

THE FOLLOWING IS THE AGENDA FOR THE REGULAR MEETING OF THE HEALTH & HUMAN SERVICES BOARD TO BE HELD ON TUESDAY, DECEMBER 13, 2011 **AT HEALTH & HUMAN SERVICES, 571 COUNTY ROAD A, ROOM 1106, GREEN LAKE, WI** AT 6:00 P.M.

**PLEASE NOTIFY US IF YOU ARE UNABLE TO ATTEND THE HEALTH & HUMAN SERVICES BOARD MEETING. THANK YOU!**

### **AMENDED AGENDA\*\***

1. CERTIFICATION OF OPEN MEETING LAW:
2. CALL TO ORDER:
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES: (11/15/11)
5. SIGNING OF VOUCHERS:
6. APPEARANCES:
  - PUBLIC COMMENT (3 MINUTES)
7. CORRESPONDENCE:
8. BOARD PRESENTATIONS:
9. VETERAN'S SERVICE OFFICE REPORT:
10. ADVISORY COMMITTEE REPORTS:
  - AGING ADVISORY COMMITTEE (MEETING - NOVEMBER 16, 2011 - MARKESAN VISTA VALLEY APARTMENTS MEALSITE; NEXT MEETING - JANUARY 18, 2012 - BERLIN SENIOR CENTER)
  - HEALTH ADVISORY COMMITTEE (NEXT MEETING JANUARY 11, 2012)
  - FAMILY RESOURCE COUNCIL (MEETING DECEMBER 5, 2011)
  - TRANSPORTATION COORDINATING COMMITTEE (MEETING - NOVEMBER 17, 2011; NEXT MEETING - APRIL 26, 2012)
  - W-2 COMMITTEE REPORT (NONE SCHEDULED)
  - ADVOCAP/HEADSTART REPORT
  - ADRG COORDINATING COMMITTEE REPORT (MEETING DECEMBER 8, 2011, 1:00 P.M. AT MARQUETTE HUMAN SERVICES)
11. UNIT REPORTS:
  - ADMINISTRATIVE UNIT
  - AGING/LONG TERM CARE UNIT
    - FAMILY CARE UPDATE
    - FOOD PANTRY
  - CHILDREN & FAMILIES UNIT
    - DIAPER DRIVE\*
  - CLINICAL SERVICES UNIT
    - JOB SHARE PROPOSAL\*
  - ECONOMIC SUPPORT
    - RESOLUTION RELATING TO FOX VALLEY WORKFORCE DEVELOPMENT BOARD\*\*

FOX RIVER INDUSTRIES

- FOX RIVER INDUSTRIES MAINTENANCE AND PROPERTY & INSURANCE RESPONSIBILITY\*

HEALTH

- CURRENT HEALTH ABATEMENTS

12. POLICIES/PROCEDURES UPDATE:

- ORDINANCE NO. 1010-2011 - RELATING TO GREEN LAKE COUNTY CHAPTER 228 SMOKING AND TOBACCO PRODUCTS
- CORPORATE GUARDIANSHIP FEE PAYMENT POLICY\*

13. PURCHASES:

14. HEALTH & HUMAN SERVICES BUDGET:

- 2010 AUDIT
- BUDGET 2011
- BUDGET 2012

15. COMMITTEE DISCUSSION:

- ADMINISTRATIVE COMMITTEE REPORT
- FINANCE
- PERSONNEL
  - VACANT POSITION(S) REVIEW
    - ADRC (AGING & DISABILITY RESOURCE CENTER) SOCIAL WORKER/OPTIONS & ENROLLMENT COUNSELOR
    - CLTS (CHILDREN'S LONG TERM SUPPORT)/CCS (COMPREHENSIVE COMMUNITY SERVICES) COORDINATOR
- PROPERTY & INSURANCE
- IT COMMITTEE REPORT
- FACILITIES AND SECURITY COMMITTEE REPORT
- FUTURE MEETING DATE (NOVEMBER 15, 2011)
- FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

16. CLOSED SESSION: PER WI STATUTE 19.85 (1) (c) (employment/evaluation) (f) personnel issues including disciplinary issues) (g) (consultation regarding litigation) AND 19.85(1) (e)

- A. CALL TO ORDER:
- B. ACTION ON MINUTES:
- C. SIGNING OF VOUCHERS:
- D. PERSONNEL ISSUES:
  - EVALUATIONS
  - DISCIPLINARY ISSUES
  - FMLA ISSUES
- E. THE BOARD MAY CONFER WITH LEGAL COUNSEL:
- F. COMMITTEE DISCUSSION:

17. RETURN TO OPEN SESSION FOR DECISION:

18. ADJOURNMENT:

cc: Health & Human Services Board: Dan Priske, Chairman; Jack Meyers, Vice Chairman; Cindy Skipchak, Secretary; Ruth Topham, Member; Bob Malchetske, Member; Joe Gonyo, Member; Nolan Wallenfang, Member; Dave Richter, Member; Richard Trochinski, Member; Marge Bostelmann, County Clerk; John Selsing, Corporation Counsel; Joann Guden, Green Lake County Personnel Chairman; Linda Van Ness, Director; LeRoy Dissing, Deputy Director; Gerald Beuthin, Veterans Service Officer; Area Administrator; Markesan Neighbors; The Berlin Journal Newspaper