

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, MARCH 13, 2012 AT 6:00 P.M.

PRESENT: Dan Priske, Chairman
Jack Meyers, Vice Chairman
Richard Trochinski, Member
David Richter, Member
Joe Gonyo, Member
Bob Malchetske, Member
Nolan Wallenfang, Member
Ruth Topham, Member
Cindy Skipchak, Secretary

OTHERS PRESENT: LeRoy Dissing, Director
Dan Sondalle, Corporation Counsel
Karen Davis, Administrative Assistant
Jerry Beuthin, Veteran's Service Officer
Sue Wendt, County Board Candidate
Marge Bostelmann, County Clerk

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:02 p.m. by Priske.
Motion/second. (Wallenfang/Meyers) to approve the amended agenda. All eyes. Motion carried.

Action on Minutes: Motion/second (Malchetske/Richter) to approve the minutes of the 2/14/12 Health & Human Services Board. All eyes. Motion carried.

Signing of Vouchers: Motion/second (Meyers/Topham) to approve the Health & Human Services and Veteran's Services vouchers. All eyes. Motion carried.
Discussion followed.

Appearances: Public Comment (3 minutes): None.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported that the Veteran's Service Office \$8500.00 grant proposal for 2012 was approved.

Beuthin reported to Committee members that the VA Hospital in Madison always gave cash for travel for the Veterans. Beuthin reported that starting April 1, 2012 it is changed to minimize fraud - The Veteran can either have the travel stipend direct deposited to Veteran's account or have a check sent to them.

Beuthin updated Committee members regarding the Veteran's Hospital/Homes and changes in the amount of housing available.

Discussion followed. Motion/second (Trochinski/Meyers) to approve Veteran's Service Report.

Advisory Committee Reports: Aging: The next meeting will be held on March 21, 2012 at the Princeton Senior Center.

Health Advisory Committee: The next meeting will be April 11, 2012.

Family Resource Council: The meeting was held on March 5, 2012. (See attached minutes.)

Transportation Coordinating Committee: The next meeting will be held on April 26, 2012 at Fox River Industries.

W-2 Committee Report: No meeting scheduled.

Advocap/Headstart Report: Gonyo reported that ADVOCAP was successful in a grant and will be implementing the "Father and Families" program.

ADRC Coordinating Committee Report: The next meeting will be held on April 12, 2012 at Marquette County.

Unit Reports: Administrative: NACO & Proact Prescription Drug Discount Programs (Action Item): Presentation by NACO & WCA Representatives: Brad Stone, CVS Caremark, was present to explain their prescription program. Stone explained that he does not work for NACO but is in close relationship with NACO. Stone distributed materials that describe the program. (See attached.) Stone explained that CVS Caremark is serving 43 counties throughout Wisconsin. Stone reiterated that this program is at no cost to the County. The program provides help for people that have no insurance with an average savings of 25%.

Additional coverage is available for those who have insurance for items not covered by their plan. It is also available for those incarcerated individuals. Pet medications are also included in the plan.

CVS Caremark maintains compliance with State regulations.

Stone explained why the pharmacies participate in these plans.

Stone explained the things provided for implementation of the program: display stands; cards provided with customer care # for problems; posters. CVS Caremark also helps get prescription program information posted on the county website.

Stone provided a utilization report for the 43 counties. (See attached.) Each month, a monthly report is provided of the total utilizers, number of prescriptions filled, and total savings.

Stone explained why others claim higher savings - CVS Caremark, assures it pays the lowest available price. (average savings, not average discount).

Stone reported that this national prescription program is backed by NACO and that the Wisconsin Counties Association supports CVS Caremark.

Dissing questioned Stone regarding the new option. Stone explained that there is a new option for counties that want a share, ie. marketing theme; in exchanges for getting program materials out, the county would receive \$1.00 for every prescription renewed if enrolled in the program.

Keith Langenhahn, Representative of the Wisconsin Counties Association expressed his support to the CVS Caremark prescription program.

Priske expressed concerns that NACO did not respond to numerous contacts in the last 5 months regarding the prescription drug program.

Discussion followed. A decision will be made at the April Health & Human Services Board meeting.

Dissing reported that two applicants were interviewed for the Deputy Director Position. Dissing reported that the Health & Human Services Personnel Committee offered Philip Robinson the position of Deputy Director. Dissing related Mr. Robinson's request to start with 2 weeks of vacation. Discussion followed. Motion/second (Skipchak/Wallenfang) to offer Philip Robinson the position of Deputy Director, per the DHHS Personnel Committee recommendation, and recommend to County Personnel to allow Philip Robinson 2 weeks vacation at hire and pay at the first step. All ayes. Motion carried.

Aging/Long Term Care: Dissing updated Committee members that the Health & Human Services Personnel Committee, recommended hiring Sarah Kling, for the position of LTE Information and Assistance Specialist. Motion/second (Skipchak/Wallenfang) to hire Sarah Kling, for the position of LTE Information and Assistance Specialist. Roll call vote. Meyers - abstain. Motion carried.

Dissing reported that the 2012 Cop Plan was approved by the State.

Children & Families Unit: Dissing presented a training request for Kim Neuenfeldt, Juvenile Court Intake Worker, for a Family Mediation course offered through the UW Wisconsin - Milwaukee. The request is for 5 days of paid time to take the course and tuition reimbursement up to \$600 if she passes the test. Motion/second (Wallenfang/Gonyo) to approve reimbursing Kim Neuenfeldt, Juvenile Court Intake Worker, tuition assistance up to \$600 per county policy if she passes the test for the Family Mediation Course and 5 days of paid time to take course. All ayes. Motion carried.

Clinical Services Unit: No discussion.

Economic Support Services: Fox Valley Workforce Development Board/Local Elected Officials: Joint Agreement Between Local Elected Officials and Workforce Development Board: Priske updated Committee members that Richter and Meyers attended that last Fox Valley Workforce Development Board meeting to familiarize themselves with what the Fox Valley Workforce Development Board entails. Dissing explained the questionable expenditures totaling \$303,652. (See attached.) Discussion followed.

Dissing reviewed the Joint Agreement for the Workforce Development Board/Local Elected Officials. (See attached.) Discussion followed. Motion/second (Richter/Meyers) to adopt the modifications to the Joint Agreement for the Workforce Development Board/Local Elected Officials. Roll call vote. Richter-aye; Meyers-aye; Malchetske-nay; Topham-aye; Gonyo-nay; Wallenfang-aye; Skipchak-nay Trochinski-aye; Priske-aye. Motion carried

Fox River Industries: Dissing reported that the audit report to be presented next month.

Dissing reported that corn bugs have been eating through the packaging boxes. Fox River Industries staff have been spraying the corn to prevent further damage. Green Lake County U.W. Extension office was contacted and is working with Fox River Industries to solve the problem.

Health: Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: Fox River Industries Purchase (Action Item): Dissing presented the request for a purchase at Fox River Industries: Conference table for staffing room: Staples 6' (72" x 36" x 30" oval conference table - \$699.99; HON boat shaped (120" x 48" x 30") boat shaped conference table; and Clarence Schlabach (Amish Carpenter) (102" x 48") boat shaped conference table - \$400.00. (See attached.) Discussion followed. Motion/second (Gonyo/Skipchak) to recommend purchase of the conference table from the lowest bid, Clarence Schlabach, Amish Carpenter, at a cost of \$400.00. All ayes. Motion carried.

Health & Human Services Budget: Audit 2010: Dissing reported that the auditors are still working on 2011 audit. The auditors will be in Green Lake County on April 2-6, 2012.

Budget 2011: No discussion.

Budget 2012: None.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: No discussion.

Personnel: Vacant Position(s) Review: None.

Voluntary Unpaid Leave Request(s): None.

Property & Insurance: No discussion.

IT Committee: No report.

Facilities & Security Committee Report: Sondalle reported the Judge chaired the last Committee meeting and members are reviewing the formation/membership of the Committee.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, April 10, 2012 at 6:00 p.m. at Fox River Industries.**

Future Agenda Items For Action and Discussion: NACO, ProAct

Committee Discussion: None.

Closed Session per WI Statute 19.85 (1)(c) (employment/evaluation) (f)(personnel issues including disciplinary issues), (g) (consultation regarding litigation) and 19.85(1)(e): Motion/second (Topham/Richter) per WI Statute 19.85 (1)(c) (employment/evaluation) (f)(personnel issues including disciplinary issues), (g) (consultation regarding litigation) and 19.85(1)(e) to move to closed session. Roll call vote. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Meyers/Gonyo) to adjourn the closed session and return to open session. Roll call vote. All ayes. Motion carried.

The matter of the dog issue was addressed.

Adjournment: Motion/Second (Gonyo/Topham) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 7:28 p.m.