSP Professional/Crisis Case Worker: Van Ness updated Committee members regarding the Dual Diagnosis Clinical Therapist position and the need to fill this position as a CSP Professional/Crisis Case Worker. Motion/second (Waterbury/Gende) to recommend approval to fill the vacant CSP Professional/Crisis Case Worker. All ayes. Motion carried.

Property & Insurance: Trochinski reported regarding the meeting.

IT Committee: No report.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, November 17, 2015 at 5:15 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Closed Session Wis. Stat § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to performance and possible discipline of certain DHHS employees: Motion/second (Trochinski/Gende) to adjourn to closed session. Roll call vote. Trochinski-aye; Gende-aye; Waterbury-aye; Gonyo-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Gende/Trochinski) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

The motions in closed were to move forward on disciplinary action.

Adjournment: Gonyo adjourned the meeting.

The meeting adjourned at 7:30 p.m..